

# IAC MEETING AGENDA

## Thursday, April 20, 2023

Virtual Meeting  
9:00 a.m.

Live and archived streams of IAC meetings are available at <https://mdschoolconstruction.org>  
Please visit <https://mdschoolconstruction.org> to sign up for public comment.

## Introduction

- Meeting called to order
- Roll Call
- Revisions to the Agenda
- Public Comment

		<b>Presenter</b>	<b>Page</b>	
<b>1</b>	Overview of the Blueprint for Maryland's Future	Rachel Hise, Executive Director of the Blueprint for Maryland's Future Accountability and Implementation Board	3	
<b>2</b>	Executive Director Report	Alex Donahue, Executive Director		
<b>3</b>	Consent Agenda	Alex Donahue, Executive Director		
	A. Approval of March 9, 2023 Minutes		4*	
	B. Contract Awards		8*	
	C. Property Transfer - Harford County Public Schools - Lot 2		39*	
	D. Approval of Easements		40*	
	Informational			
	E. Built To Learn Project Status Report		41	
	F. Facility Status Changes		43	
<b>4</b>	Approval of IAC Executive Director Performance Evaluation Policy and Form	Linda Eberhart, Vice-chair	44*	
<b>5</b>	Built to Learn Project Approval - Baltimore City Public Schools - City Springs PreK-8 Replacement	Melissa Wilfong, Senior Regional Facilities Manager (RFM); Arabia Davis, Funding Programs Manager	52*	
<b>6</b>	Pass-Through Grant Administrative Procedure Guide Revisions	Cassandra Viscarra, Deputy Director for Administration	54*	
<b>7</b>	Pass-Through Grant Funding Approvals	Arabia Davis, Funding Programs Manager; Gene Shanholtz, RFM; Melissa Wilfong, Senior RFM	61*	
<b>8</b>	Aging Schools Program Administrative Procedures Guide and Schedule for Applications	Cassandra Viscarra, Deputy Director for Administration	72*	
<b>9</b>	FY 2022 Aging Schools Program Rescission - Baltimore County Public Schools	Arabia Davis, Funding Programs Manager	87*	
<b>10</b>	Gross Area Baseline Variance Approval - Anne Arundel County Public Schools - Park Elementary School	Melissa Wilfong, Senior RFM	89*	
<b>11</b>	FY 2021 Capital Improvement Program Cancellation and FY 2022 Amendment - Montgomery County Public Schools - Ronald McNair Elementary	Arabia Davis, Funding Programs Manager	90*	

<b>12</b>	FY 2022 and FY 2023 Capital Improvement Program Rescission Requests - Baltimore City Public Schools	Arabia Davis, Funding Programs Manager; Melissa Wilfong, Senior RFM	92*
<b>13</b>	FY 2023 Capital Improvement Program Rescission - Harford County Public Schools - Harford Technical High School	Arabia Davis, Funding Programs Manager	97*
<b>14</b>	Healthy Schools Facility Fund FY 2021, FY 2022, and FY 2023 Project Realignments and Extensions	Arabia Davis, Funding Programs Manager	101*
<b>15</b>	Approval of Adjustment to Maximum State Allocation - Baltimore City Public Schools - Furley Elementary School	Gene Shanholtz, RFM	103*
<b>16</b>	Nonpublic Aging Schools Program – FY 2023 Project Approvals and Allocations	Myron Mason, School Facilities Program Officer	110*
<b>17</b>	FY 2024 Capital Improvement Program Supplemental Information Report	Jillian Storms, Acting Director, MSDE Office of School Facilities	117
<b>18</b>	Legislative Update	Cassandra Viscarra, Deputy Director for Administration	128

## Announcements

## **Item 1. Overview of the Blueprint for Maryland's Future**

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This item was unavailable at the time of publication. This agenda will be republished to include the final item.



## **DRAFT Meeting Minutes – March 9, 2023**

### **Call to Order:**

Chair Kasemeyer called the video-conference meeting of the Interagency Commission on School Construction to order at 9:01 a.m.

### **Members in Attendance:**

Edward Kasemeyer, Appointee of the President of the Senate, Chair  
Secretary Atif Chaudhry, Maryland Department of General Services  
Michael Darenberg, Appointee of the Governor  
Linda Eberhart, Appointee of the Speaker of the House  
Brian Gibbons, Appointee of the Speaker of the House  
Valdis Lazdins, designee for Secretary Rebecca Flora, Maryland Department of Planning

### **Members Not in Attendance:**

Superintendent Mohammed Choudhury, Maryland State Department of Education  
Gloria Lawlah, Appointee of the President of the Senate

### **Revisions to the Agenda:**

There were no revisions to the agenda.

### **Public Comment:**

There was no public comment.

### **IAC Correspondence:**

None.

#### **1. Executive Director Report – [Informational Only]**

Alex Donahue, IAC Executive Director, reported on his attendance at a Q&A session with the State Superintendents at the Public School Superintendents' Association of Maryland January meeting. Additionally, Mr. Donahue provided an update on the IAC's Blueprint Facilities Workgroup.

Commission members requested information on the current state of enrollment in Maryland and how numbers have changed with virtual learning, homeschooling, private, and public schools. IAC staff and the Maryland Department of Planning (MDP) will present information on enrollment trends at a future meeting.

#### **2. Consent Agenda – [Motion Carried]**

Upon a motion by Mr. Lazdins, seconded by Mr. Gibbons, the IAC voted unanimously to approve the consent agenda.

##### **A. Approval of the February 9, 2023 Minutes**

To approve the minutes of the February 9, 2023 Interagency Commission on School Construction Meeting.



**B. Contract Awards**

To approve contract procurement as presented.

**C. Approval of Easements**

To approve the conveyance of the easements as presented.

**D. Approval of Revision to Previously Approved Easement - Montgomery County Public Schools**

To approve revisions to a previously approved easement for Charles W. Woodward High School as presented.

**E. Property Transfer – Prince George’s County Public Schools – Former Fairmont Heights High School**

To approve the transfer of 15.10 acres of the Fairmont Heights High School at 1401 Nye Street, Capitol Heights, MD 20743 (PSC 16.096) from the Prince George’s County Board of Education to the Prince George’s County Council. The Prince George’s County Council shall obtain approval of the Interagency Commission before transferring any right, title, or interest to any portion of the property

**F. Built to Learn Project Status Report – [Informational Only]**

**G. Facility Status Changes – [Informational Only]**

**3. Appointment of Vice-chair – [Motion Carried]**

Chair Kasemeyer appointed Linda Eberhart to serve as Vice-chair of the IAC. Upon a motion by Mr. Gibbons, seconded by Mr. Darenberg, the IAC voted unanimously to approve the appointment of Linda Eberhart as Vice-chair of the Interagency Committee on School Construction.

**4. Policy Clarification - Costs Eligible for State Funding – [Motion Carried]**

Cassandra Viscarra, Deputy Director for Administration, presented a recommended policy to clarify ineligible costs and requested that the IAC direct staff to implement necessary changes to COMAR and applicable Administrative Procedures Guides. Secretary Chaudhry expressed support for the measure.

Upon a motion by Ms. Eberhart, seconded by Mr. Darenberg, the IAC voted unanimously to adopt the policy eligibility statement as outlined in this item and to direct staff to make appropriate changes to COMAR and the IAC’s Administrative Procedures Guides in accordance with this adopted policy clarification.

**5. FY 2024 Healthy School Facility Fund Administrative Procedures Guide and Schedule – [Motion Carried]**

Arabia Davis, IAC Funding Programs Manager, provided a summary of the draft revisions to the Healthy School Facility Fund (HSFF) Administrative Procedures Guides and available funding for FY 2024.

Upon a motion by Mr. Gibbons, seconded by Ms. Eberhart, the IAC voted unanimously to approve the Administrative Procedures Guide and schedule for the FY 2024 Healthy School Facility Fund, and to direct IAC staff to solicit applications from each school system and the Maryland School for the Blind for projects that will improve the health of school facilities. Additionally, to authorize IAC staff to make non-substantive edits as necessary.

**6. Healthy School Facility Fund FY 2022 Projects Realignment – [Motion Carried]**

Ms. Davis presented requests from Montgomery County Public Schools and Harford County Public (HCPS) Schools for realignment of their respective FY 2022 HSFF allocations to fully fund the contract amounts. In addition, HCPS requested the cancellation of the lead remediation project at Homestead-Wakefield Elementary due to the upcoming replacement of that facility.

Upon a motion by Mr. Lazdins, seconded by Mr. Darenberg, the IAC voted unanimously to approve the requests from Montgomery County Public Schools and Harford County Public Schools to adjust the funding allocations for Healthy School Facility Fund projects so that the costs align with the project bids as presented in Table 1 and Table 2 of this item, including the cancellation of the lead remediation project at Harford County's Homestead-Wakefield Elementary (PSC 12.022).

**7. FY 2022 Aging Schools Program Reimbursement Extension Requests – [Motion Carried]**

Ms. Davis presented requests from Baltimore City Public Schools (City Schools) and Baltimore County Public Schools (BCPS) to extend the deadline to submit reimbursement documentation for specific ASP projects. City Schools' delay in submission was due to staffing changes and will provide the necessary documentation by July. BCPS had unforeseen delays with product delivery and will need to install the chairlift replacement while students are not at school with completion in early April and documentation submission in June.

Upon a motion by Mr. Gibbons, seconded by Secretary Chaudhry, the IAC voted unanimously to approve requests from two LEAs to extend the reimbursement deadline for four Aging Schools Program projects funded in FY 2022 as presented in the table.

**8. Built to Learn Project Approval – Cecil County Public Schools – North East Middle and High Schools Replacement – [Motion Carried]**

Ms. Davis presented a request from Cecil County Public Schools for approval of Built to Learn (BTL) program funding of \$12,724,701 for the replacement project for the co-located North East Middle/High School. This is the full amount of BTL funds projected to be allocated to Cecil County based on the current estimate of bond proceeds. Commission members asked if the \$1.7 billion in total funding for BTL is going to change. IAC staff responded that as interest rates change, bond issuances may alter but the Maryland Stadium Authority's current \$1.7 billion estimate is conservative.

Upon a motion by Mr. Gibbons, seconded by Mr. Lazdins, the IAC voted to approve the Built to Learn (BTL) funding request from Cecil County Public Schools with a total allocation of \$12,724,701 for the replacement of the North East Middle School (PSC 07.012) and North East High School (PSC 07.040) with a colocated North East Middle/High School (PSC 07.044). This approval establishes the Maximum State Allocation for the project of \$103,447,000 and the balance of funding will be included on the State Summary of Future Obligations for the Capital Improvement Program.

**9. 21st Century School Buildings Program 2022 Annual Report – [Motion Carried]**

Jamie Bridges, IAC Planning Manager, presented the annual report for the 21st Century School Buildings Program in Baltimore City which has completed 26 renovations, additions, or replacement projects to house 30 school programs. The program's final three buildings are expected to be completed between 2023 and 2026.

Upon a motion by Mr. Darenberg, seconded by Mr. Gibbons, the IAC voted to approve the annual report, dated January 15, 2023, by the parties in compliance with the Memorandum of Understanding for the Construction and Revitalization of Baltimore City Public Schools to the Governor, the Board of Public Works, and the fiscal committees of the General Assembly on the progress of construction and maintenance of Baltimore City public school facilities.

**10. 21st Century School Buildings Program 2022 Annual Report – [Information Only]**

Ms. Viscarra presented an overview of the bills that are of interest to the IAC during the 2023 legislative session.

**Announcements:**

Chair Kasemeyer mentioned that during the budget hearing in Annapolis, the IAC committed to meeting with LEAs and County Government officials throughout the year to engage in discussion.

**Adjournment:**

Upon a motion by Mr. Darenberg, with a second by Secretary Chaudhry, the IAC voted unanimously to adjourn the meeting at 9:47 a.m.



### Item 3B. Summary Of Contract Awards

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**Motion:**

To approve contract procurement as noted below.

The IAC staff has reviewed the contract procurement for the following State approved projects and recommends IAC approval.

		<u>Bid Opening</u>	<u>Total Contract</u>	<u>State Funds</u>	<u>Local Funds</u>
<b><u>Baltimore County</u></b>					
1.	Red House Run Elementary PSC #03.109.22 Replacement - Replacement School		<b>\$5,136,331</b>	\$728,477	\$4,407,854
	09A - M3 Contracting	09/28/2021	\$3,266,315		
	09C - NLP Enterprises, Inc.	09/28/2021	\$438,500		
	09B - L & R Enterprises	09/28/2021	\$1,431,516		
2.	Loch Raven High PSC #03.134.23 Systemic Renovation - Mechanical Upgrades		<b>\$2,411,300</b>	\$1,470,893	\$940,407
	1 - Temp Air Company	10/06/2022	\$2,411,300		
<b><u>Calvert County</u></b>					
3.	Calvert Elementary PSC #04.004.22 SR Systemic Renovation - Partial Roof Replacement		<b>\$2,788,041</b>	\$1,487,180	\$1,300,861
	1 - Gaghan Mechanical, Inc.	02/15/2023	\$2,788,041		
4.	Northern High PSC #04.005.23 HSFF Systemic Renovation - Partial Re-Roofing		<b>\$1,460,000</b>	\$817,600	\$642,400
	1 - Garland/DBS, Inc.	02/28/2023	\$1,460,000		

		<u>Bid Opening</u>	<u>Total Contract</u>	<u>State Funds</u>	<u>Local Funds</u>
<b><u>Calvert County - Cont'd</u></b>					
5.	Sunderland Elementary PSC #04.014.22 HSFF Systemic Renovation - Chiller and KG RTU Replacement 1 - Gaghan Mechanical, Inc.	01/31/2023	\$773,737 \$773,737	\$405,850	\$367,887
<b><u>Carroll County</u></b>					
6.	Spring Garden Elementary PSC #06.037.22 Systemic Renovation - HVAC Replacement 1 - Phillips Way, Inc.	12/07/2022	\$6,261,000 \$6,261,000	\$3,457,990	\$2,803,010
<b><u>Garrett County</u></b>					
7.	Northern High School PSC #11.014.21/22 HSFF / 22 FED HSFF Systemic Renovation - Installation of a new HVAC system. 1 - Daikin Applied		\$7,500,000 \$7,500,000	\$6,750,000	\$750,000
8.	Yough Glades Elementary PSC #11.015.23 HSFF Systemic Renovation - HVAC 1 - Daikin Applied	03/14/2022	\$1,790,000 \$1,790,000	\$1,611,000	\$179,000
<b><u>Queen Anne's County</u></b>					
9.	Sudlersville Elementary PSC #17.014.23 Systemic Renovation - Fire Alarm Johnson Controls Fire Protection	08/03/2022	\$193,557 \$193,557	\$98,714	\$94,843

		<u>Bid Opening</u>	<u>Total Contract</u>	<u>State Funds</u>	<u>Local Funds</u>
<b>Baltimore City</b>					
10.	#225 Westport Academy PK-8 PSC #30.082.23 SR Systemic Renovation - Elevator Replacement 1 - Nichols Contracting, Inc.	12/01/2022	\$440,165    \$440,165	\$109,997	\$330,168
11.	#220 Morrell Park PK-8 PSC #30.149.24 SR Systemic Renovation - Elevator Replacement 1 - Chilmar Corporation	01/05/2023	\$374,396    \$374,396	\$0	\$374,396
12.	#206 Furley Elementary PSC #30.256.19/20/23 LPC Systemic Renovation - Replacement 1 - Towson Mechanical, Inc.	01/19/2023	\$48,663,500    \$48,663,500	\$36,997,000	\$11,666,500
<b>Summary Totals</b>					
<b>Total Contracts: 14</b>			<b>\$77,792,027</b>	<b>\$53,934,701</b>	<b>\$23,857,326</b>

## APPROVAL OF CONTRACTS

LEA: Baltimore County

PSC No. 03.109.22

Project Name: Red House Run Elementary

Bid Opening: 9/28/2021

Project Type: Replacement

Scope of Work: Replacement School

Basis for Award of Contract: base bid

Basis of Funding: 57% of eligible base bid up to maximum State allocation

Local Funds: \$4,407,854

State Funds: \$728,477

Total Contract: \$5,136,331

### State Contingency for Change Orders:

Transfer State Funds:	Account No.	Amount
Decrease Project Amount:		<u>\$0</u>
Increase Contingency Amount:		<u>\$0</u>
Decrease Contingency Amount:		<u>\$0</u>
Increase Project Amount:		<u>\$0</u>

<u>Contract #</u>	<u>Contractor</u>	<u>Total Contract</u>
09A	M3 Contracting	\$3,266,315
09B	L & R Enterprises	\$1,431,516
09C	NLP Enterprises, Inc.	\$438,500
		<u><u>\$5,136,331</u></u>

Notes: (1) The request is for a replacement school on the same site with 90,386 sf, including cooperative use space, as well as demolition of 57,163 sf, for 758 students.

(2) Prevailing wage rates apply to this contract.

IAC Approval Date:

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**Contract Name:** Red House Run Elementary School – Replacement School,  
 Package 9A – Gypsum and ACT  
**Contract #:** JBO-717-22

	<i>Bidder</i>		
	<b>M3 Contracting, LLC</b>	<b>Can-Am Contractors, Inc.</b>	<b>Mount Everest Construction, Inc.</b>
<b>Base Bid</b>	\$3,266,315	\$3,350,230	\$3,629,600
<b>Total</b>	<b>\$3,266,315</b>	<b>\$3,350,230</b>	<b>\$3,629,600</b>



**Contract Name:** Red House Run Elementary School – Replacement School, Package 9B – Flooring  
**Contract #:** JBO-717-22

	<i><b>Bidder</b></i>
	<b>L&amp;R Enterprises, Inc. t/a L&amp;R Floors</b>
<b>Base Bid</b>	\$1,431,516
<b>Total</b>	<b>\$1,431,516</b>

**Contract Name:** Red House Run Elementary School – Replacement School, Package 9C – Painting  
**Contract #:** JBO-717-22

	<i><b>Bidder</b></i>
	<b>NLP Enterprises, Inc.</b>
<b>Base Bid</b>	\$438,500
<b>Total</b>	<b>\$438,500</b>

## **APPROVAL OF CONTRACTS**

**LEA:** Baltimore County

**PSC No.** 03.134.23

**Project Name:** Loch Raven High

**Bid Opening:** 10/6/2022

**Project Type:** Systemic Renovation

**Scope of Work:** Mechanical Upgrades

**Basis for Award of Contract:** base bid + 2 alts

**Basis of Funding:** 61% of eligible base bid + 2 alts

**Local Funds:** \$940,407

**State Funds:** \$1,470,893

**Total Contract:** \$2,411,300

### **State Contingency for Change Orders:**

<b>Transfer State Funds:</b>	<b>Account No.</b>	<b>Amount</b>
<b>Decrease Project Amount:</b>		<u>\$0</u>
<b>Increase Contingency Amount:</b>		<u>\$0</u>
<b>Decrease Contingency Amount:</b>		<u>\$0</u>
<b>Increase Project Amount:</b>		<u>\$0</u>

<b><u>Contract #</u></b>	<b><u>Contractor</u></b>	<b><u>Total Contract</u></b>
1	Temp Air Company	<u>\$2,411,300</u>
		<u><b>\$2,411,300</b></u>

**Notes:** (1) Replace 1990 boiler, 1999 chillers and 1999 associated cooling tower, water pumps, dual temperature pumps, piping valves, controls and accessories.  
(2) Prevailing wage rates apply to this contract.

**IAC Approval Date:**

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**Contract Name:** Loch Raven High School Boiler/ Chiller Replacement  
**Contract #:** GDA-303-23

	<i>Bidders</i>		
	<b>Temp Air Company</b>	<b>J.F. Fisher Inc.</b>	<b>Denver Elek Inc.</b>
<b>Base Bid</b>	\$1,890,000	\$2,006,000	\$2,269,400
<b>Alternate No. 1:</b> Air Conditioning Gym and Activity Room	\$421,800	\$495,000	\$544,650
<b>Alternate No. 2:</b> Air Conditioning Health Suit	\$99,500	\$103,000	\$110,000
<b>Total</b>	<b>\$2,411,300</b>	<b>\$2,604,000</b>	<b>\$2,924,050</b>

## **APPROVAL OF CONTRACTS**

**LEA:** Calvert County

**PSC No.** 04.004.22 SR

**Project Name:** Calvert Elementary

**Bid Opening:** 2/15/2023

**Project Type:** Systemic Renovation

**Scope of Work:** HVAC System and Partial Roof Replacement

**Basis for Award of Contract:** base bid + alt 1 & 5

**Basis of Funding:** 56% of eligible base bid + alt 1 & 5

**Local Funds:** \$1,300,861

**State Funds:** \$1,487,180

**Total Contract:** \$2,788,041

### **State Contingency for Change Orders:**

<b>Transfer State Funds:</b>	<b>Account No.</b>	<b>Amount</b>
<b>Decrease Project Amount:</b>		<u>\$0</u>
<b>Increase Contingency Amount:</b>		<u>\$0</u>
<b>Decrease Contingency Amount:</b>		<u>\$0</u>
<b>Increase Project Amount:</b>		<u>\$0</u>

<b><u>Contract #</u></b>	<b><u>Contractor</u></b>	<b><u>Total Contract</u></b>
1	Gaghan Mechanical, Inc.	<u>\$2,788,041</u>
		<u><b>\$2,788,041</b></u>

**Notes:** (1) Replacement of all existing pneumatic controls with new digital controls.

(2) Prevailing wage rates apply to this contract.

**IAC Approval Date:**

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Spreadsheet for: HVAC Systemic & Partial Roof Replacement at Calvert ES			W.L. Gary Company Inc	American Combustion Industries	Gaghan Mechanical Inc	Rainbow Construction Corp of Waldorf	Denver-Elek Inc		
Bid Opening Date: 2/15/23, 2 p.m., Media Center Room									
Item #	Description	UOM	Bid Submission	Bid Submission	Bid Submission	Bid Submission	Bid Submission	Bid Submission	Bid Submission
Doc 1	Affidavit of Qualification to Bid	N/A	✓	✓	✓	✓	✓		
Doc 2	Contractor Proposal Form, with all Bid Alternates prices completed	N/A	✓	✓	✓	✓	✓		
Doc 3	Contractor Completed Unit Price Schedule	N/A	✓	✓	✓	✓	✓		
Doc 4	Bid Bond	N/A	✓	✓	✓	✓	✓		
Doc 5	MBE Attachment A (Certified MBE Utilization and Fair Solicitation Affidavit)	N/A	✓	✓	✓	✓	✓		
Doc 6	MBE Attachment B (MBE Participation Schedule)	N/A	✓	✓	✓	✓	✓		
Doc 7	Acknowledge Addendum #1	N/A	✓	✓	✓	✓	✓		
Doc 8	Acknowledge Addendum #2	N/A	✓	✓	✓	✓	✓		
A	Base Bid:	LS	\$2,925,000.00	\$2,999,999.00	\$2,385,766.00	\$3,235,000.00	\$2,795,300.00		
A1	Alternate #1: Re-Roof Section C	LS	\$347,000.00	\$373,475.00	\$385,355.00	\$153,000.00	\$289,400.00		
A2	Alternate #2: Re-Roof Section A, A1, A2 and B	LS	\$1,304,000.00	\$1,437,900.00	\$1,059,829.00	\$932,000.00	\$1,133,400.00		
A3	Alternate #3: Install DOAS #2 and VRF Serving Classrooms	LS	\$720,000.00	\$761,290.00	\$759,900.00	\$897,000.00	\$669,000.00		
A4	Alternate #4: Install DOAS #1 and VRF Serving Administration Area	LS	\$769,000.00	\$847,600.00	\$783,000.00	\$1,127,000.00	\$695,500.00		
A5	Alternate #5: Nurse Suite Exhaust	LS	\$23,000.00	\$15,125.00	\$16,920.00	\$23,500.00	\$13,400.00		
Spreadsheet for: HVAC Systemic & Partial Roof Replacement at Calvert ES									
Bid Opening Date: 2/15/23, 2 p.m., Media Center Room									
Item #	Description	UOM	Bid Submission	Bid Submission	Bid Submission	Bid Submission	Bid Submission	Bid Submission	Bid Submission
Doc 1	Affidavit of Qualification to Bid	N/A							
Doc 2	Contractor Proposal Form, with all Bid Alternates prices completed	N/A							
Doc 3	Contractor Completed Unit Price Schedule	N/A							
Doc 4	Bid Bond	N/A							
Doc 5	MBE Attachment A (Certified MBE Utilization and Fair Solicitation Affidavit)	N/A							
Doc 6	MBE Attachment B (MBE Participation Schedule)	N/A							
Doc 7	Acknowledge Addendum #1	N/A							
Doc 8	Acknowledge Addendum #2	N/A							
A	Base Bid:	LS							
A1	Alternate #1: Re-Roof Section C	LS							
A2	Alternate #2: Re-Roof Section A, A1, A2 and B	LS							
A3	Alternate #3: Install DOAS #2 and VRF Serving Classrooms	LS							
A4	Alternate #4: Install DOAS #1 and VRF Serving Administration Area	LS							
A5	Alternate #5: Nurse Suite Exhaust	LS							

## APPROVAL OF CONTRACTS

LEA: Calvert County

PSC No. 04.005.23 HSFF

Project Name: Northern High

Bid Opening: 2/28/23

Project Type: Systemic Renovation

Scope of Work: Partial Re-Roofing

Basis for Award of Contract: base bid + 1 alt

Basis of Funding: 56% of eligible base bid + 1 alt

Local Funds: \$642,400

State Funds: \$817,600

Total Contract: \$1,460,000

### State Contingency for Change Orders:

Transfer State Funds:	Account No.	Amount
Decrease Project Amount:		<u>\$0</u>
Increase Contingency Amount:		<u>\$0</u>
Decrease Contingency Amount:		<u>\$0</u>
Increase Project Amount:		<u>\$0</u>

<u>Contract #</u>	<u>Contractor</u>	<u>Total Contract</u>
1	Garland/DBS, Inc.	<u>\$1,460,000</u>
		<u><b>\$1,460,000</b></u>

Notes: (1) Roof work involving replacing internal drains, coping, and fascia systems and all rooftop equipment height will be modified.  
(2) Prevailing wage rates apply to this contract.

IAC Approval Date:

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# BID TABULATION

NORTHERN HIGH-MARY HARRISON CENTER-PARTIAL ROOF REPLACEMENT  
PSC #04.005.23 HSFF

Date Bids Opened: February 28, 2023

Minority Business Participation 10%  
Prevailing Wages: Yes x No       

NAME OF BIDDER  List in receding order lowest to highest	BASE BID	ALTERNATES/INFORMATIONAL PRICES (indicate which)											
		Alt. 1	Alt. 2	Alt. 3	Alt. 4	Alt. 5	Alt. 6						
GARLAND/DBS, INC.	1,460,000*	173,715											

\* UTILIZATION OF OMNIA PARTNERS CONTRACT – ROOFING SUPPLIES AND SERVICES, WATERPROOFING, AND RELATED PRODUCTS AND SERVICES (CONTRACT #PW1925)

Description of Alternates: (Indicate cost of each as per the low bidder)  
Hot Applied Two Ply KEE/Modified Energy Star Roof System (Price for Option was \$1,633,715.00)

Site Development Cost:	State \$ <u>0</u>	Local \$ <u>0</u>	Total Construction Cost \$ <u>0</u>
Building Cost:	State \$ <u>924,000</u>	Local \$ <u>642,400</u>	Total Construction Cost \$ <u>1,460,000</u>



## APPROVAL OF CONTRACTS

LEA: Calvert County

PSC No. 04.014.22 HSFF

Project Name: Sunderland Elementary

Bid Opening: 1/31/23

Project Type: Systemic Renovation

Scope of Work: Chiller and KG RTU Replacement

Basis for Award of Contract: base bid + 2 alts

Basis of Funding: 53% of eligible base bid + 2 alts

Local Funds: \$367,887

State Funds: \$405,850

Total Contract: \$773,737

### State Contingency for Change Orders:

Transfer State Funds:	Account No.	Amount
Decrease Project Amount:		<u>\$0</u>
Increase Contingency Amount:		<u>\$0</u>
Decrease Contingency Amount:		<u>\$0</u>
Increase Project Amount:		<u>\$0</u>

<u>Contract #</u>	<u>Contractor</u>	<u>Total Contract</u>
1	Gaghan Mechanical, Inc.	<u>\$773,737</u>
		<u><b>\$773,737</b></u>

Notes: (1) Lack of, unreliable, or insufficient air-conditioning  
(2) Prevailing wage rates apply to this contract.

IAC Approval Date:

---

Spreadsheet for: Chiller and Kindergarten Rooftop Unit At SES			ASN General Contracting Inc	Gaghan Mechanical	American Combustion Industries	WL Gary Co Inc	Patapsco Mechanical	Denver-Elek Inc	JPG Plumbing and Mechanical Services Inc
Bid Opening Date: 2/1/23, 2 p.m., BOE MultiPurpose Room									
Item #	Description	UOM	Bid Submission	Bid Submission	Bid Submission	Bid Submission	Bid Submission	Bid Submission	Bid Submission
Doc 1	Affidavit of Qualification to Bid	N/A	✓	✓	✓	✓	✓	✓	✓
Doc 2	Contractor Proposal Form	N/A	✓	✓	✓	✓	✓	✓	✓
Doc 3	Bid Bond	N/A	✓	✓	✓	✓	✓	✓	✓
Doc 4	MBE Attachment A (Certified MBE Utilization and Fair Solicitation Affidavit)	N/A	✓	✓	✓	✓	✓	✓	✓
Doc 5	MBE Attachment B (MBE Participation Schedule)	N/A	✓	✓	✓	✓	✓	✓	✓
Doc 6	Acknowledge Addendum #1	N/A	✓	✓	✓	✓	✓	✓	✓
Doc 7	Acknowledge Addendum #2	N/A	✓	✓	✓	✓	✓	✓	✓
A	Base Bid:	LS	\$825,000.00	\$766,209.00	\$897,395.00	\$833,000.00	\$1,032,191.00	\$1,031,000.00	\$847,880.00
A1	Alternate #1: High Efficiency Chiller	LS	\$17,500.00	\$36,743.00	\$37,845.00	\$35,000.00	\$40,872.00	\$38,700.00	\$32,000.00
A2	Alternate #2: High Efficiency Rooftop Unit	LS	\$0.00	\$7,528.00	\$6,705.00	\$6,000.00	\$7,288.00	\$8,300.00	\$6,000.00
A3	Alternate #3: Remove Existing Roof Mounted Equipment Supports	LS	\$7,500.00	\$4,280.00	\$16,100.00	\$19,000.00	\$11,769.00	\$15,000.00	\$5,000.00
Spreadsheet for: Chiller and Kindergarten Rooftop Unit At SES									
Bid Opening Date: 2/1/23, 2 p.m., BOE MultiPurpose Room									
Item #	Description	UOM	Bid Submission	Bid Submission	Bid Submission	Bid Submission	Bid Submission	Bid Submission	Bid Submission
Doc 1	Affidavit of Qualification to Bid	N/A							
Doc 2	Contractor Proposal Form	N/A							
Doc 3	Bid Bond	N/A							
Doc 4	MBE Attachment A (Certified MBE Utilization and Fair Solicitation Affidavit)	N/A							
Doc 5	MBE Attachment B (MBE Participation Schedule)	N/A							
Doc 6	Acknowledge Addendum #1	N/A							
Doc 7	Acknowledge Addendum #2	N/A							
A	Base Bid:	LS							
A1	Alternate #1: High Efficiency Chiller	LS							
A2	Alternate #2: High Efficiency Rooftop Unit	LS							
A3	Alternate #3: Remove Existing Roof Mounted Equipment Supports	LS							

## **APPROVAL OF CONTRACTS**

**LEA:** Carroll County

**PSC No.** 06.037.22

**Project Name:** Spring Garden Elementary

**Bid Opening:** 12/7/2022

**Project Type:** Systemic Renovation

**Scope of Work:** HVAC Replacement

**Basis for Award of Contract:** base bid + 2 alts

**Basis of Funding:** 59% of base bid + 2 alts

**Local Funds:** \$2,803,010

**State Funds:** \$3,457,990

**Total Contract:** \$6,261,000

### **State Contingency for Change Orders:**

<b>Transfer State Funds:</b>	<b>Account No.</b>	<b>Amount</b>
<b>Decrease Project Amount:</b>		<u>\$0</u>
<b>Increase Contingency Amount:</b>		<u>\$0</u>
<b>Decrease Contingency Amount:</b>		<u>\$0</u>
<b>Increase Project Amount:</b>		<u>\$0</u>

<b><u>Contract #</u></b>	<b><u>Contractor</u></b>	<b><u>Total Contract</u></b>
1	Phillips Way, Inc.	<u>\$6,261,000</u>
		<u><b>\$6,261,000</b></u>

**Notes:** (1) Lack of, unreliable, or sufficient air-conditioning.

(2) Prevailing wage rates apply to this contract.

**IAC Approval Date:**

---

**Bid-23-005R** Spring Gardent HVAC Replacement  
AM

**Opened** - December 7, 2022 11:00

		Denver-Elek	EMJAY	HERR Brothers	Phillips Way
<b>Base Bid</b>		\$7,311,000.00	\$7,670,000.00	\$7,389,000.00	\$5,820,000.00
Alternate No. 1 Kindergarten Wing		\$488,000.00	\$584,200.00	\$426,000.00	\$400,000.00
Alternate No. 2 Add Glycol System		\$41,000.00	\$24,500.00	\$43,000.00	\$41,000.00
Bid Bond				yes	
Bidders/Contract Affidavit				yes	
Unit Prices					
Payment and Performance Bonds					
Addenum No. 1		yes	yes	yes	yes
Addenum No. 3		yes	yes	yes	yes
Addenum No. 3		yes	yes	yes	yes
Addenum No. 4		yes	yes	yes	yes

## APPROVAL OF CONTRACTS

LEA: Garrett County

PSC No. 11.014.21/22 HSFF / 22 FED  
HSFF

Project Name: Northern High School

Bid Opening:

Project Type: Systemic Renovation

Scope of Work: Installation of a new HVAC system.

Basis for Award of Contract: Base bid

Basis of Funding: 90% of eligible base bid.

Local Funds: \$750,000

State Funds: \$6,750,000

Total Contract: \$7,500,000

State Contingency for Change Orders: 0

Transfer State Funds:	Account No.	Amount
Decrease Project Amount:		<u>\$0</u>
Increase Contingency Amount:		<u>\$0</u>
Decrease Contingency Amount:		<u>\$0</u>
Increase Project Amount:		<u>\$0</u>

<u>Contract #</u>	<u>Contractor</u>	<u>Total Contract</u>
1	Daikin Applied	<u>\$7,500,000</u>
		<u><b>\$7,500,000</b></u>

Notes: (1) SCOPE: Installation of a new HVAC system.

(2) Prevailing wage rates apply to contract.

(3) MBE waiver.

(4) Region 4 Education Service Center (ESC) Contract #R200401. (No competitive bids due to this contract.)

(5) Contingent upon IAC approval at 4/20/2023 IAC meeting of two-line item adjustments from other projects in Garrett county to equal total state-share amount: LINE ITEM ADJs pending: \$1,192,500 from FY22 HSFF PSC#11.015 and \$214,165 from FY23 HSFF PSC#11.005.

IAC Approval Date:

---

### OMNIA Pricing and Payments

Feel free to contact me if you have any questions or concerns regarding the information contained in this Project Quote. If you would like us to proceed with the solution presented above, sign the acceptance line below (including PO# if applicable) and return a copy so that we can begin to mobilize our efforts to complete services as quickly as possible. We appreciate the opportunity to provide you with this solution and look forward to working with you on this and servicing your needs in the future.

#### Investment Amount and Billing Terms:

Investment required to implement the proposed solution

Phase 1 – Mechanical and electrical upgrades minus the switchgear:

Seven Million Three Hundred Thousand and Zero cents ..... \$7,300,000.00

Phase 2 – Electrical switchgear:

Two Hundred Thousand and Zero cents..... \$200,000.00

**Total:**

**Seven Million Five Hundred Thousand and Zero cents ..... \$7,500,000.00**

*\*Price does not include applicable sales tax*

Quote, inclusive of the pricing, is provided in accordance with Region 4 ESC Contract # R200401, available via OMNIA Partners, including the terms and conditions contained therein (<https://public.omniapartners.com/suppliers/daikin-applied/contract-documentation#c38611>) shall govern this Quote and the corresponding scope of work as described herein which are hereby incorporated by this reference. Pricing and acceptance are subject to Daikin Applied's final credit approval.

## **APPROVAL OF CONTRACTS**

**LEA:** Garrett County

**PSC No.** 11.015.23 HSFF

**Project Name:** Yough Glades Elementary

**Bid Opening:** 3/14/2022

**Project Type:** Systemic Renovation

**Scope of Work:** HVAC

**Basis for Award of Contract:** base bid

**Basis of Funding:** 90% of eligible base bid

**Local Funds:** \$179,000

**State Funds:** \$1,611,000

**Total Contract:** \$1,790,000

### **State Contingency for Change Orders:**

<b>Transfer State Funds:</b>	<b>Account No.</b>	<b>Amount</b>
<b>Decrease Project Amount:</b>		<u>\$0</u>
<b>Increase Contingency Amount:</b>		<u>\$0</u>
<b>Decrease Contingency Amount:</b>		<u>\$0</u>
<b>Increase Project Amount:</b>		<u>\$0</u>

<b><u>Contract #</u></b>	<b><u>Contractor</u></b>	<b><u>Total Contract</u></b>
1	Daikin Applied	<u>\$1,790,000</u>
		<u><b>\$1,790,000</b></u>

**Notes:** (1) Replace the 1998 HVAC system.

(2) Prevailing wage rate apply to this contract.

**IAC Approval Date:**

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## OMNIA Pricing and Payments

Feel free to contact me if you have any questions or concerns regarding the information contained in this Project Quote. If you would like us to proceed with the solution presented above, sign the acceptance line below (including PO# if applicable) and return a copy so that we can begin to mobilize our efforts to complete services as quickly as possible. We appreciate the opportunity to provide you with this solution and look forward to working with you on this and servicing your needs in the future.

### Investment Amount and Billing Terms:

Investment required to implement the proposed solution

One Million Seven Hundred Ninety Thousand and Zero cents ..... \$1,790,000.00

*\*Price does not include applicable sales tax*

Quote, inclusive of the pricing, is provided in accordance with Region 4 ESC Contract # R200401, available via OMNIA Partners, including the terms and conditions contained therein (<https://public.omniapartners.com/suppliers/daikin-applied/contract-documentation#c38611>) shall govern this Quote and the corresponding scope of work as described herein which are hereby incorporated by this reference. Pricing and acceptance are subject to Daikin Applied's final credit approval.

**Billing/Payment Terms\*:** Monthly billings based upon a mutually agreed upon schedule of values.

*\*All billings are due immediately upon Receipt*

This Quote will be honored by Daikin Applied for 30 days from the date on the front of the Quote. After 30 days, Daikin Applied reserves the right to evaluate cost changes (both increases and decreases) from the Quote.

**IN WITNESS WHEREOF**, the parties have executed this Agreement on the Effective Date, the parties by their officers duly authorized.

#### OWNER:

Garrett County Public Schools  
Rich Wesolowski  
345 Oakland Drive  
Oakland, MD 21550

Richard Wesolowski  
(Print Full Legal Name of Customer)

Rich Wesolowski  
(Signature)

Director of Maintenance, Facilities, Operations & Transportation  
(Title)  
3/15/2023  
Date:

#### CONTRACTOR:

Daikin Applied Americas  
  
13600 Industrial Park Boulevard  
Plymouth, MN 55441

Joel T. Will  
(Print Full Legal Name of Daikin Applied Representative)

Joel T. Will  
(Signature)

District Manager  
(Title)

3/16/2023  
Date:



## APPROVAL OF CONTRACTS

LEA: Queen Anne's County

PSC No. 17.014.23

Project Name: Sudlersville Elementary

Bid Opening: 8/3/2022

Project Type: Systemic Renovation

Scope of Work: Fire Alarm

Basis for Award of Contract: quote

Basis of Funding: 51% of eligible base bid

Local Funds: \$94,843

State Funds: \$98,714

Total Contract: \$193,557

### State Contingency for Change Orders:

Transfer State Funds:	Account No.	Amount
Decrease Project Amount:		<u>\$0</u>
Increase Contingency Amount:		<u>\$0</u>
Decrease Contingency Amount:		<u>\$0</u>
Increase Project Amount:		<u>\$0</u>

<u>Contract #</u>	<u>Contractor</u>	<u>Total Contract</u>
	Johnson Controls Fire Protection	<u>\$193,557</u>
		<u><b>\$193,557</b></u>

Notes: (1) Replace the 1999 fire alarm.  
(2) Prevailing wage rate apply to this contract.

IAC Approval Date:

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Johnson Controls Fire Protection LP  
Southgate Industrial Park  
New Castle , DE 19720

## Johnson Controls Fire Protection LP Quotation

To:  
Sudlersville Elementary School  
300 S Church St  
SUDLERSVILLE, MD 21668-1503

Project: Sudlersville Elementary School - CPQ-225042  
Johnson Controls Reference: 650225042  
Proposal #: 1  
Date: 08/03/2022  
Page: 1 of 10

Johnson Controls is pleased to offer for your consideration this quotation for the above project

### Scope of Work

**Please read the notes below and call if you have any questions.**

#### Contact Information:

**Cody C Croswell**

Electronic Service Sales Representative

302.276.5427

*Cody.croswell@jci.com*

Johnson Controls Fire & Security Scope of Work:

This quote is for the full replacement of the Fire Alarm System at Suddlersville Elementary School. Alban engineering has provided us with a design and our build is based upon their specifications. We will be installing a Simplex 4100ES with full voice evacuation . The static graphical annunciator will be replaced with a color touch screen display that will allow for remote operation so that the user does not need to be in front of the panel. New wire will be provided and run to each device by an Electrical Contractor. Our EC will carry our MBE participation requirements for the State.

Exceptions and/or Clarifications:

Johnson Controls Fire & Security is not responsible for the design of this project. ***The system was based upon the existing approved layout and any additional devices that may be deemed necessary by the AHJ and could result in additional cost.*** This quote does not include new prints, submittals, FM review or anything not explicitly outlined in this quote.

Fire, Security, Communications, Sales & Service  
Offices & Representatives in Principal Cities throughout North America

***Johnson Controls will need the support of the elevator company to tie in the new equipment to the existing elevator.***

***The hours that are provided are based upon standard wages (Prevailing wage, Holiday and overtime hours are not allotted)***

**Delays, Costs and Extensions of Time:**

JCI's time for performance of the Work shall be extended for such reasonable time as JCI is delayed due to causes reasonably beyond JCI's control, whether such causes are foreseeable or unforeseeable, including pandemics such as coronavirus (provisionally named SARS-CoV-2, with its disease being named COVID-19) including, without limitation, labor, parts or equipment shortages. To the extent JCI or its subcontractors expend additional time or costs related to conditions or events set forth in this provision, including without limitation, expedited shipping, hazard pay associated with site conditions, additional PPE requirements, additional time associated with complying with social distancing or hygiene requirements, or additional access restrictions, the Contract Sum shall be equitably adjusted.

Presented by: Cody Croswell  
302-276-5427

**Total net selling price, FOB shipping point, \$193,557.00**

**Payment Options:**

**Johnson Controls Capital Funding Solutions**

Equipment Finance Agreement: Allows for payment over time for products and installation costs, while maintaining ownership of assets. No down payment required.

As a Service Subscription: Covers costs of installation and services over time without ownership of assets. No upfront costs.

*\*\*Final pricing subject to change based on credit approval, any applicable state/local taxes\*\**

**For more information on Johnson Controls Capital funding solutions, please forward this proposal along with any questions to your sales representative and [JCCapitalNA@jci.com](mailto:JCCapitalNA@jci.com).**

## **APPROVAL OF CONTRACTS**

**LEA:** Baltimore City

**PSC No.** 30.082.23 SR

**Project Name:** #225 Westport Academy PK-8

**Bid Opening:** 12/1/22

**Project Type:** Systemic Renovation

**Scope of Work:** Elevator Replacement

**Basis for Award of Contract:** base bid + Alt 2, 18, 197

**Basis of Funding:** 96% of base bid + Alt 2, 18, 197

**Local Funds:** \$330,168

**State Funds:** \$109,997

**Total Contract:** \$440,165

### **State Contingency for Change Orders:**

<b>Transfer State Funds:</b>	<b>Account No.</b>	<b>Amount</b>
<b>Decrease Project Amount:</b>		<u>\$0</u>
<b>Increase Contingency Amount:</b>		<u>\$0</u>
<b>Decrease Contingency Amount:</b>		<u>\$0</u>
<b>Increase Project Amount:</b>		<u>\$0</u>

<b><u>Contract #</u></b>	<b><u>Contractor</u></b>	<b><u>Total Contract</u></b>
1	Nichols Contracting, Inc.	<u>\$440,165</u>
		<u><b>\$440,165</b></u>

**Notes:** (1) Replace the 1977 elevator and renovate the existing cab.  
(2) Prevailing wage rates apply to this contract.

**IAC Approval Date:**

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**BALTIMORE CITY PUBLIC SCHOOLS**

**IFB-23029**

**ELEVATOR REPLACEMENT AT WESTPORT ACADEMY Pre-K to 8 School #225**

**BID DUE DATE: THURSDAY, DECEMBER 1, 2022, 12:00 P.M. LOCAL TIME**

	<b>Responding Vendor</b>	<b>Item #1</b>	<b>Item #2</b>	<b>Grand Total</b>
1	Nichols Contracting	\$421,968.00	\$18,197.00	\$440,165.00
2				\$0.00
3				\$0.00
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Bids Opened By: Stuart Feldman

Date 3/31/2022

Bids Recorded By: Patricia Graff

Date 3/31/2022

## **APPROVAL OF CONTRACTS**

**LEA:** Baltimore City

**PSC No.** 30.149.24 SR

**Project Name:** #220 Morrell Park PK-8

**Bid Opening:** 1/5/23

**Project Type:** Systemic Renovation

**Scope of Work:** Elevator Replacement

**Basis for Award of Contract:** base bid

**Basis of Funding:** 96% of eligible base bid

**Local Funds:** \$374,396

**State Funds:** \$0

**Total Contract:** \$374,396

### **State Contingency for Change Orders:**

	<b>Account No.</b>	<b>Amount</b>
<b>Transfer State Funds:</b>		
<b>Decrease Project Amount:</b>		<u>\$0</u>
<b>Increase Contingency Amount:</b>		<u>\$0</u>
<b>Decrease Contingency Amount:</b>		<u>\$0</u>
<b>Increase Project Amount:</b>		<u>\$0</u>

<b><u>Contract #</u></b>	<b><u>Contractor</u></b>	<b><u>Total Contract</u></b>
1	Chilmar Corporation	<u>\$374,396</u>
		<u><b>\$374,396</b></u>

**Notes:** (1) Elevator Replacement.  
(2) Prevailing wage rates apply to this contract.  
(3) Project is forward funded.

**IAC Approval Date:**

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**BALTIMORE CITY PUBLIC SCHOOLS**  
**IFB-23033**  
**ELEVATOR REPLACEMENT AT MORRELL PARK PK-8 #220**  
**BID DUE DATE: THURSDAY, JANUARY 5 2023, 12:00 P.M. LOCAL TIME**

	<b>Responding Vendor</b>	<b>Grand Total</b>
1	Chilmar Corporation	\$374,396.00
2	Nichols Contracting	\$489,750.00
3		
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Bids Opened By: Patricia Graff

Date 1/5/2023

Bids Recorded By: Suzanne Addington

Date 1/5/2023



## APPROVAL OF CONTRACTS

LEA: Baltimore City

PSC No. 30.256.19/20/23 LPC

Project Name: #206 Furley Elementary

Bid Opening: 1/19/23

Project Type: Systemic Renovation

Scope of Work: Replacement

Basis for Award of Contract: base bid + alt 2,3,5,7,9,10

Basis of Funding: 96% of base bid + alt 2,3,5,7,9,10

Local Funds: \$11,666,500

State Funds: \$36,997,000

Total Contract: \$48,663,500

### State Contingency for Change Orders:

Transfer State Funds:	Account No.	Amount
Decrease Project Amount:		<u>\$0</u>
Increase Contingency Amount:		<u>\$0</u>
Decrease Contingency Amount:		<u>\$0</u>
Increase Project Amount:		<u>\$0</u>

<u>Contract #</u>	<u>Contractor</u>	<u>Total Contract</u>
1	Towson Mechanical, Inc.	<u>\$48,663,500</u>
		<u><b>\$48,663,500</b></u>

Notes: (1) Replacement school on the same site with 96,733 sf, including cooperative use space as well as demolition of 76,089 sf, for 530 students.  
(2) Prevailing wage rates apply to this contract.

IAC Approval Date:

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**BALTIMORE CITY PUBLIC SCHOOLS**  
**IFB-23031**  
**Construction Services for Replacement Building for Furley Elementary #206**  
**BID DUE DATE: THURSDAY, January 19, 2023, 12:00 P.M. LOCAL TIME**

	<b>Responding Vendor</b>	<b>Item #1</b>	<b>Item #2</b>	<b>Item #3</b>	<b>Item #4</b>	<b>Item #5</b>	<b>Item #6</b>	<b>Item #7</b>	<b>Item #8</b>	<b>Item #9</b>	<b>Item #10</b>	<b>Grand Total</b>
1	MCN Build	\$49,710,000.00	\$33,000.00	\$63,000.00	\$47,000.00	\$13,000.00	\$14,000.00	\$55,000.00	(\$3,080,000.00)	\$197,000.00	\$33,000.00	\$47,085,000.00
2	CAM Construction Company	\$52,610,000.00	\$107,000.00	\$12,000.00	\$63,000.00	\$18,000.00	\$9,500.00	\$55,000.00	(\$3,470,000.00)	\$190,000.00	\$10,000.00	\$49,604,500.00
3	Whiting Turner Contracting Company	\$55,565,270.00	\$22,680.00	\$63,072.00	\$63,180.00	\$25,920.00	\$16,200.00	\$118,800.00	(\$1,809,661.00)	\$216,000.00	\$33,750.00	\$54,315,211.00
4	Towson Mechanical	\$48,268,000.00	\$45,000.00	\$38,000.00	\$63,000.00	\$6,500.00	\$11,000.00	\$90,000.00	(\$1,680,000.00)	\$183,000.00	\$33,000.00	\$48,663,500.00
5	Dustin Construction Services	\$52,886,000.00	\$15,000.00	\$71,000.00	\$71,000.00	\$14,000.00	\$13,000.00	\$120,000.00	(\$1,500,000.00)	\$216,000.00	\$37,500.00	\$51,943,500.00
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Bids Opened By: Patricia Graff

Date 1/19/2023

Bids Recorded By: Suzanne Addington

Date 1/19/2023

**Item 3C. Property Transfer – Harford County Public Schools – Lot 2**

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**Motion:**

To approve the transfer of 5.369 acres of Lot 2 at 351 Lewis Lane, Havre de Grace, Harford County from the Harford County Board of Education to the Harford County Council for use as the Boys & Girls Clubs of Harford and Cecil Counties - Havre de Grace Club.

**Background Information:**

Property Data:	
Size:	5.369 acres
Acres involved in transaction:	5.369
Original Acquisition Date:	1965
State Rated Capacity:	N/A
State Investment:	N/A
Outstanding State Bond Debt:	N/A
Debt Service Payment Schedule:	N/A

The Harford County Board of Education (HCBOE) seeks approval from the IAC to transfer 5.369 acres of Lot 2 (Parcel 2274) to the County Council.

The Harford County Government has had a ground lease on the property since February 13, 2006. HCBOE is transferring the property to the County for community use as the Boys & Girls Clubs of Harford and Cecil Counties - Havre de Grace Club.

**Item 3D. Approval of Easements**

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**Motion:**

To approve the conveyance of the easements as presented.

**Background Information:**

The table below lists easements granting the holder access and use of the designated acreage.

LEA	PSC #	School	Type of Easement	Total Site Acreage	Easement Acreage
Baltimore County	03.150	Franklin Elementary	Ingress/egress, parking, and pedestrian encroachment.	23.34	1.183
Baltimore County	03.096	Seven Oaks Elementary	Expansion and maintenance of the parking lot at Seven Oaks Senior Center.	25.10	0.38

### Item 3E. Built to Learn Project Status Report

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#### **Motion:**

This item is informational and does not require IAC action.

#### **Background Information:**

Please see the details regarding BTL allocations, report key, presented report dated as of April 12, 2023 - ***Built to Learn Project Status Report***.

#### **BTL Project Status Report Key**

This report displays the current status of BTL projects that have been approved by the IAC.

The Delivery column indicates the type of project delivery method:

- **O/B:** Owner/Builder. The LEA acts as the prime at-risk construction manager (general contractor) and directly contracts with the trade contractors. The LEA may engage a not-at-risk construction manager to act as its agent to assist with the management of the project.
- **CMAR:** Construction Management At-Risk. The LEA engages an at-risk construction manager that will become the prime general contractor before the schematic design phase begins to gain the value-added benefits of ensuring design/construction viability and design cost effectiveness and for a turn-key project delivery within a guaranteed maximum price (GMP).
- **DBB:** Design-Bid-Build. The LEA utilizes the “traditional” sealed bid delivery method where the successful at-risk prime general contractor delivers the project turn-key for a fixed price based upon fully complete project documents.

The percentage within each box indicates the level of progress of that phase and the color indicates the degree to which the activities in that phase are/were on schedule based upon the LEA’s initially submitted project schedule (generally from the schematic-design submission).

%	Phase completed or on track to be completed ahead of scheduled date.
%	Phase completed or on track to be completed within 2 months of scheduled date.
%	Phase completed or on track to be completed between 2-4 months of scheduled date.
%	Phase completed or on track to be completed more than 4 months after scheduled date.

# Built to Learn Project Status Report

LEA	Project	Delivery	Design	Construction	Notes
Anne Arundel	Hillsmere ES Replacement	O/B	100%	83%	
Anne Arundel	Old Mill West HS New	O/B	100%	63%	
Anne Arundel	Rippling Woods ES Replacement	O/B	100%	85%	
Anne Arundel	West County ES New	O/B	100%	26%	
Anne Arundel	Old Mill MS South Replacement	O/B	100%	30%	
Baltimore City	Baltimore City College HS Renovation	CMAR	0%	0%	Design procurement in April.
Balt County	Bedford ES Replacement	O/B	100%	18%	Design was delayed awaiting funding to be secured.
Balt County	Summit Park ES Replacement	O/B	100%	45%	
Balt County	Northeast Area MS New	O/B	100%	38%	Design was delayed awaiting funding to be secured.
Balt County	Pine Grove MS Renovation/Addition	O/B	100%	38%	
Balt County	Lansdowne HS Replacement	O/B	100%	1%	Contract award in process, issuing NTPs.
Carroll	Westminster East MS Replacement	CMAR	100%	63%	
Cecil	North East MS / HS Replacement	O/B	65%	0%	
Charles	J. P. Ryon ES PreK & K Addition	DBB	100%	48%	LEA delayed project for MSA MOU.
Charles	Malcolm ES PreK & K Addition/Renovation	DBB	100%	70%	LEA delayed project for MSA MOU.
Charles	McDonough HS Renovation/Addition	DBB	100%	29%	LEA delayed project for MSA MOU.
Frederick	Waverley ES Replacement	O/B	100%	99%	
Frederick	Brunswick ES Replacement	CMAR	100%	70%	
Frederick	Green Valley ES Replacement	CMAR	65%	0%	
Frederick	Valley ES Replacement	CMAR	65%	0%	
Harford	Homestead Wakefield ES Replacement	O/B	100%	0%	Anticipated bids in April.
Howard	Hammond HS Renovation/Addition	O/B	100%	82%	
Howard	Oakland Mills MS Renovation/Addition	O/B	0%	0%	
Montgomery	Clarksburg Cluster ES #9 New	CMAR	100%	67%	
Montgomery	South Lake ES Renovation/Addition	CMAR	100%	66%	
Montgomery	Burnt Mills ES Replacement	CMAR	100%	62%	
Montgomery	Woodlin ES Replacement	CMAR	100%	50%	
Montgomery	Woodward HS Replacement (Phase 1)	CMAR	100%	60%	
Montgomery	Stonegate ES Renovation/Addition	CMAR	100%	68%	
Montgomery	Neelsville MS Replacement	CMAR	100%	32%	
Montgomery	Poolesville HS Renovation/Addition	CMAR	100%	56%	
Montgomery	Page ES Addition	DBB	100%	57%	
Wicomico	Mardela MS/HS Addition/Renovation	CMAR	100%	30%	

**Item 3F. Facility Status Changes**

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**Motion:**

This item is informational and does not require IAC action.

**Background Information:**

LEA	PSC #	School	Change
Baltimore City	30.209	Professional Development Center	Close the program in Summer 2020 and retain building for potential educational use.
Baltimore City	30.105	Southeast Building Middle/High #255	Delayed surplus from Summer 2020 to Summer 2024 due to use as a swing space.
Baltimore City	30.230	Dr. Carter G. Woodson PK-8	Delayed surplus from Summer 2020 to Summer 2022 to provide additional time to separate the building systems from the Southside facility #181.

#### Item 4.      **Approval of IAC Executive Director Performance Evaluation Policy and Form**

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**Motion:**

To approve the adoption of the Interagency Commission on School Construction Executive Director Performance Evaluation Policy and FY 2023 Executive Director Evaluation Form as presented.

**Background Information:**

Please see the presented documents titled ***Interagency Commission on School Construction Executive Director Performance Evaluation Policy and Evaluation Form – IAC Executive Director – FY 2023.***



**INTERAGENCY COMMISSION ON SCHOOL CONSTRUCTION  
EXECUTIVE DIRECTOR PERFORMANCE EVALUATION POLICY  
Rev. 04/10/2023**

**Principles**

1. The primary responsibility of the Executive Director is the effective and efficient management of the operations of the Commission. Accordingly, the performance of the operations constitutes the most relevant measure of his or her performance and should weigh heavily in his or her performance evaluation.
2. The Executive Director is responsible for the performance of all senior management and the staff of the Commission.
3. The Executive Director's evaluation process and its results should be shared with all Commission members and the Executive Director.

**Policy Guidelines**

**Evaluation Committee**

4. The Evaluation Committee ("Committee") shall facilitate the evaluation of the performance of the Executive Director, in accordance with this policy.

**Evaluation Criteria and Forms**

5. Prior to the close of each fiscal year, the Executive Director shall recommend to the Committee for approval a set of criteria and/or performance standards to be used in evaluating the Executive Director's performance in the following fiscal year, as well as a performance evaluation form including specific questions and guidelines, as well as sufficient space for Commission members to provide general comments.
6. After considering the proposed criteria, the Committee shall:
  - a. Adopt criteria that are as objective in nature and, for the most part, as measurable as is practicable; and
  - b. Ensure that the criteria pertain to outcomes over which the Executive Director has a reasonable degree of control.
7. Each performance evaluation criterion shall fall into one of four broad categories:

- a. Achievement of performance targets established for the Agency as a whole;
  - b. Implementation of the long-term strategic and annual business plans;
  - c. Leadership and related qualities; and
  - d. Other criteria that reflect special events or circumstances that may arise in a given year.
8. The Committee, in consultation with the Executive Director, shall assign a weight to each of the evaluation criteria established.

### **Performance Assessment**

9. At the beginning of the fiscal year, all Commission members shall be provided copies of the evaluation form adopted for the evaluation of the Executive Director's performance in the prior fiscal year. To assist Commission members in completing the evaluation form, the Executive Director shall provide the Commission with an Executive Director self-assessment containing a review of his or her performance and any supporting data or background information. The self-assessment shall address those criteria and/or performance standards agreed to by the Committee. The self-assessment may also cover additional accomplishments achieved and difficulties during the year.
10. Commission members shall be allowed sufficient time, as determined by the Commission Chair, to complete and return the evaluation form directly to the Committee Chair or a designated third party.
11. The Committee Chair shall ensure that the results of all evaluation forms are tabulated and summarized on a confidential basis.
12. The Committee shall discuss the self-assessment, the results of the evaluation forms, and any other related matters with the Executive Director. The Committee may request additional information from the senior staff. The Committee may discuss the self-assessment and the results of the evaluation forms with the Executive Director present. The meeting shall be held in closed session.
13. The Committee Chair shall prepare a performance report, summarizing the Committee's assessment and providing specific guidance for the Executive Director for improvement opportunities.
14. Annually at a regularly scheduled Commission meeting, the Committee Chair shall present the Commission a summary of the performance report for review, discussion, and approval. The Executive Director shall be asked to participate in the meeting and be presented with the results of the performance report.

15. Both the Committee and the Commission may discuss the summary of the performance report in closed session and without the Executive Director present prior to their meetings in which the Executive Director's participation is required.

#### **Evaluation Results and Materials**

16. A copy of the summary of the performance report shall be maintained in the Executive Director's personnel file. The completed evaluation forms shall be destroyed within sixty calendar days of the completion of the evaluation process.



## Evaluation Form – IAC Executive Director – FY 2023

Executive Director:	Performance Period: FROM: July 1, 2022 TO: June 30, 2023
Reviewer:	

### LEADERSHIP

**Expectations:** Provide executive leadership, consistently applied and effectively implemented, to the Interagency Commission (IAC) and effectively communicate and implement to staff and all stakeholders a clear agency vision, philosophy and culture that support the IAC mission (to achieve a safe, healthy, and educationally sufficient learning environment for every child attending a public school in Maryland). Ensure proper delegation of duties throughout the agency and performance of staff to maximize efficiency and effectiveness of operations. Assist and support the diverse constituent-based policy-making Commission in the governance of the IAC's mission, goals and objectives. Maintain a clear understanding of the IAC's relationship with the legislature and executive offices, the local education agencies (LEAs) as well as the constituent organizations associated with LEAs including the Maryland Association of Counties (MaCo).

Below Expectations (1)	Meets Expectations (3)	Exceeds Expectations (5)	Not Observed
<b>Comments:</b>			

### STRATEGIC PLANNING

**Expectation:** Work with the Commission and its committees, in development of specific, measurable, attainable, realistic and time bound objectives that meet the needs of the staff, members and all constituents. Develop a strategy consistent with the mission, vision, philosophy and culture of the organization that will allow the organization to meet the established objectives in a consistent and timely process. Work with the Commission in continually identifying obstacles, risks, and issues requiring Commission attention, conducting appropriate analysis of such obstacles, risks and issues, and provide clear and well-supported policy recommendations for the Commission's consideration including, but not limited to: governance and operations, effectiveness of allocated funding, comparable measures and results, best practices, human resources and communications. Obtain and allocate resources as appropriate to meet the strategic objectives.

Below Expectations (1)	Meets Expectations (3)	Exceeds Expectations (5)	Not Observed
<b>Comments:</b>			



## FINANCIAL RESULTS AND CONTROLS

**Expectations:** Ensure that appropriate internal controls and procedures are in place to protect the fiscal responsibilities including outcomes of the various programs and funds allocated to the IAC and maintain effective control over internal accounting, information management, and internal audit activity. Work with the Maryland Department of Budget and Management (DBM) and other auditors in establishing effective internal and external financial & performance audits and as a result of such audits, make recommendations regarding improvements to the Commission. Oversees the procurement of services to ensure that procurement activities are handled in a fiscally responsible manner and in compliance with the State's procurement laws.

Below Expectations (1)	Meets Expectations (3)	Exceeds Expectations (5)	Not Observed

**Comments:**

## HUMAN RESOURCES

**Expectation:** Work with the Commission in development of broad human resource policies for the agency. Establish appropriate job descriptions for all senior executives and staff of the agency. Ensure the development of effective recruitment, training, professional development and retention of organization staff. Ensure that staff are working to their full potential, understand and are fulfilled by their work products and motivated to achieve the agency's objectives. Establish and monitor professional development programs and provide equal opportunity for all individuals in accordance with State law, regulation, and policy. Ensure that all employees receive effective performance feedback through recognition of positive performance and correction of performance deficiencies.

Below Expectations (1)	Meets Expectations (3)	Exceeds Expectations (5)	Not Observed

**Comments:**

## COMMUNICATIONS

**Expectation:** Serve as the agency's chief spokesperson, including representing the Commission before the legislature and the administrative branches of State government. Direct and review the preparation of position statements and press releases. Deliver effective and timely communications to all stakeholders. Act as an effective link between staff and the Commission to communicate information and decisions. Keep the Commission fully informed about the status of plans, obstacles, issues and accomplishments.

Below Expectations (1)	Meets Expectations (3)	Exceeds Expectations (5)	Not Observed

**Comments:**



## EXTERNAL RELATIONS

**Expectation:** Through leadership in the community and industry, represent the IAC in ways that enhance stakeholders' confidence in the organization and broaden the public's understanding of the organization's mission and values. Provide requested assistance and information to external customers in a prompt and courteous manner. Maintain good public relations. Ensure that agency customer service standards are consistent and enforced to create customer satisfaction. Strengthen legislative and public understanding of on-going school facilities needs and funding programs.

Below Expectations  
(1)

Meets Expectations  
(3)

Exceeds Expectations  
(5)

Not Observed

Comments:

## RELATIONSHIP TO COMMISSION

**Expectation:** Recommend to the Commission the mission of the agency and any governance policies necessary to ensure effective governance practices. Coordinate the implementation of the Commission policies and procedures, including developing an orientation session for new commission members and reviewing and updating commissioner education materials. In consultation with staff and legal counsel, analyze and evaluate existing laws and proposed legislation and provide recommendations consistent with the mission of the agency. Work closely with the Commission to keep each Commissioner fully informed on all significant aspects of the organization. Ensure an open, candid partnership with the Commission. Respond to routine developments appropriately. Effectively supervise the implementation and management of Commission policy decisions.

Below Expectations  
(1)

Meets Expectations  
(3)

Exceeds Expectations  
(5)

Not Observed

Comments:

## PERSONAL EFFECTIVENESS

**Expectation:** Meet any Professional Development Plan established for the Executive Director by the Commission. Foster a culture that promotes purpose, ownership, self-fulfillment ethical practices, encourages individual integrity, and fulfills social responsibility. Provide leadership consistent with the agency's values. Ensure that senior management and employees comply with the State ethics laws. Exercise sound judgment at all times, particularly when handling complex and/or difficult situations. Consistently meet targets, goals and objectives in full support of the agency's overall mission. Meet established standards for work product/services.

Below Expectations  
(1)

Meets Expectations  
(3)

Exceeds Expectations  
(5)

Not Observed

Comments:



## OVERALL EVALUATION OF THE EXECUTIVE DIRECTOR

### Expectation:

1. Provide effective leadership in alignment with the agency's vision, philosophy and culture.
2. Conduct strategic planning in coordination with the Commission and its committees ensuring the development of specific, measurable, attainable, realistic and time-bound objectives that meet the needs of the Board, employees, members and beneficiaries, and other stakeholders
3. Operate a fiscally sound agency through effective allocation of available resources.
4. Effectively utilize staff through recruitment, training, professional development and retention practices.
5. Assure clear, concise, and comprehensive delivery of communications to appropriate parties.
6. Maintain external relationships that instill trust and confidence in the Commission and the staff of the agency.
7. Assist and support the Commission in the pursuit of the IAC's mission, vision, goals and objectives.
8. Maintain a culture that promotes ethical practices, encourages individual integrity and fulfills social responsibility.

Overall Rating  
(Average of the eight  
ratings above)

### Comments:

### Professional Development Plan for the Next Rating Period:

**Item 5. Built to Learn Project Approval - Baltimore City Schools - City Springs PreK-8 #008 Replacement**

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**Motion:**

To approve Baltimore City Schools' Built to Learn funding request for the City Springs PreK-8 #008 (30.202) Replacement project with a Maximum State Allocation of up to \$21,692,000, contingent upon the final total Baltimore City BTL allocation and to allocate State Built to Learn program funding of \$19,000,000, which does not exceed the 6% required by Economic Development Article §10-650(b)(2). Approval of an estimated 3,000 square feet of community use space is conditional upon City Schools providing acceptable verification documentation as required by the Administrative Procedures Guide.

**Background Information:**

The Built to Learn (BTL) Act of 2020 became effective February 12, 2021. The Act authorizes the Maryland Stadium Authority (MSA) to sell revenue bonds to fund up to \$2.2 billion in school construction projects approved on a rolling basis by the IAC. Currently, based upon information from MSA, the IAC will base its approval on total estimated available funding of \$1.7 billion until such time as the final available amount can be determined based upon available debt service payments to support the bonds.

Economic Development Article §10-650(b)(2) requires that:

(2) (i) *Subject to subparagraph (ii) of this paragraph, a percentage of the bond proceeds specified for Baltimore City under paragraph (1) of this subsection shall be used to provide an amount equal to not more than 6% of the total allocation for Baltimore City for a project at a school within an area designated for grant funding through the CHOICE Neighborhood Program administered by the Department of Housing and Urban Development and coordinated locally by the Housing Authority of Baltimore City.*

(ii) *The allocation required under subparagraph (i) of this paragraph may be provided only if the Mayor and City Council of Baltimore City secure at least \$30,000,000 in additional revenues for the project.*

This project has been identified as an appropriate candidate for Built to Learn funding. The project has been fully scoped with approved educational specifications and budget. This project is expected to be jointly funded through other IAC programs up to the Maximum State Allocation. IAC staff recommend approval of the project as presented for funding through the BTL program.

Maximum State Share of Eligible Construction Cost	BTL Allocation
\$21,692,000	\$19,000,000





STATE OF MARYLAND - CAPITAL IMPROVEMENT PROGRAM / BUILT TO LEARN  
COMPUTATION SUPPLEMENTAL WORKSHEET FOR ESTIMATING THE STATE ALLOCATION FOR FY 2024  
(Amounts rounded to the nearest 1,000)

PSC No.:	30.202	Baltimore City		Priority #	14	
Project Type:	Replacement	City Springs PK-8 # 008		CIP and/ or BTL	BTL	
Basis for Applied Funding Factors				Date of First Construction Funding		
Estimate				Bid Date (Actual Only) N/A		
GROSS AREA BASELINE in GSF	Educ. Type	Eligible Enrollment*	GSF per student	Total GSF	Construction Cost	State Share
	Elementary	646	x 117.24	= 75,737		96%
	Middle	160	x 145.00	= 23,200		
	High		x 0	= 0		
	Special ED Elem	10	x 62.76	= 628		
	Special ED Middle	10	x 35.00	= 350		
	Special ED High		x 0	= 0		
	CTE		x 0	= 0		
				99,915		
				*		
GSF Above GAB						
ADDITION						
New GSF	99,915	x 385.00		38,467,000	36,928,000	
GAB Variance (if applicable)		x 385.00				
Cooperative-Use Space (GSF)	3,000	x 385.00		1,155,000	1,109,000	
Site Development		x 19%		7,528,000	7,227,000	
Design Cost		x 10%		4,715,000	4,526,000	
Furniture and Fixtures		x 5%		1,981,000	1,902,000	
				53,846,000	51,692,000	
RENOVATION						
Age of Structure	Construction Year	GSF to be Renovated	Cost per GSF	Percentage to be Covered	Cost	
40 & older		x	385.00	x 100%	=	
31-39		x	385.00	x 85%	=	
26-30		x	385.00	x 75%	=	
21-25		x	385.00	x 65%	=	
16-20		x	385.00	x 50%	=	
0-15		x	385.00	x	=	
Cooperative-Use Space (GSF)		x	385.00			
GAB Variance (if applicable)		x	385.00			
Site Development		x	5%			
Design Cost		x	10%			
Furniture, Fixtures and Equipment		x	5%			
TOTAL COST				53,846,000	51,692,000	
Less Prior State Funds for Related Projects						
MAXIMUM STATE CONSTRUCTION ALLOCATION					51,692,000	
ADJUSTED MAXIMUM STATE CONSTRUCTION ALLOCATION					21,692,000	
Less Other Funding Allocations for the Project						
Date BTL Allocation Recommended: 4/13/2023						
Fiscal Year: 2023					(19,000,000)	
BALANCE					2,692,000	
Additional Notes: The "Net State Funding" on this worksheet is an estimate of the maximum State allocation for this project, but may be reduced based on the costs of the approved contract(s), ineligible items, and change orders.					Date Planning Approved:	
Project consists of an addition of 124,000 sf and demolition of the entire existing facility 80,310 sf per CIP submission.					Date Revised: 4/11/2023	
The BTL amount does not exceed the 6% required by statute and that distribution is contingent on final MOU from Baltimore City Schools and the City of Baltimore.						
Pursuant to Economic Development Article §10-650(b)(2)(ii), Baltimore City must secure at least \$30,000,000 in local funds for the project prior to the release of Built to Learn funding.						

## Item 6. Pass-Through Grant Administrative Procedure Guide Revisions

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### **Motion:**

To approve revisions to the Pass-Through Grant Administrative Procedures Guide as presented to clarify definition of eligible school projects, define eligibility of change orders, and update reporting requirements, and to authorize staff to make non-substantive edits.

### **Background Information:**

The IAC approved the Pass-Through Grant (PTG) Administrative Procedures Guide (APG) on June 8, 2022 and subsequent revisions on August 11, 2022. The proposed revisions clarify:

- that PTG funds can only be used for facilities providing educational services to students and not for general school system administrative buildings or similar;
- that PTG funds may be used for change orders on projects eligible for PTG funding; and
- uses of funds in Section 2.2 Project Eligibility and Allocation Basis

Update Section 5. Grant Processing, Distribution, and Financial Reporting. LEAs are required to report expenditures and project progress to the IAC twice per year. The revisions outline the deadlines to be March 15 and September 15 of each year, beginning September 15, 2023.

IAC staff recommends the adoption of these revisions. Proposed changes are highlighted in the presented PTG APG.

**State of Maryland**  
**Interagency Commission on School Construction**

**FY 2023 SB 291 Pass-Through Grant**  
**Administrative Procedures Guide**



Interagency Commission on School Construction  
200 W. Baltimore Street  
Baltimore, MD 21201  
(410) 767-0617  
(410) 333-6322 Fax

These procedures are available for download at [iac.mdschoolconstruction.org](https://iac.mdschoolconstruction.org)

### Record of Changes

<b>Version</b>	<b>Description</b>	<b>IAC Approval Date</b>
1.0	Initial Publication	06/08/2022
1.1	Revisions to eligible projects; Clarify that the funds cannot replace the local share of projects that received funding from the IAC in any fiscal year; Funds may be combined with other funding programs	08/11/2022
1.2	Clarify definition of eligible school projects; eligibility of change orders; update reporting requirements	Pending

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## 1. Background

2022 Md. Laws, Ch. 344 (SB 291) appropriated \$237 million to be distributed to specified Local Education Agencies (LEAs) for school construction projects selected by each County. These Pass Through Grant (PTG) funds are statutorily required to be allocated as block grants to the LEAs with minimal oversight by the IAC.

## 2. Allocations - General

### 2.1. General

2.1.1. Allocations are required to be distributed as follows:

LEA	Allocation Amount
Baltimore City	\$75,000,000
Baltimore County	\$80,000,000
Charles County	\$5,000,000
Frederick County	\$10,000,000
Howard County	\$35,000,000
Prince George's County	\$30,000,000

2.1.2. Additionally, \$2 million is available to be allocated to a County or Counties that are not specified in the table above and are not eligible for an increase in the gross area baseline for projects funded through the Built to Learn Act of 2020 as provided in Economic Development Article, § 10-650(c)(2). The IAC will distribute the funding based on each eligible County's proportionate share of the final full time equivalent enrollment as of September 30, 2021 (see Attachment 1).

### 2.2. Project Eligibility and Allocation Basis

2.2.1. The requirement that PTG funds be used for school construction projects means that only projects at schools, defined as facilities providing educational services to students, are eligible. Projects for general school system administrative buildings or similar are not eligible for application of PTG funds.

2.2.2. Funds may only be applied to projects selected by each County Government.

2.2.3. Funds shall not be used to replace the local share of projects that received or subsequently receive any allocation of State funds by the IAC under any other IAC-administered program.

2.2.4. PTG funds may be combined with other State funding programs, such as the Capital Improvement Program or Built To Learn. When PTG funds are combined with another program, the other program funding must be expended prior to use of PTG funds.

2.2.4.1. Example: A \$13 million project, for which \$10 million was eligible for state funding, with a State cost share of 60 percent was approved by the IAC to receive \$6 million in CIP funds. The LEA used local funds to cover their \$4 million local share. The project required an additional \$3 million above the original allocation and the LEA used PTG funds to cover the additional cost.

2.2.5. PTG funds may be used for change orders, so long as the change order is on a project that would be eligible for PTG funds.

2.2.6. Funding shall be provided without a local match requirement.

2.2.7. Because the PTG funds are general-obligation (GO) bond funds, all items purchased with these funds must have a median lifespan of at least 15 years.

### 3. Application and Approval Procedures

- 3.1. LEAs should complete the SB 291 Pass-Through Funding Application (.xlsx) and submit to [iac.pscp@maryland.gov](mailto:iac.pscp@maryland.gov) before May 1, 2023.
- 3.2. IAC staff will review applications to ensure projects are eligible for funding in accordance with Section 2.2 of this procedures guide, and notify the LEA within 10 days of the eligibility determination
- 3.3. The application will be deemed incomplete unless signed by an authorized LEA representative AND County Government representative.
- 3.4. Applications shall be submitted to [iac.pscp@maryland.gov](mailto:iac.pscp@maryland.gov) with the subject "[County] SB 291 Pass-Through Funding Application" prior to May 1, 2023. Please submit the unsigned excel version of the application as well as a signed PDF version of the form.

### 4. Procurement

- 4.1. Procurements shall be in compliance with all applicable Federal, State, and Local requirements.

### 5. Grant Processing, Distribution, and Financial Reporting

- 5.1. Upon receipt of an application and subsequent verification by the IAC that the submitted project(s) are eligible, the IAC will process a block grant payment to the LEA for the requested amount.
- 5.2. LEAs will be required to report expenditures and project progress to the IAC twice per year, on March 15 and September 15, beginning September 15, 2023. as determined by the IAC and in a

format provided by the IAC. Project status and expenditure information shall be provided in the PTG reporting form.

## 6. Project Closeout

- 6.1. Bond funds are subject to reversion if not expended within 7 years of allocation. LEAs shall ensure all funds are expended and closeout requirements are met by May 1, 2029.
- 6.2. Within 18 months of the LEA's final payment to the contractor, the LEA shall submit to the IAC all contract documents and pay applications for work performed with SB 291 Pass-Through Grant Funding.
- 6.3. The IAC will perform a financial audit and may require a reimbursement to the State if all provided funds are not demonstrated to have been expended for projects authorized by the IAC for PTG funds.

## Attachment 1: Funding Allocation of \$2 Million to Eligible Counties

LEA	Full Time Equivalent Enrollment as of 9/30/21	Percentage	Total Allocation
Allegany	7,662	4.14%	\$82,869.00
Calvert	14,949	8.08%	\$161,696.00
Caroline	5,259	2.84%	\$56,883.00
Carroll	24,608	13.31%	\$266,168.00
Cecil	14,160	7.66%	\$153,156.00
Dorchester	4,315	2.33%	\$46,670.00
Garrett	3,348	1.81%	\$36,216.00
Harford	36,880	19.95%	\$398,906.00
Kent	1,707	0.92%	\$18,459.00
Queen Anne's	7,124	3.85%	\$77,055.00
St. Mary's	16,714	9.04%	\$180,784.00
Somerset	2,558	1.38%	\$27,665.00
Talbot	4,233	2.29%	\$45,783.00
Washington	21,100	11.41%	\$228,224.00
Wicomico	13,888	7.51%	\$150,217.00
Worcester	6,402	3.46%	\$69,249.00
Total	184,907	100.00%	\$2,000,000



## Item 7. Pass-Through Grant Funding Approvals

### **Motion:**

To approve the Pass-Through Grant program projects as presented with a total allocation of \$35,152,135 subject to reconciliation and potential adjustment at project closeout.

### **Background Information:**

2022 Md. Laws, Ch. 344 (SB 291) appropriated \$237 million to be distributed to specified Local Education Agencies (LEAs) for school construction projects selected by each County. These Pass-Through Grant (PTG) funds are statutorily required to be allocated as block grants to the LEAs with minimal oversight by the IAC.

The IAC approved the PTG Administrative Procedures Guide on June 8, 2022 and subsequent revisions on August 11, 2022. To be eligible, projects must be selected by the County Government. The funds cannot be used to replace the local share of projects that have received funding from other IAC programs but may be combined with other State funded projects so long as the appropriate local match requirements are met. The IAC will complete project reconciliation and close out and if the local match requirement has not been met, the State may require a refund. PTG funds are provided without the requirement of a local match in accordance with the budget bill.

IAC staff will present projects to the IAC for approval on a rolling basis with funds required to be allocated within FY 2023. PTG applications require authorization by a LEA representative and County Government representative. IAC staff review the applications to ensure projects are eligible for funding and recommend approval.

LEA	PSC	Project	Requested Funding	Maximum PTG Allocation	PTG Allocation
Dorchester	09.001	Sandy Hill Elementary - Gymnasium Upgrades	\$46,670	\$46,670	\$46,670
Garrett	11.019	Hickory Environmental Education Center - Reconfiguration of spaces for nursing station/offices	\$36,216	\$36,216	\$36,216
Howard	13.080	Faulkner Ridge Elementary - Renovation	\$22,000,000	\$35,000,000	\$22,000,000
	13.018	Applications and Research Lab - Limited Renovation	\$13,000,000		\$13,000,000
Worcester	23.013	Cedar Chapel Special School - Playground Installation	\$69,249	\$69,249	\$69,249
<b>Grand Total</b>			<b>\$35,152,135</b>	<b>\$35,152,135</b>	<b>\$35,152,135</b>

**Current PTG Funding Balances:**

<b>LEA</b>	<b>Total Allocation</b>	<b>IAC Approved Funding</b>	<b>Funds Pending Approval</b>	<b>Remaining Available Funds</b>
Allegany	\$82,869	\$0	\$0	\$82,869
Baltimore City	\$75,000,000	\$0	\$0	\$75,000,000
Baltimore County	\$80,000,000	\$0	\$0	\$80,000,000
Calvert	\$161,696	\$0	\$0	\$161,696
Caroline	\$56,883	\$56,883	\$0	\$0
Carroll	\$266,168	\$0	\$0	\$266,168
Cecil	\$153,156	\$0	\$0	\$153,156
Charles	\$5,000,000	\$5,000,000	\$0	\$0
Dorchester	\$46,670	\$0	\$46,670	\$0
Frederick	\$10,000,000	\$10,000,000	\$0	\$0
Garrett	\$36,216	\$0	\$36,216	\$0
Harford	\$398,906	\$398,906	\$0	\$0
Howard	\$35,000,000	\$0	\$35,000,000	\$0
Kent	\$18,459	\$0	\$0	\$18,459
Prince George's	\$30,000,000	\$0	\$0	\$30,000,000
Queen Anne's	\$77,055	\$0	\$0	\$77,055
Somerset	\$27,665	\$0	\$0	\$27,665
St. Mary's	\$180,784	\$0	\$0	\$180,784
Talbot	\$45,783	\$44,112	\$0	\$1,671
Washington	\$228,224	\$0	\$0	\$228,224
Wicomico	\$150,217	\$150,217	\$0	\$0
Worcester	\$69,249	\$0	\$69,249	\$0
<b>Total</b>	<b>\$237,000,000</b>	<b>\$15,650,118</b>	<b>\$35,152,135</b>	<b>\$186,197,747</b>



## SB 291 Pass-Through Funding Application

Please complete all shaded cells and submit the signed form to [iac.pscp@maryland.gov](mailto:iac.pscp@maryland.gov) with the subject line "[County] SB 291 Pass-Through Funding Application"

Local  
Education  
Agency **Dorchester**  
EIN Number **52-6000931**

Address 700 Glasgow Street, Cambridge, MD, 21613

### Project Details

PSC No.	School Name	Project Type	Address	Scope	Allocation Request
09.001	Sandy Hill Elementary	Renewal/Renovation	1503 GLASGOW ROAD, CAMBRIDGE, MD 21613	Replace gym floor, prepare and repaint gym walls and ceiling.	46670

### Local Education Agency Authorization

As the authorized representative of this Local Education Agency, I have read the Interagency Commission on School Construction's applicable Program Administrative Procedures Guide(s) (APG(s)) and I agree to perform all work in accordance with the APG and all applicable Local, State, and Federal laws and regulations.

Christopher J. Hauge	School Facilities Engineer	<i>Christopher J. Hauge</i>	3/6/2023
Agency Rep Name	Title	Signature	Date

### County Authorization

As the authorized representative of this County Government, I certify that this application represents the County priorities in accordance with 2022 Md. Laws, Chap. 344.

<i>George L. Pella Jr.</i>	Council President	<i>George L. Pella Jr.</i>	3-7-2023
County Official Name	Title	Signature	Date



# SB 291 Pass-Through Funding Application

Please complete all shaded cells and submit the signed form to [iac.pscp@maryland.gov](mailto:iac.pscp@maryland.gov) with the subject line "[County] SB 291 Pass-Through Funding Application"

**Local  
Education**

**Agency Garrett  
EIN Number 52-6000852**

**Address** 40 South 2nd Street, Oakland, Md 21550

## Project Details


PSC No.	School Name	Project Type	Address	Scope	Allocation Request
11.019	Hickory Environmental Education Center	Addition	604 Pride Parkway, ACCIDENT, MD 21520	Add additional office space to the Nature Hall area at Camp Hickory. The additional space will provide an ADA restroom, a space for ill students and additional office space. The size of the addition will be 18'x16'.	\$36,216.00
	#N/A		#N/A		
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## SB 291 Pass-Through Funding Application

### Local Education Agency Authorization

As the authorized representative of this Local Education Agency, I have read the Interagency Commission on School Construction's applicable Program Administrative Procedures Guide(s) (APG(s)) and I agree to perform all work in accordance with the APG and all applicable Local, State, and Federal laws and regulations.

<u>Barbara L. Baker</u>	<u>Superintendent</u>	<u></u>	<u>2-7-23</u>
Agency Rep Name	Title	Signature	Date

### County Authorization

As the authorized representative of this County Government, I certify that this application represents the County priorities in accordance with 2022 Md. Laws, Chap. 344.

<u>KEVIN G. NULL</u>	<u>COUNTY ADMINISTRATOR</u>	<u></u>	<u>2/7/23</u>
County Official Name	Title	Signature	Date

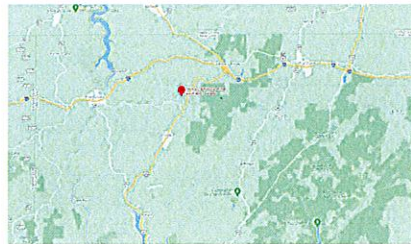
# GCPS: HICKORY ENVIRONMENTAL EDUCATION CENTER NATURE HALL ADDITION

604 PRIDE PARKWAY  
ACCIDENT, MD 21520  
SEPTEMBER 14, 2021

## DRAWING INDEX

CS-1	COVER SHEET
<b>ARCHITECTURAL:</b>	
A1.1	FLOOR PLAN & ELEVATIONS
A2.1	FINISH SCHEDULE / DOOR SCHEDULE & DETAILS
A4.1	BUILDING SECTION & DETAILS

ARCHITECTS  
**BFM**  
BUSHEY FEIGHT MORIN ARCHITECTS  
473 NORTH POTOMAC STREET  
HAGERSTOWN, MARYLAND 21740  
(301)733-5600 FAX (301)733-5612  
BFMARCHITECTS.COM



VICINITY MAP  
NOT TO SCALE



PROFESSIONAL CERTIFICATION	
These contract documents for the GCPS: HICKORY ENVIRONMENTAL EDUCATION CENTER : NATURE HALL ADDITION were prepared under my supervision and to the best of my knowledge, information and belief, they comply with the relevant building codes of the State of Maryland.	
/s/	( date )
Maryland Registration No. 10011 Expiration Date: 7/7/22	



LOCATION MAP  
NOT TO SCALE



**SEPTEMBER 14, 2021**

**GCPS: HICKORY ENVIRONMENTAL EDUCATION CENTER  
NATURE HALL ADDITION**

**BFM # 21049**

**BFM** BUSHEY FEIGHT MORIN ARCHITECTS  
473 NORTH POTOMAC STREET, HAGERSTOWN, MD 21740  
BFMARCHITECTS.COM | 301-733-5600 | FAX 301-733-5612

ACCIDENT, MARYLAND

COVER SHEET

**CS.1**

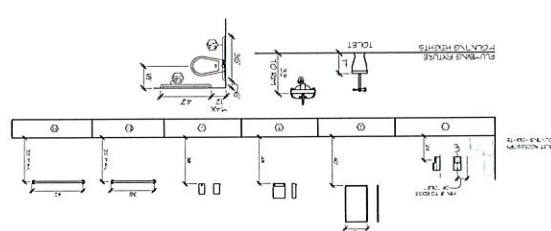
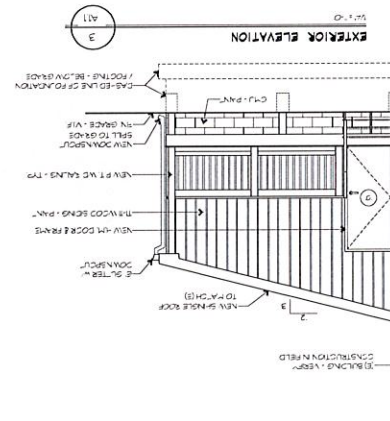
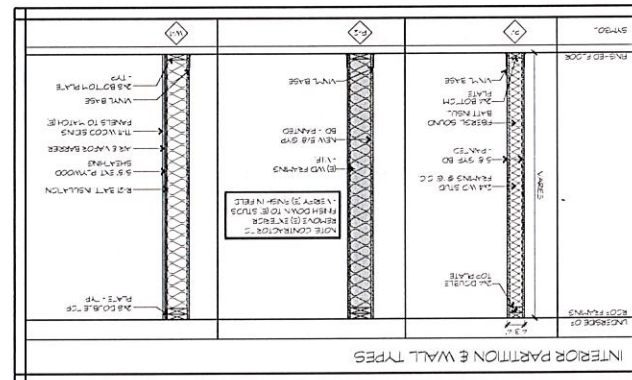
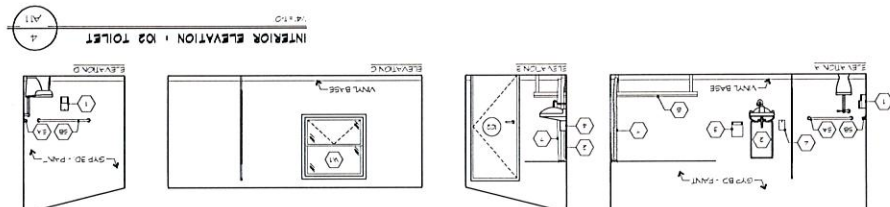
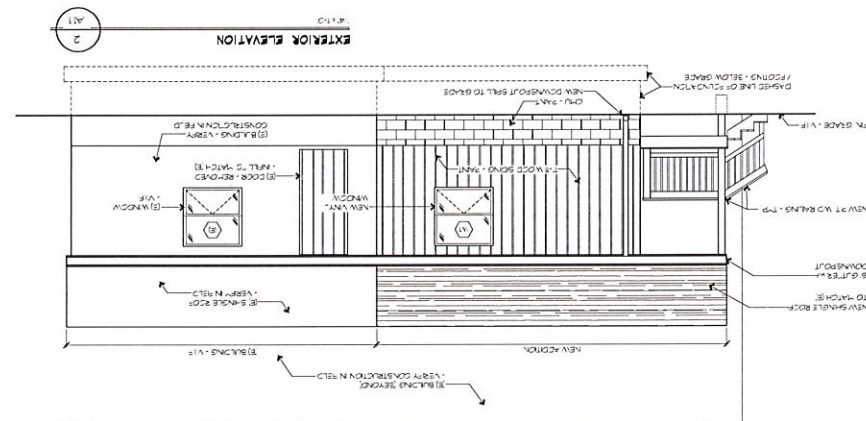
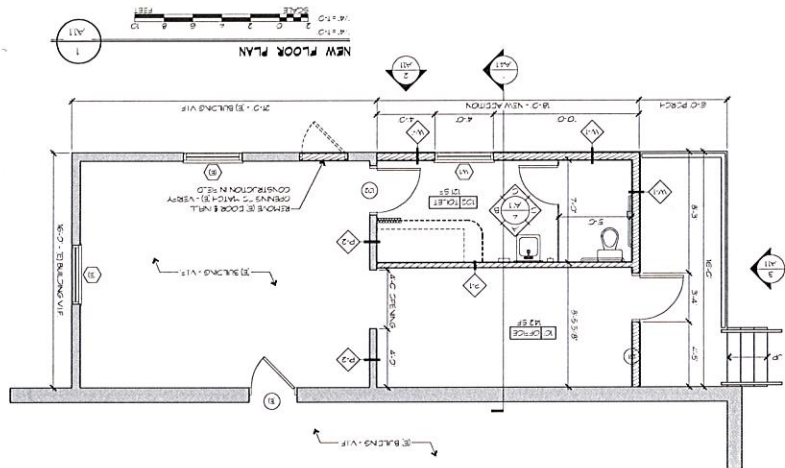
SHEET 1 OF 1  
DATE: 09/14/21





DESIGN: 07/21  
DRAWN: 07/21  
CHECKED: 07/21  
DATE: 07/21

REVISIONS:  
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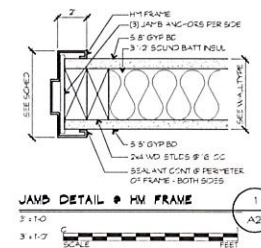
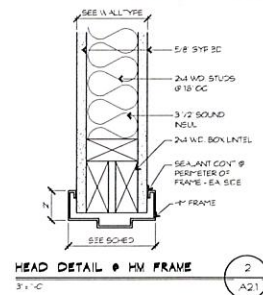
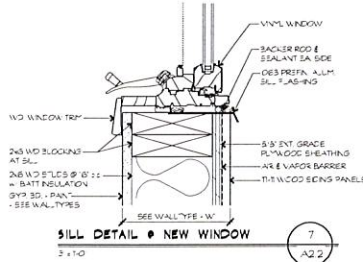
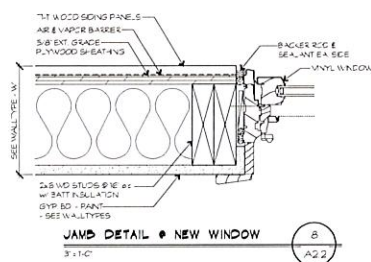
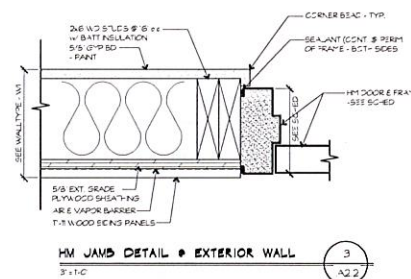
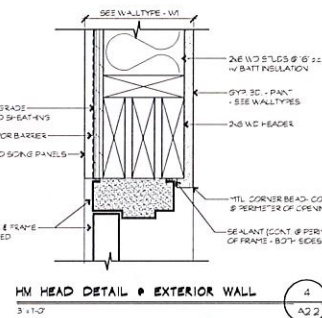
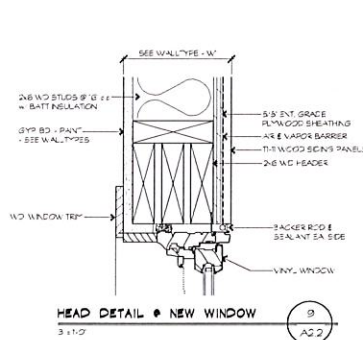
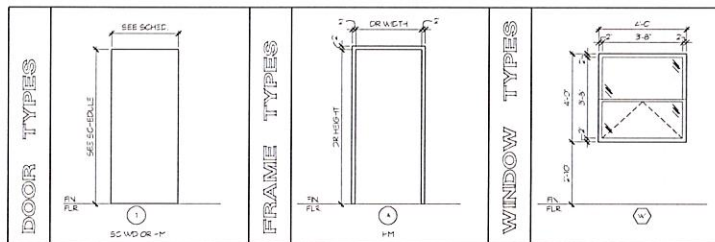
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NO	NAME	FLOOR	BASE	WALL				CEILING		REMARKS
				A	B	C	D	MATL	H/T	
101	CPACE	F1	31	(F)	W	W	W	W	C1	VARS
102	TOLR	F1	31	W	W	W	W	C1	VARS	

**LEGEND**

FLOORS		BASE	WALLS	CEILINGS	
F1	VCT	3	W/ GYP BD - PAINT	C1	GYP BD - PAINT
		31	EXIST. WALL FINISH - VERRY N. F.E.D.		

	DOOR					FRAME				DETAILS SEE SHEET A2.3			HARD- WARE	SIGNAGE	LABEL	REMARKS
NO	ROOM LOCATION	SIZE	TYPE	MAT.	GLAZ	TYPE	MATL	WDT-	GLAZ	JAMB	HEAD	THRS				
10	OFFICE	3'-0" x 7'-0"	1	H1	-	A	H1	-	-	-	-	-	-	OFFICE	-	-
102	TOILET	3'-0" x 7'-0"	1	W2	-	A	H1	-	-	1	2	-	-	TOILET	-	-



**BFM** BUSHEY FEIGHT MORIN ARCHITECTS  
473 NORTH POTOMAC STREET, HAGERSTOWN, MD 21740  
BPMARCHITECTS@HOTMAIL.COM TEL: 410-326-5852  
© 2001, BUSHEY FEIGHT MORIN ARCHITECTS, INC.

**BFM® 21049** GPCS: HICKORY ENVIRONMENTAL EDUCATION CNTR.  
NATURE HALL ADDITION

FIN SCHEDULE /  
DOOR SCHED. & DTLS

**A2.1**  
OF SHEETS

DATE: 09J4.21







## SB 291 Pass-Through Funding Application

Please complete all shaded cells and submit the signed form to [iac.pscp@maryland.gov](mailto:iac.pscp@maryland.gov) with the subject line "[County] SB 291 Pass-Through Funding Application"

Local  
Education Howard  
Agency  
EIN Number 52-6000968

Address 10910 Clarksville Pike  
Ellicott City, MD 21042

### Project Details

PSC No.	School Name	Project Type	Address	Scope	Allocation Request
13.080	Faulkner Ridge	Renewal/Renovation	10598 Marble Faun Court, COLUMBIA, MD 21044	Complete renovation of the facility to create a Regional Early Childhood Center to address the PreK needs for both existing needs as well as anticipated needs to partially address the requirements of the Blueprint for MD Future.	\$ 22,000,000.00
13.018	Applications and Research Lab	Limited Renovation	10920 Clarksville Pike, Ellicott City, MD 20143	Limited renovation to reconfigure rooms, replace the roof, HVAC, building envelope, and related components and systems primarily in Building C and Building D.	\$ 13,000,000.00

### Local Education Agency Authorization

As the authorized representative of this Local Education Agency, I have read the Interagency Commission on School Construction's applicable Program Administrative Procedures Guide(s) (APG(s)) and I agree to perform all work in accordance with the APG and all applicable Local, State, and Federal laws and regulations.

Michael J. Martirano, Ed.D.

Superintendent

2/28/2023

Agency Rep Name

Title

Signature

Date

### County Authorization

As the authorized representative of this County Government, I certify that this application represents the County priorities in accordance with 2022 Md. Laws, Chap. 344.

Calvin Ball, EdD

County Official Name

County Executive

Title

Signature

2-1-23

Date



# SB 291 Pass-Through Funding Application

Please complete all shaded cells and submit the signed form to [iac.pscp@maryland.gov](mailto:iac.pscp@maryland.gov) with the subject line "[County] SB 291 Pass-Through Funding Application"

**Local  
Education  
Agency Worcester  
EIN Number 52-6001062**


**Address** 6270 Worcester Highway, Newark, MD. 21841

## Project Details

PSC No.	School Name	Project Type	Address	Scope	Allocation Request
23.013	Cedar Chapel Special School	Systemic	510 COULBOURNE LANE, SNOW HILL, MD 21863	Provide and install new playground structure and poured-in-place safety surfacing.	\$69,249.00
		Addition	#N/A		
		Systemic	#N/A		
			#N/A		
			#N/A		
			#N/A		
			#N/A		

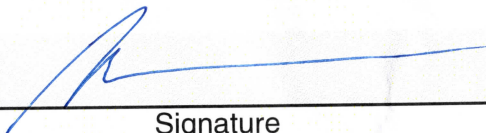
### Local Education Agency Authorization

As the authorized representative of this Local Education Agency, I have read the Interagency Commission on School Construction’s applicable Program Administrative Procedures Guide(s) (APG(s)) and I agree to perform all work in accordance with the APG and all applicable Local, State, and Federal laws and regulations.

Vincent E. Tolbert	Chief Financial Officer		2/28/23
Agency Rep Name	Title	Signature	Date

### County Authorization

As the authorized representative of this County Government, I certify that this application represents the County priorities in accordance with 2022 Md. Laws, Chap. 344.

Weston Young	Chief Administrative Officer		3/3/2023
County Official Name	Title	Signature	Date



## Item 8. Aging Schools Program Administrative Procedures Guide and Schedule for Applications

---

### **Motion:**

1. To approve the Aging Schools Program (ASP) Administrative Procedures Guide, and to authorize IAC staff to make non substantive edits as needed;
2. To open the FY 2024 ASP application period and direct staff to solicit ASP projects from LEAs with a maximum total allocation of \$6,109,000 in accordance with the FY 2024 State budget, plus any available funds from prior year allocations; and
3. To delegate authority to approve eligible projects within each total LEA allocation to IAC staff and Designees, with a report of project allocations submitted to the IAC periodically at regularly scheduled meetings.

### **Background Information:**

The FY 2024 State budget provides ASP funding for additional grants as follows:

(i)	Allegany County.....	\$97,791;
(ii)	Anne Arundel County .....	\$506,038;
(iii)	Baltimore City.....	\$1,387,927;
(iv)	Baltimore County.....	\$874,227;
(v)	Calvert County.....	\$38,293;
(vi)	Caroline County .....	\$50,074;
(vii)	Carroll County .....	\$137,261;
(viii)	Cecil County.....	\$96,024;
(ix)	Charles County .....	\$50,074;
(x)	Dorchester County .....	\$38,293;
(xi)	Frederick County .....	\$182,622;
(xii)	Garrett County.....	\$38,293;
(xiii)	Harford County .....	\$217,379;
(xiv)	Howard County .....	\$87,776;
(xv)	Kent County .....	\$38,293;
(xvi)	Montgomery County .....	\$602,651;
(xvii)	Prince George's County.....	\$1,209,426;
(xviii)	Queen Anne's County .....	\$50,074;
(xix)	St. Mary's County .....	\$50,074;
(xx)	Somerset County.....	\$38,293;
(xxi)	Talbot County.....	\$38,293;
(xxii)	Washington County .....	\$134,904;
(xxiii)	Wicomico County.....	\$106,627;
(xxiv)	Worcester County.....	\$38,293.

**State of Maryland**  
**Interagency Commission on School Construction**  
  
**Aging Schools Program**  
**Administrative Procedures Guide**



Interagency Commission on School Construction  
200 W. Baltimore Street  
Baltimore, MD 21201  
(410) 767-0617  
(410) 333-6322 Fax

These procedures are available for download at [iac.mdschoolconstruction.org](https://iac.mdschoolconstruction.org)

Applications for this program must be submitted online through the IAC's [SharePoint](#)

### Record of Changes

<u>Version</u>	<u>Description</u>	<u>Date</u>
2.0	Updated COMAR Reference; 10 Future Project Funding – revised review level submission requirements.	01/21/2020
2.1	Updated 11 Eligible Projects\Expenditures and Required Project Approval; Revised review level submission requirements; update citations.	04/14/2022
<b>2.2</b>	<b>Revisions to the prevailing wage threshold; anticipated project approval timeline; update non-substantive language.</b>	<b>Pending</b>

## Table of Contents

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Eligible Aging School Projects	3
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Project Approval Process	5
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Future Project Funding	7
Required Approved Project Review	7
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## 1. Background

Maryland's Aging Schools Program (ASP) was established by legislation in 1997. Subsequent legislation extended and modified it. Funds are distributed in accordance with the Education Article §5-324 and the annual budget. Beginning with fiscal year 2010, funding for the Program was provided from proceeds of State general obligation bonds. Eligible projects were thereafter restricted to those having at least a 15-year anticipated lifespan.

The ASP is administered by the Interagency Commission on School Construction (IAC) in accordance with COMAR 14.39.02.19 Aging Schools Program. The IAC approves expenditures and develops administrative procedures for the program.

## 2. Purpose

The Aging Schools Program (ASP) provides State funds to all school systems in the State of Maryland to address the needs of their aging school buildings. These funds may be utilized for capital improvement projects in existing public school buildings and sites serving students.

## 3. Allocations

1. Funding allocations for each Local Education Authority's (LEA) are set forth in Education Article §5- 324.
2. By May 1 of each year the IAC staff will disseminate information regarding the annual allocation available for each LEA and the program schedule.
3. State funds provided through the ASP do not require matching local funds. The LEA is required to have local funds available for the payment of cost in excess of the State allocation and ineligible project cost.

## 4. Eligible Aging School Projects

Eligible projects are capital improvements to public school buildings and sites that, when completed, would protect the school building from deterioration, improve the safety of students and staff, and enhance the delivery of educational programs. This listing of eligible items can be found in section 11. Eligible Projects\Expenditures and Required Project Approvals.

1. The amount of ASP funding requested must be at least \$10,000 and no more than the total State allocation for the LEA, except as allowed by Section 6 of this procedures guide. There are no restrictions on the LEA providing additional funds for the project.
2. The building or building system improved by the project must have a minimum calculated age of 16 years at the time the funding request is submitted. Age will be calculated from the following:
  - a) Original occupancy date if never renovated, or;
  - b) Occupancy date following a complete renovation, or;

- c) Average of original occupancy date and post-partial renovation occupancy date.
- 3. The school's utilization rate should be at least 60%; however, the LEA may submit documentation for approval justifying the project if the rate is less.

## 5. Ineligible Projects/Expenditures

Ineligible projects and expenditures are the same as those specified in COMAR 14.39.02.12. Additionally, ASP funds may not be used:

- a. To increase the State or local share of a project;
- b. To supplement an approved State allocation for a project;
- c. For improvements to property owned by a board of education that is not used by public school students;
- d. For a contractual period exceeding one year;
- e. For improvements to or the movement of relocatable classroom buildings;

Projects placed under contract before approval by the IAC are not eligible.

## 6. Application Process

The LEA shall complete the [ASP application](#) on the SharePoint portal for review and final approval by the IAC staff. Refer to section 12. Sharepoint Instructions for a step-by-step guide.

1. The project must be of a distinctive type in a single building. **and within the list of eligible expenditures shown in section 11. Eligible Projects\Expenditures and Required Project Approvals.**
2. The application should list the proposed projects in priority order and include one or two paragraphs describing in detail the existing conditions and the proposed scope of work including the determination of the applicability of the Emergency Shelter Compliance Process. The submission should also include information in each field as described in 12.7 Table 1 of this procedures guide:
3. For those projects that would qualify as capital maintenance under the Capital Improvement Program, the same information required for CIP submissions is required for the ASP.
4. The ASP list of projects may be submitted following a date specified by the IAC annually, and must be submitted at least 60 days before the end of the fiscal year for which funding is available.
5. After projects are approved and assigned a PSC/ASP number, the LEA may determine that another project is of a higher priority. The LEA may then request a substitution for the previously approved ASP project. The request will be subject to review and approval as for all ASP projects.
6. The cumulative cost estimate for the proposed projects may exceed the LEA's allocation by no more than ten percent. The proposed work estimate may be adjusted upon request from the LEA at the time of contract award approval or approval of the purchase order. Funding is limited to the LEA's total annual allocation.



## 7. Project Approval Process

1. Requests from the school systems will be reviewed and processed as they are received. The following will be considered:
  - a. Type of work;
  - b. Age of the building or system;
  - c. Current CIP for other work planned at the facility;
  - d. The utilization rate of the school.
2. It is anticipated that projects that are submitted on the 1st of the month will be approved by the 15th of the month. ~~will be approved within ten working days of a complete submission.~~ A PSC/ASP project number will then be assigned. A project can then proceed through the design and/or procurement process.
3. Section 11. ~~Eligible Projects\Expenditures and~~ Required **Approved** Project **Reviews** **Approvals** lists the levels of review required for eligible expenditures prior to advertising and bidding. The State may alter these requirements at its discretion. Failure to comply with these review requirements will result in the project being deemed ineligible for State funding. The submission requirements for projects that repair or replace components of a building system could be reduced during the initial review process.
4. The LEA will be required to provide an IAC/PSCP Form [104.2 Environmental Assessment Form](#) to the State Clearinghouse if the project will change the footprint of the existing facility.
5. The Maryland Emergency Management Agency (MEMA) is to be consulted for each project that the LEA determines will be used for public shelter during a national, state, or local emergency event.
6. The Maryland Historical Trust (MHT) must be consulted on all projects for State funding, requiring standard review as set forth in the Programmatic Agreement. The LEA should review the MHT *Schools by Category* list for projects receiving State funding to determine if consultation with MHT is applicable to the requested project. The project review submission form is available on the [MHT website](#). Contact Beth Cole, Maryland Historical Trust at (410) 697-9541 or beth.cole@maryland.gov if you have any questions.

## 8. Procurement/Contract Awards

1. Procurements shall be in compliance with COMAR 14.39.03 as well as Md. Code, Education Article § 5-112. State ASP funds may only be expended for projects which are placed under contract or procured after a PSC/ASP number is assigned and the project has proceeded through the required review process for the specific project type. Failure to comply with this requirement will result in the withholding of funds for that project. The school system may then substitute another project for review and approval.

The following will apply:

- a. **Projects which cost less than \$50,000** do not require IAC approval of the procurement and, generally, sealed bids are not required unless a local board of education policy or procedure has a dollar value that requires sealed bids.
- b. **Projects which cost at least \$50,000 but less than \$100,000 are required to be bid, consistent with Section 5-112 Bids of the Education Article.** IAC approval of contracts with a total cost of less than \$100,000 is not required prior to entering into the contract but is subject to State review at the time reimbursement is

requested. A copy of the bid tabulation must be submitted with IAC/PSCP Form RE 4000 Project Reimbursement/Expenditure Report for the ASP project.

- c. **Projects which cost \$100,000 or more are required to be bid, consistent with § 5-112 Bids of the Education Article.** IAC approval of the contract award is required prior to the board of education entering into the contract. A copy of the bid tabulation with a copy of the low bidder's proposal must be submitted for State review and approval of the contract award.
2. An existing State or local contract which was previously competitively bid can be utilized for any project in the funding levels described above. The previously approved contract number, the bid date, and the expiration date of the contract should be submitted.
3. Projects over **\$250,000 \$500,000** in which the State participation is more than 25% of the total contract value can utilize an existing State or local contract so long as verification is provided that prevailing wages are paid, in accordance with Md. Code, State Finance and Procurement Article §17-201 through §17-226.
4. The LEA must utilize its MBE procedures for all ASP project procurements. All requests for reimbursement must include a completed Project Reimbursement/Expenditures Report, Minority Business Enterprise Participation Form which is located on the [IAC website](#).
5. Adherence to the MBE procedures is required for all ASP project procurements to ensure reimbursement at project completion. Projects with a construction value estimate in excess of \$50,000 are required to submit a MBE Goal Setting Analysis Form, as specified in Subsection 5.d of the amended Section 4.0 MBE Goals Setting Procedures. For projects with a construction value in excess of \$200,000, the Form should also be sent to the Governor's Office of Small, Minority & Women Business Affairs (GOSBA). Any questions regarding MBE submissions should be directed to [iac.pscp@maryland.gov](mailto:iac.pscp@maryland.gov).
6. A State school construction sign is required for ASP projects costing \$100,000 or more. **Construction signage instructions are located on the IAC website. These signs are available from the Maryland Correctional Enterprises (MCE) Sign Plant #111, C/O Patuxent Institution, Attn: Dustin Griffith, Plant Manager, 7555 Waterloo Road, Jessup, MD 20794; their telephone number is (410) 799-5102. The e-mail address for the Sign Shop is [Dustin.Griffith@maryland.gov](mailto:Dustin.Griffith@maryland.gov). The Construction Sign mock up is located on the [IAC website](#).**

## 9. Processing For Payment

Payment for work completed under the ASP will be through reimbursement to the school system. The State will provide a single payment to the school system at the completion of the project. Upon completion of the project, the school system should submit IAC/PSCP Form [RE 4000 Project Reimbursement/Expenditure Report](#) and IAC/PSCP Form [306.4 page 3 Certified Minority Business Enterprise Participation](#) Form. Copies of canceled checks and contractor's requisitions/invoices or paid purchase orders must accompany this form. If the contractor's requisitions/invoices do not provide a description of the type of work performed, a copy of the purchase order or contract shall be provided. No other financial reports or documentation need be submitted to process the reimbursement request. As with all State-funded school construction projects, supporting documentation must be retained until future audit.

1. In lieu of submitting a copy of the canceled check from the bank, the Contractor's Certification of Receipt of Payment ([Attachment VII - IAC/PSCP form 306.2a](#)) will be accepted to initiate reimbursement. It must be signed by the contractor and notarized.

This form must accompany IAC/PSCP form RE 4000 Project Reimbursement/Expenditure Report.

2. If the request for reimbursement differs from the amount specified in the initial submission, the school system must submit a brief explanation of the difference and specify the action requested by the school system. All requests for reimbursement shall be submitted 30 days prior to the end of the calendar year in which reimbursement is required.

## 10. Future Project Funding

If a public school building is renovated through the Capital Improvement Program within 15 years of the completion of an ASP project, the maximum State construction allocation for the renovation or limited renovation of the building shall be adjusted to account for the State's previous ASP allocation. Local funds expended for such improvements will not be deducted in future years from the maximum State construction allocation.

## 11. Required Approved Project Reviews

**Review level submission requirements are as follows:**

<b>0</b>	No review required by MSDE or DGS.
<b>1</b>	Construction documents required for review by DGS
<b>2</b>	Design development documents/construction documents required for DGS review.
<b>3</b>	Abbreviated educational specifications and/ or schematic design documents required for review by MSDE. Design development documents and construction documents required for review by DGS and MSDE.

<b>Project Scope</b>	<b>Review Level</b>
ADA accessibility (interior/exterior)	2
Asbestos and/or lead paint removal/abatement	3
Bleacher repair and/or replacement	3
Building renovations (interior/exterior)	1
Carpeting with a 15 year warranty (installation/replacement with VCT)	3
Ceilings (replacement)	3
Communication systems (telephone and/or public address)	3
Career Technology Education program facilities	0
Doors and/or windows (interior/exterior)	2
Electrical systems	2
Elevators	2
Energy conservation projects	2
Fire protection systems and/or components (alarms and/or sprinklers)	2

Flooring materials (repair, replace and/or refinish)	3
Folding partitions (installation/replacement)	3
Heating, ventilating, air conditioning systems and/or components	2
Kindergarten/Prekindergarten facilities	0
Lighting systems and/or components	2
Masonry work and/or components	3
Playground equipment	3
Plumbing, water, and/or sewer lines and fixtures	3
Renovation projects (related to educational programs/services)	0
Roofing systems and/or components	2
Science facilities (middle or high school)	0
Security improvements	3
School Library facilities	0
Site redevelopment	2
Underground fuel tanks (remove and/or replace)	3
Wiring schools for technology (voice, video, & data)	2

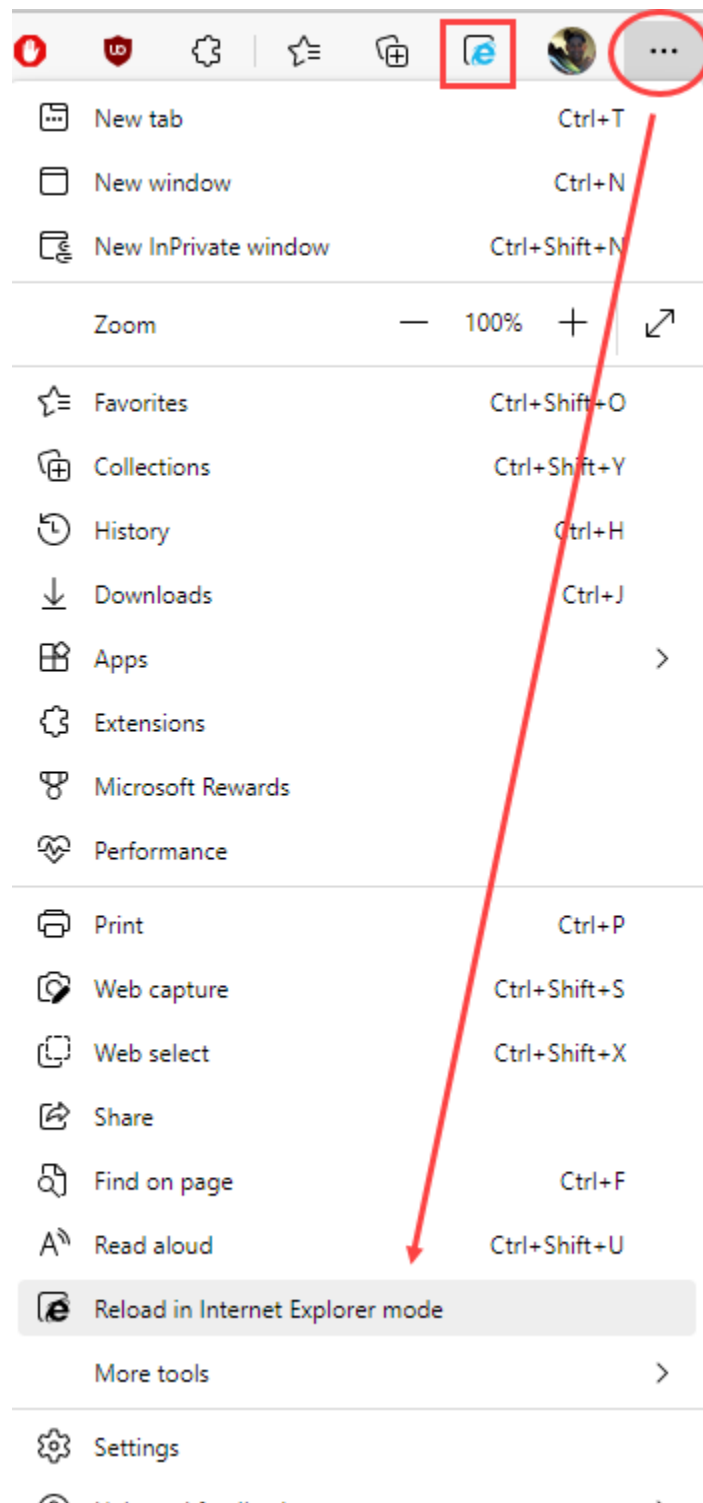
**ADDITIONAL NOTE:**

Other projects will be reviewed for eligibility on a case-by-case basis, and required submittals will be specified.

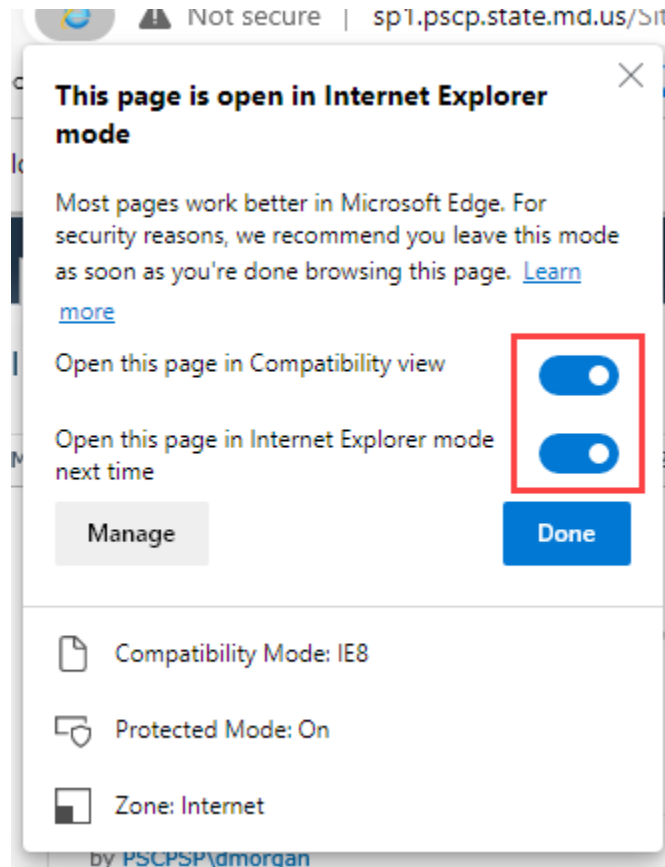
## 12. SharePoint Instructions

1. Contact [iac.pscp@maryland.gov](mailto:iac.pscp@maryland.gov) to obtain a username and password for the SharePoint site, if you do not already have one.
2. Note: For best results use Edge in Internet Explorer Mode.
3. In Edge , navigate to the IAC SharePoint site: <http://sp1.pscp.state.md.us>
4. Enter your username and password.

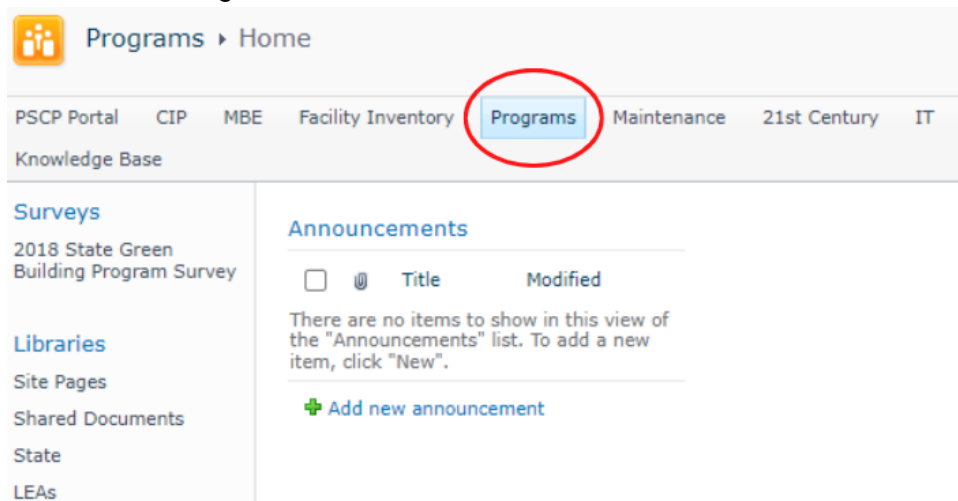
5. Click the IE icon at the top right of the toolbar. If the icon is not there, click the three buttons next to your profile bubble and then click "Reload in Internet Explorer mode."



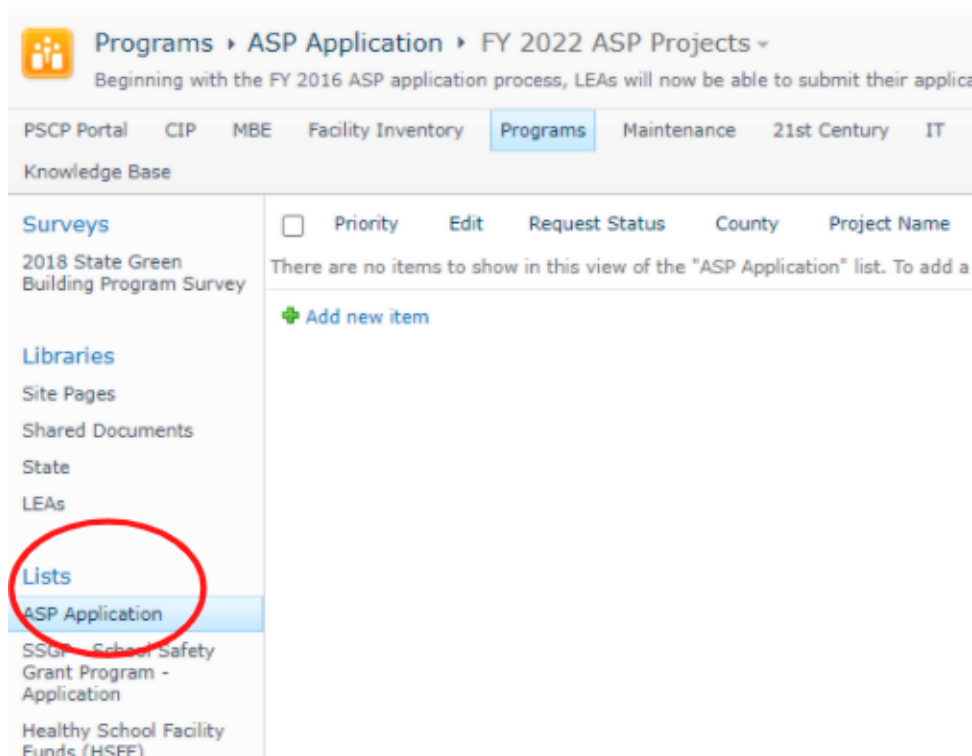
6. If required, enter your username and password again.
7. A message box will pop up. Turn on the options to Open this page in Compatibility view and Open this page in Internet Explorer mode next time.



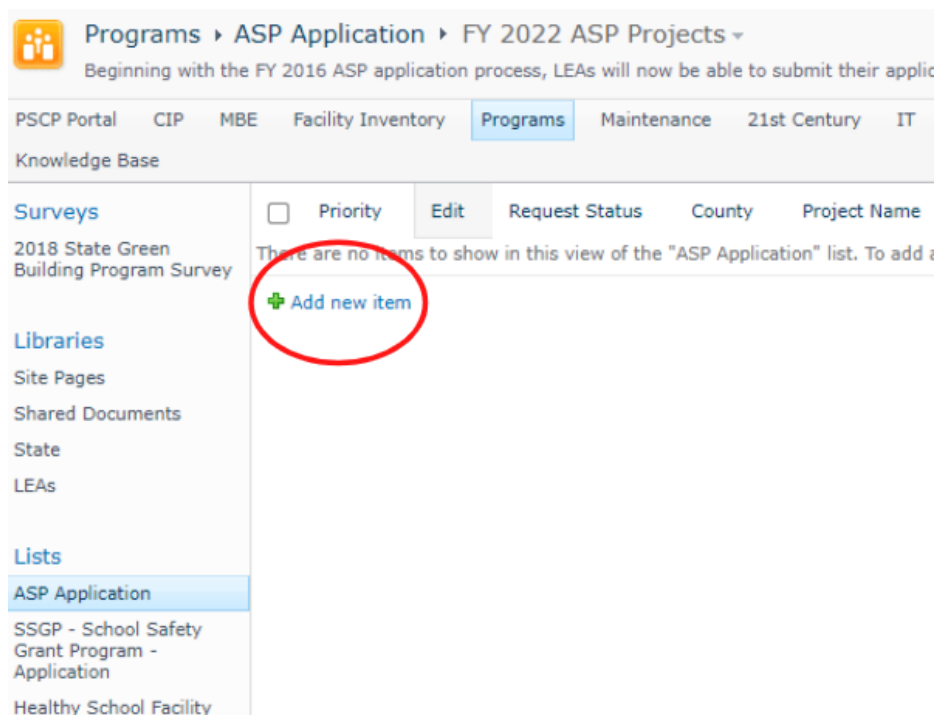
8. Click on the "Programs" tab.



9. Under the Lists sidebar on the left, click “ASP Application.”



10. Click “+ Add new item.”



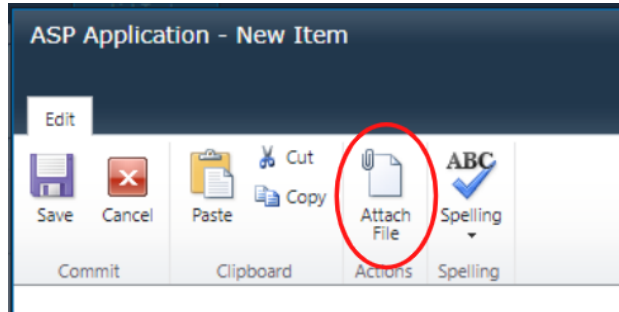
Complete application: In the “ASP Application - New Item” form, complete each field (see Table 1 below). Complete this form for **each** project request, identifying the project priority order for each. Project requests should not exceed the LEA allocation by more than 10%.

**Table 1 - LEA Application Tab**

<b>Field Name</b>	<b>Description/Content</b>
1. Date Request Submitted	Enter the date of application submission
2. Priority	Enter project priority order
3. Fiscal Year	Enter the ASP fiscal year
4. LEA	Choose from drop-down list
5. Project Name	Enter the name of the school and indicate Elementary, Middle, High, or other as appropriate. Do not use acronyms or abbreviations.
6. Description/Justification	Enter the type of project (i.e., ceiling, masonry work, flooring, roofing - see APG for ASP – Eligible Project /Expenditures and Required Project Approvals). Describe in detail the existing condition and proposed scope of work. Indicate if the project requires replacement of the electrical system or an upgrade of the electrical system.
7. Age (Building Component)	Enter the date of construction or latest renovation of the building, system, or component
8. Anticipated Date Work Begins	Enter the anticipated date that the work would begin
9. Anticipated Date Work Completed	Enter the anticipated date for the completion of the work
10. Method of Accomplishing Work	Enter the procurement method that will be used to accomplish the work (i.e., purchase order, competitive sealed bids, utilize existing time/material contract, utilize existing State/local contract, or other procurement method, per COMAR 23.03.02.03).
11. Method of Accomplishing Design Services	Enter the method that will be used to accomplish design services (i.e., architect, engineer, in-house staff, architect/engineer, consultants, or describe other method).
12. LEA Total Cost Estimate	Enter total estimated eligible cost for the project (exclude all ineligible costs including A/E fees) and the ASP funds proposed to be allocated for this project. Since no local matching funds are required for ASP projects, the total cost can be equal to the ASP funds requested.
13. LEA ASP State \$ Requested	Enter total estimated eligible cost for the project (exclude all ineligible costs including A/E fees) and the ASP funds proposed to be allocated for this project. Since no local matching funds are required for ASP projects, the total cost can be equal to the ASP funds.
14. Local ASP \$ Approved	Enter total estimated amount of Local funds required for the project, if applicable
15. State ASP \$ Approval	Enter the total amount of State funds approved for the project, if applicable
16. Questions to the LEA Requiring a Response	This field is used to communicate Designees' questions to the LEA. An answer is required prior to approval.
17. LEA Response to Designee Questions	LEA fills in their response to the Designee's questions.



11. To add attachments, click the “Attach File” button at the top of the form.



12. Click “Save” to submit your ASP project request.



You will now see a new item in the ASP Application List with a request status of “Pending.”

13. IAC staff receives an alert indicating a request has been submitted and begins the review for eligibility process for the IAC Designee approval within two days of application submission.
14. After IAC initial review for eligibility is complete, IAC staff enters the “Date Ready for Designees Review” on the PSCP/Designees tab.



15. An email alert notifies the IAC Designees that the application is ready for review. IAC Designees will review the request and any questions are entered into SharePoint. A notification email is sent to the LEA indicating that there have been changes made to the application that need attention and and/or response. The LEA enters their response in the LEA Response to Designees Questions field.
16. Once Designees and decisions are complete, the “Request Status” field is changed from “Pending” to “Approved” or “Denied”.



17. The LEA is sent an email approval notification including an Approved ASP Projects report. Each project application will be maintained in SharePoint.
18. Revisions will be made by the LEA/PSCP to the application in SharePoint. PSCP will receive an alert indicating when revisions are made to approved projects. Remarks can be added to the LEA Response to Designees field to explain the reason for the revision.
19. If an application has been submitted in error, please notify IAC staff at [iac.pscp@maryland.gov](mailto:iac.pscp@maryland.gov) and the request will be deleted; “Canceled” status indicates the project was previously “Approved” then later “Canceled”.



**Interagency Commission on School  
Construction  
Aging Schools Program  
Fiscal Year 2024 Allocations**

<b>LEA</b>	<b>FY 2024 ASP Allocation (2)</b>	<b>Prior Fiscal Years: 2016, 2018, 2019, 2020, 2021, 2022, 2023 Unexpended Allocation (2)</b>	<b>Total Final Program Funding Available from All Applicable Fiscal Years</b>
Allegany	\$97,791	\$0	\$97,791
Anne Arundel	\$506,038	\$0	\$506,038
Baltimore City	\$1,387,927	\$125,210	\$1,513,137
Baltimore	\$874,227	\$0	\$874,227
Calvert	\$38,292	\$46,595	\$84,887
Caroline	\$50,074	\$53,836	\$103,910
Carroll	\$137,261	\$0	\$137,261
Cecil	\$96,024	\$44,334	\$140,358
Charles	\$50,074	\$50,074	\$100,148
Dorchester	\$38,293	\$87	\$38,380
Frederick	\$182,622	\$3,560	\$186,182
Garrett	\$38,293	\$76,915	\$115,208
Harford	\$217,379	\$87,217	\$304,596
Howard	\$87,776	\$0	\$87,776
Kent	\$38,293	\$78,468	\$116,761
Montgomery	\$602,651	\$0	\$602,651
Prince George's	\$1,209,426	\$2,641,399	\$3,850,825
Queen Anne's	\$50,074	\$422	\$50,496
St. Mary's	\$50,074	\$396	\$50,470
Somerset	\$38,293	\$53,347	\$91,640
Talbot	\$38,293	\$129,421	\$167,714
Washington	\$134,904	\$134,904	\$269,808
Wicomico	\$106,627	\$1	\$106,628
Worcester	\$38,293	\$38,895	\$77,188
<b>Totals</b>	<b>\$6,108,999</b>	<b>\$3,565,081</b>	<b>\$9,674,080</b>

**Notes:**

- (1) Education Article, § 5-324(f)(2) Distribution of Grants – Aging Schools Program.
- (2) Reallocation of prior year authorizations.

**Item 9. FY 2022 Aging Schools Program Rescission – Baltimore County Public Schools**

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**Motion:**

To approve the cancellation of two Baltimore County Public Schools intercom projects funded in the Fiscal Year 2022 Aging Schools Program (ASP); and, to reserve the funding for future distribution to eligible projects in the FY 2024 ASP.

**Background Information:**

On March 20, 2023, IAC staff received a request from Baltimore County Public Schools to cancel two ASP projects as shown in the table below. The cancellations are being requested due to changes in the project scopes and costs. These projects have been submitted in the FY 2024 CIP and will be recommended for final approval at the IAC's May meeting. IAC staff recommend approval of the county's request.

**Table 1 - Projects requested for cancellation that have been submitted in the FY 2024 CIP**

PSC Number	School Name and Project Type	Approved FY 2022 ASP State Allocation for Cancellation	Net State Funding Requested Amount in FY 2024 CIP
03.011	Perry Hall High Intercom Replacement	\$655,000	\$576,900
03.111	Woodmoor Elementary Intercom Replacement	\$210,000	\$408,000
<b>Total</b>		<b>\$865,000</b>	<b>\$984,900</b>

# BALTIMORE COUNTY PUBLIC SCHOOLS

Darryl L. Williams, Ed.D. ♦ Superintendent ♦ 6901 North Charles Street ♦ Towson, MD ♦ 21204

March 20, 2023

Ms. Arabia Davis, Funding Program Manager  
Maryland Public School Construction Program  
200 West Baltimore Street  
Baltimore, MD 21201

Re: FY2022 Aging School Program (ASP) – Request to Rescind

Dear Ms. Davis:

Baltimore County Public Schools (BCPS) respectfully requests modifications to the following approved projects in the FY2022 ASP.

- Perry Hall High – Intercom Replacement (03.011.22 ASP)  
BCPS would like to rescind this project in its entirety, due to increased construction cost. The project (with revised scope and funding request) has been submitted as part of the FY2024 CIP. The current approved ASP funding was \$655,000, which will be available for reallocation into the next year ASP allocation.
- Woodmoor Elementary – Intercom Replacement (03.111.22 ASP)  
BCPS would like to rescind this project in its entirety, due to increased construction cost. The project (with revised scope and funding request) has been submitted as part of the FY2024 CIP. The current approved ASP funding was \$210,000, which will be available for reallocation into the next year ASP allocation.

If there are any questions concerning this information, please contact me at 443-809-9088

Sincerely,



Leslie Lazzeri, PE, Manager of Design  
Office of Facilities Construction and Improvement

ll/tm

Copies to: Mr. Merril E. Plait, PE, Director, Facilities Construction and Improvement  
Mrs. Kaylee Haupt, PE, Sr. Supervisor, Design, Facilities Construction and Improvement  
Mrs. Diane Hegberg, Fiscal Officer, Budget and Accounting  
Mrs. Jean Armstrong, Fiscal Supervisor, Budget and Accounting  
Ms. Eileen Gladd, PE, Regional Facilities Manager, IAC

**Item 10. Gross Area Baseline Variance - Anne Arundel County Public Schools - Park Elementary School**

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**Motion:**

To approve a Gross Area Baseline variance for an additional 8,000 gross square feet at Anne Arundel County's Park Elementary School (PSC 02.076) in support of a potential six classroom addition. This increases the eligible building area from 76,047 to 84,047 gross square feet based upon a total projected enrollment of 642 students.

**Background Information:**

On February 1, 2022, Anne Arundel County Public Schools (AACPS) submitted for IAC consideration a Gross Area Baseline (GAB) variance request for 8,000 additional GSF for the Park Elementary School addition project. Under COMAR 14.39.02.06.E(3), the IAC may adjust the GAB square footage on a case-by-case basis. Each GAB variance analysis is specific to the school facility at issue as well as the specific factors identified in the request letter from the LEA. This analysis and approval is not applicable to other projects and each GAB variance will be reviewed on a case by case basis. Staff analyzed the justifications provided by AACPS and recommend that the variance be approved based on the following considerations:

**Consideration #1: Unique Architectural Features:**

The current Park Elementary School (ES) design utilizes a unique classroom design with a diagonal partition wall that results in a total area of 1,100 net square feet (NSF) per classroom, 225 NSF greater than required. AACPS requested that additional area be added to the GAB GSF for this school in recognition of this unique building feature.

**IAC Staff Response:** Staff analyzed the request and determined the configuration accounts for a total increase of approximately 6,430 gross square feet (GSF) for the 20 classrooms affected. Reconfiguration of these classrooms would be impractical and involve unreasonable costs as compared to the resulting benefits. IAC staff recommend approval of this increase to the GAB for this school.

**Consideration #2: Educational Programs and Student Demographics**

Park ES is designated as a Title 1 and Community School which mandates certain student support programs within the existing building that are not specifically accounted for in the current IAC GAB calculations. AACPS requested that additional area be added to the GAB GSF for this school so that they can continue to meet these mandates.

**IAC Staff Response:** Staff reviewed information provided by AACPS and found these requirements equate to increased student support spaces throughout the building, including a classroom utilized for wrap-around services provided as part of the Community School programs. Providing this space requires approximately 1,570 GSF above the GAB and IAC staff recommend approval of this increase to the GAB GSF for this school.

**Item 11. FY 2021 Capital Improvement Program Cancellation and FY 2022 Amendment - Montgomery County Public Schools - Ronald McNair Elementary**

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**Motion:**

To rescind the Fiscal Year 2021 Capital Improvement Program (CIP) Ronald McNair Elementary School HVAC project and transfer the allocation of \$487,000 to the Montgomery County Public Schools (MCPS) Prior Year Reserved Appropriation Account; and to approve the reallocation of \$487,000 from the MCPS Prior Year Appropriation Account to the FY 2022 CIP Ronald McNair Elementary School HVAC project, increasing the State Share from \$975,000 to \$1,462,000.

**Background Information:**

The IAC approved the HVAC replacement project at Ronald McNair Elementary School (PSC 15.162) in the FY 2021 CIP. The State's share of the project at the time of approval was 24.99% because prevailing wage rates were not applied.

In FY 2022, MCPS resubmitted another funding request for a HVAC replacement at Ronald McNair Elementary (PSC 15.162) that included prevailing wage rates. The approved State share for this project totaled \$975,000. MCPS also requested the cancellation of the FY 2021 CIP HVAC project, which inadvertently was not brought to the IAC at the time.

With the steady increase in construction costs, the total project budget is now approximately \$4M. MCPS is requesting that the State funding being held with the FY 2021 project be redirected to supplement the higher FY 2022 project budget. IAC staff recommend approval.

## MONTGOMERY COUNTY PUBLIC SCHOOLS

Expanding Opportunity and Unleashing Potential

### DEPARTMENT OF FACILITIES MANAGEMENT

January 15, 2021

Ms. Arabia Davis  
Funding Programs Manager  
Interagency Commission on School Construction  
200 West Baltimore Street  
Baltimore, Maryland 21201

Dear Ms. Davis:

This letter is in response to our e-mail conversation on January 12, 2021, regarding Montgomery County Public Schools Fiscal Year (FY) 2022 state aid request, which included a Heating, Ventilation, and Air Conditioning (HVAC) project for Ronald E. McNair Elementary School. We appreciate you bringing to our attention that this project was also requested in our FY 2021 state aid request and, subsequently, approved for funding by the state in May 2020.

As we discussed, in addition to a proposed HVAC project for Ronald E. McNair Elementary School, we also have an addition planned for this school with an anticipated completion date of September 2023. We believe coordination of the timelines for these two projects would be prudent.

Therefore, we request that the funds identified in FY 2021 for the Ronald E. McNair Elementary School HVAC project be rescinded and the funds identified for the same project in FY 2022 be approved as indicated on the spreadsheet titled, *"Interagency Commission on School Construction FY 2022 Public School Construction Capital Improvement Program Summary of LEA Requests and IAC Recommendations for Planning and Funding as of December 10, 2020."*

Further, per our conversation, we would request that the rescinded funds from the FY 2021 Ronald E. McNair Elementary School HVAC project be applied to an eligible project in our FY 2022 state aid request.

If you have any questions, please contact me at [Adrienne\\_L\\_Karamihas@mcpsmd.org](mailto:Adrienne_L_Karamihas@mcpsmd.org).

Sincerely,



Adrienne Karamihas, Director  
Division of Capital Planning and Real Estate

AK:tr

Copy to:

Ms. Rodgers

Mr. Feder

Ms. Ascencio

Mr. Snyder

Ms. Shaffer

## Item 12. FY 2022 and FY 2023 Capital Improvement Program Rescission Requests – Baltimore City Public Schools

### **Motion:**

1. To approve the rescission of eight Baltimore City Public Schools (City Schools) projects funded in the FY 2022 Capital Improvement Program (CIP);
2. To approve the rescission of \$15,000,000 approved for allocation in the FY 2023 CIP and reapply for future redistribution to the FY 2024 CIP Armistead Gardens PreK-8 School #243 addition/renovation project; and,
3. To transfer \$49,437,000 to the LEA's reserve appropriations account for future redistribution.

### **Background Information:**

On March 17, 2023, IAC staff received a request from City Schools to rescind the funding allocations for the CIP projects shown in the table below. The cancellations are due to rising inflation rates of construction related goods and services that have led to increases in cash flow demands and impacted City Schools' capacity to provide the needed matching funds. The projects listed in the table below have been resubmitted for funding through the FY 2024 CIP.

For the Armistead Gardens PreK-8 addition/renovation project (PSC 30.186), the LEA is requesting rescission of \$15M funded through the FY 2022 and 2023 CIPs to allow them to seek an adjustment to the maximum cost per gross square foot per COMAR 14.39.02.07. Staff supports the approval of the LEA's requests.

**Table 1 - Projects requested for cancellation that have been submitted in the FY 2024 CIP**

PSC Number	School Name and Project Type	Approved State Allocation for Rescission from FY 2022 or 2023 CIPs	Maximum State Allocation Requested Amount in FY 2024 CIP
30.018	Charles Carroll Barrister Elementary #034 HVAC/Fire Alarm	\$4,008,000	\$5,845,000
30.146	Digital Harbor High #416 HVAC	\$1,200,000	\$1,687,500
30.148	Fallstaff PreK-8 #241 HVAC	\$4,608,000	\$6,480,000
30.199	Edgecombe Circle PreK-8 #062 HVAC/Roof	\$10,931,000	\$15,371,100
30.210	Garrett Heights PreK-8 #212 Roof/Fire Alarm	\$1,493,000	\$2,254,750
30.261	Gwynn Falls Elementary #060 Fire Alarm	\$792,000	\$1,196,250
30.186	Armistead Gardens PreK-8 #243 Addition/Renovation	\$15,000,000	\$20,000,000
<b>Total</b>		<b>\$38,032,000</b>	<b>\$52,834,600</b>



**Table 2 - Projects requested for cancellation that will be submitted through another funding source or in a future fiscal year**

<b>PSC Number</b>	<b>School Name and Project Type</b>	<b>Approved FY 2022 CIP State Allocation for Cancellation</b>	<b>Anticipated Submission</b>
30.147	Paul Laurence Dunbar Middle Building #133 HVAC	\$3,221,000	FY 2023 Healthy Schools Facility Fund
30.205	Yorkwood Elementary #219 HVAC/Roof	\$8,184,000	FY 2025 CIP
<b>Total</b>		<b>\$11,405,000</b>	

# BALTIMORE CITY PUBLIC SCHOOLS

**Brandon M. Scott**  
Mayor, City of Baltimore

**Johnette A. Richardson**  
Chair, Baltimore City Board  
of School Commissioners

**Dr. Sonja Brookins Santelises**  
Chief Executive Officer

March 17, 2023

Mr. Alex Donahue, JD  
Executive Director, Interagency Commission on School Construction  
200 West Baltimore Street, Suite 200  
Baltimore, MD 21021

**RE: Baltimore City Public Schools FY22 and FY23 Capital Improvement Programs (CIP)  
Projects to Rescind Request**

Dear Executive Director Donahue:

Baltimore City Public Schools (City Schools) is requesting that the funding for the Capital Improvement Program projects noted below be rescinded.

A justification for the rescission of each project has been provided. As the IAC has noted previously, rising inflation rates for goods and services in the construction sector have led to a general increase in cash flow demands. This development has had an impact on both state allocations and our local capacity to provide matching funds. Please find updated versions of Form 102 attached for projects that City Schools intends to pursue at a higher estimated cost than was expected at the time of the FY22 and FY23 CIP submissions. These forms also reflect the increased state share of construction funding for projects at schools with eligible concentration of poverty levels, pursuant to House Bill 1290.

The total rescinded state CIP funds for the below projects is \$49,437,000. We appreciate your consideration for our requests.

1. Charles Carroll Barrister Elementary #034 HVAC/Fire Alarm PSC #30.018.22 \$4,008,000
  - Justification: Cost increases over the last two years have been substantial, in particular with regard to HVAC equipment and equipment with electronic components. Based on the bids we have received on recent projects, this project is estimated to have a 40% increase in cost, which City Schools does not have the funding to pay for. Therefore, we would like to request an amendment to the FY24 CIP (prior to its 100% approval in May) at the increased total cost of \$5,845,000, with the additional funding supplemented from the City Schools reserve contingency fund. This will allow us to complete the design, which was halted when the additional costs were determined, and continue with the project.
2. Digital Harbor High #416 HVAC PSC #30.146.22 \$1,200,000
  - Justification: Cost increases over the last two years have been substantial, in particular with regard to HVAC equipment. Based on the bids we have received on recent projects, this project is estimated to have a 35% increase in cost, which City Schools does not have the funding to pay for. Therefore, we would like to request an amendment to the FY24 CIP (prior to its 100% approval in May) at the increased total cost of \$1,687,500, with the additional funding supplemented from the City Schools reserve contingency fund. This

will allow us to **proceed with** the design, which was halted when the additional costs were determined, and continue with the project.

3. Paul Laurence Dunbar Middle Building #133 HVAC PSC #30.133.22 \$3,221,000
  - Justification: This project was intended to be VPU's. City Schools has decided to pursue a full HVAC replacement with an expected FY23 Healthy School Schools allocation.
4. Fallstaff PK-8 #241 HVAC PSC #30.148.22 \$4,608,000
  - Justification: Cost increases over the last two years have been substantial, in particular with regard to HVAC equipment. Based on the bids we have received on recent projects, this project is estimated to have a 35% increase in cost, which City Schools does not have the funding to pay for. Therefore, we would like to request an amendment to the FY24 CIP (prior to its 100% approval in May) at the increased total cost of \$6,480,000, with the additional funding supplemented from the City Schools reserve contingency fund. This will allow us to complete the design, which was halted when the additional costs were determined, and continue with the project.
5. Armistead Gardens PK-8 #243 Addition/Renovation PSC #30.186.22 \$5,000,000  
PSC #30.186.23 \$10,000,000
  - Justification: Cost increases in the last two years have been substantial, in particular with regard to HVAC equipment, roofing materials, and equipment with electronic components. Based on the bids we have received on recent projects, this project is estimated to have a 60% increase in cost, which City Schools does not have the funding to pay for. After rescission of this project has been approved, we intend to submit a Maximum Cost per Gross Square Foot Adjustment Request pursuant to COMAR 14.39.02.07 - Changes to the Maximum State Construction Allocation. At this time, we are only requesting rescission of the total \$15,000,000 that was approved between the FY22 and FY23 CIP allocations. This will allow us to proceed with the adjustment request process per COMAR.
6. Edgecombe Circle PK-8 #062 Multi-Systemic PSC #30.199.22 \$10,931,000
  - Justification: Cost increases in the last two years have been substantial, in particular with regard to HVAC equipment, roofing materials, and equipment with electronic components. Based on the bids we have received on recent projects, this project is estimated to have a 35% increase in cost, which City Schools does not have the funding to pay for. Therefore, we would like to request an amendment to the FY24 CIP (prior to its 100% approval in May) at the increased total cost of \$15,371,100, with the additional funding supplemented from the City Schools reserve contingency fund. This will allow us to complete the design, which was halted when the additional costs were determined, and continue with the project.
7. Yorkwood Elementary #219 HVAC/Roof PSC #30.205.22 \$8,184,000
  - Justification: Cost increases in the last two years have been substantial, in particular with regard to HVAC equipment and roofing materials. Based on estimates we have received on recent projects, this project is estimated to have a 40% increase in cost, which City Schools will not have the funding to pay for this project at present. We will include this project in the FY25 CIP request.

8. Garrett Heights PK-8 #212      Roof/Fire Alarm      PSC #30.210.22      \$1,493,000
  - Justification: Cost increases in the last two years have been substantial, in particular with regard to roofing materials and equipment with electronic components. Based on the bids we have received on recent projects, this project is estimated to have a 45% increase in cost, which City Schools does not have the funding to pay for. Therefore, we would like to request an amendment to the FY24 CIP (prior to its 100% approval in May) at the increased total cost of \$2,254,750, with the additional funding supplemented from the City Schools reserve contingency fund. This will allow us to complete the design, which was halted when the additional costs were determined, and continue with the project.
  
9. Gwynns Falls Elementary #060      Fire Alarm      PSC #30.261.22      \$792,000
  - Justification: Cost increases in the last two years have been substantial, in particular with regard to equipment with electronic components. Based on the bids we have received on recent projects, this project is estimated to have a 45% increase in cost, which City Schools does not have the funding to pay for. Therefore, we would like to request an amendment to the FY24 CIP (prior to its 100% approval in May) at the increased total cost of \$1,196,250, with the additional funding supplemented from the City Schools reserve contingency fund. This will allow us to complete the design, which was halted when the additional costs were determined, and continue with the project.

Should you have any questions or concerns, please contact me. Thank you for your consideration in this matter.

Respectfully Submitted,



Cynthia Smith, PE, PMP, ALEP  
Executive Director – Facilities Planning, Design, and Construction  
Baltimore City Public Schools

Cc:

Dr. Lynette Washington, COO  
Melissa Wilfong, IAC  
Gene Shanholtz, IAC  
Maureen Gershberg

**Item 13.      FY 2023 Capital Improvement Program Rescission - Harford County Public Schools - Harford Technical High School**

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**Motion:**

To approve the rescission of Harford County Public Schools' (HCPS) FY 2023 CIP Harford Technical High School (PSC 12.008) Limited Renovation planning and construction allocation totaling \$10 Million, and to subsequently transfer the rescinded funds into the reserve account designated for HCPS.

**Background Information:**

HCPS was awarded the first year of construction funding for the Limited Renovation project at Harford Technical High School in the FY 2023 CIP. HCPS' funding request, which was used by IAC staff to establish the Maximum State Allocation, was based on a preliminary estimate of construction costs. Due to market conditions and inflating construction costs, the cost estimate is now significantly higher. Additionally, slight modifications were made to the project scope during the design process to address unanticipated project requirements.

HCPS has amended their FY 2024 CIP request to include a revised limited renovation project at Harford Technical High School, based upon a currently accurate scope and cost estimate. In order to proceed with the application of the revised project, rescission of the current project is required. Staff recommend approval of this request.

March 17, 2023

Mr. Alex Donahue, JD  
Executive Director  
Interagency Commission on School Construction  
200 West Baltimore Street  
Baltimore, Maryland 21201

RE: Harford Technical High School Limited Renovation Project

Dear Mr. Donahue:

In the FY 2023 State CIP, Harford County Public Schools' (HCPS) request for local planning approval and the first year of funding (\$10,000,000) for the Harford Technical High School (HTHS) Limited Renovation Project was approved. Due to current market conditions and information obtained from the initial design phases (SD and DD), HCPS would like to keep local planning approval (FY 2023 CIP Priority 1) but rescind the first year of funding (FY 2023 CIP Priority 2) for the HTHS Limited Renovation Project. In the FY 2024 amended CIP request, HCPS is requesting for the project to be funded as a Limited Renovation / Addition with the updated project scope and budget estimates. Changing the project type to include building additions is due to functional requirements to meet current electrical codes and changes to the main office to add a security vestibule. The additions will not add capacity or impact educational program space.

HCPS has a multi-year CIP program that is developed to be fiscally responsible and to align with the State and local funding trends. HTHS was identified as the highest priority for systemic renovation but deferred for three (3) years due to State and local funding constraints and the size and scope of the project. As HCPS developed the FY 2023 CIP request, it became apparent that our next major capital project, Homestead/Wakefield Elementary School Replacement, would be funded with the Built to Learn grant and the State Capital will be unencumbered, allowing HCPS to move forward with the HTHS Limited Renovation project.

As the scope development began for HTHS, it became increasingly evident that the school has multiple systemic needs including the following.

- Mechanical (HVAC)
- Building envelopes (windows, doors, etc.)
- Plumbing
- Electrical
- Fire safety

Additionally, HCPS' instructional stakeholders have identified multiple educational programs' needs. The top program priorities for HTHS are listed below.

- Culinary Arts Program - update to meet state requirements - currently cannot accommodate professional baking ovens.
- Cosmetology Program - modernization upgrades (original since 1978)
- Welding Program - gas, electrical, and ventilation upgrades
- Machine Shop - electrical upgrades
- CADD - infrastructure and Wi-fi upgrades
- Academy of Health Professions (AHP) - physical therapy space

Adding program upgrades to the HTHS project scope would result in this project being classified by the State as a Limited Renovation, like the Joppatowne High School project (JOHS). Once it was decided to move forward with the Limited Renovation, HCPS began to develop the budget based on the JOHS cost per square foot, scope, and typical inflation.

On September 12, 2022, HCPS contracted with GWWO Architects for Architectural/ Engineering Design Services for the HTHS project. At that time, GWWO started building investigations based on the initial scope. Three things became evident therefore altering the scope of the project.

1. The roof was near the end of life and needed to be replaced. According to the Statewide Facility Index, the roof is 5 years past its useful life.
2. Adding the security vestibule (part of the initial scope) would require either moving a stairwell or reconfiguring the main office to accommodate a new entrance. The most economical solution was to reconfigure the office; for this option, a small addition is needed to provide adequate space and walkways for the administrative suite. This addition will not impact any educational program areas or add capacity to the building.
3. An addition was also required for mechanical space to bring the building up to code and meet the facility needs. This addition will not impact any educational program areas or add capacity to the building.

As HCPS continued through the design phase, it became apparent that with current market conditions the original budget for the systemic upgrades as identified in the scope was not adequate. Working with the architect, engineer, and construction manager, the scope and estimates were reevaluated to determine the reason for the increase. The largest increase was in the mechanical and electrical estimates. Although the scope of these portions of the project did not increase, the cost change was significant. Please see the table below showing the estimates at each level of design.

Package Title	Original Budget September 2021	SD Estimate November 2022	DD Estimate February 2023
Program	\$6,450,000	\$6,629,031	\$10,160,938
Roofing	\$6,608,000	\$6,404,485	\$8,181,795
Windows and Storefronts	\$1,000,000	\$1,000,000	\$702,586
Mechanical & Fire / Sprinkler	\$14,593,500	\$20,342,460	\$20,897,230
Electrical	\$8,729,000	\$11,781,200	\$14,132,663
<b>Construction Total</b>	<b>\$37,380,500</b>	<b>\$46,157,176</b>	<b>\$54,075,212</b>

Notes:

- 1) Original Budget Estimate - developed by HCPS P&C Department for FY 2023 CIP based on recent project costs and typical escalation.
- 2) SD and DD Level Estimate - developed by 3rd party construction management firm (Hess Construction) based on current market conditions and specified design documents.
- 3) Scope did not change between each level of design and estimate.

Based on the scope changes (adding the roof replacement and the additions for the security vestibule and electrical equipment) and costs increases, HCPS is respectfully requesting the Interagency Commission on School Construction to approve the request to rescind the FY 2023 (Priority # 2) funding for Harford Technical High School Limited Renovation project in the amount of \$10,000,000. HCPS has included the project request for the first year of funding as a Limited Renovation / Addition project in the

amended FY 2024 CIP. The amended FY 2024 CIP request includes the \$10,000,000 originally approved for funding from FY 2023 and the \$9,864,518 being requested as new funding. Based on the Design Development estimate, the maximum state allocation for the project will be \$41,052,000 with a local match of \$28,219,087 for a total project cost of \$69,271,087 including the cost of construction, design, FF&E, local contingency, and miscellaneous costs. HCPS greatly appreciates your support in this manner.

Sincerely,

A handwritten signature in black ink, appearing to read "S. Bulson", with a stylized, cursive script.

Sean W. Bulson, Ed. D  
Superintendent of Schools

cc: Dr. Eric Davis, Chief of Administration, HCPS  
Mr. Cornell S. Brown, Assistant Superintendent for Operations, HCPS  
Ms. Patti Jo Beard, Executive Directive of Facilities Management, HCPS  
Ms. Missy Valentino, Facilities Planner, HCPS  
Ms. Arabia Davis, Funding Program Manager, IAC  
Ms. Melissa Wilfong, AIA, LEED AP BD+C, Senior Regional Facilities Manager, IAC  
Ms. Eileen Gladd, P.E., Regional Facilities Manager, IAC  
Ms. Cassandra Viscarra, Deputy Director for Administration, IAC





## Item 14. Healthy Schools Facility Fund FY 2021, FY 2022, and FY 2023 Project Realignment and Extensions

### **Motion:**

1. To approve the realignment of Healthy Schools Facility Fund (HSFF) funding allocations for projects in Calvert County, Carroll County, and Garrett County as presented;
2. To extend the encumbrance deadline for the Westminster High project from June 1, 2023 to December 31, 2023;
3. To extend the deadline for funds to be expended for the Sunderland Elementary School Chiller/Rooftop Unit project from October 3, 2023 to June 3, 2024; and
4. To extend the reimbursement submission deadline for the Sunderland Elementary School Chiller/Rooftop Unit project from May 1, 2024 to August 1, 2024.

### **Background Information:**

The HSFF Administrative Procedures Guide states that at the time of contract award, LEAs may request the IAC to approve realignment of HSFF funds among their approved projects. In March 2023, IAC staff were informed by Calvert, Carroll, and Garrett Counties that a realignment of funding was needed for HSFF projects due to bid results being higher than anticipated.

Staff have reviewed the Local Education Agencies' requests and recommend approval of the funding adjustments as reflected in the tables below:

### **Calvert County Realignments**

PSC #	School Name and Project Type	Funding Program	Approved State Allocation for Rescission	Amended Funding Request
04.005	Mary Harrison Center Partial Roof	FY 2023 HSFF	\$924,000	\$817,600
04.014	Sunderland ES Chiller and RTU 1	FY 2022 HSFF	\$299,450	\$405,850
<b>Calvert County Total</b>			<b>\$1,223,450</b>	<b>\$1,223,450</b>

### **Carroll County Realignments**

PSC #	School Name and Project Type	Funding Program	Approved State Allocation for Rescission	Amended Funding Request
06.042	Westminster High Windows	FY 2021 HSFF	\$590,000	\$292,010
06.037	Spring Garden Elementary HVAC	FY 2022 HSFF Federal Funds	\$3,160,000	\$3,457,990
<b>Carroll County Total</b>			<b>\$3,750,000</b>	<b>\$3,750,000</b>

## Garrett County Realignment

PSC #	School Name and Project Type	Funding Program	Approved State Allocation for Rescission	Amended Funding Request
11.014	Northern High School HVAC	FY 2021 HSFF	\$259,754	<b>\$6,750,000</b>
		FY 2022 HSFF	\$109,964	
		FY 2022 HSFF Federal Funds	\$4,973,617	
		<b>Subtotal</b>	<b>\$5,343,335</b>	
11.015	Yough Glades Elementary School HVAC	FY 2022 HSFF Federal Funds	\$2,803,500	\$1,611,000
11.005	Southern Garrett High School HVAC	FY 2023 HSFF	\$8,395,199	\$8,181,034
<b>Garrett County Total</b>			<b>\$16,542,034</b>	<b>\$16,542,034</b>

Carroll County has also requested an extension to the deadline to encumber funds for the Westminster High School window project. This extension would allow the LEA to realign the remaining funding to cover an anticipated cost increase for the approved FY 2023 North Carroll Middle School Roof project.

Additionally, for the Sunderland Elementary Chiller/Rooftop Unit project Calvert County has requested an extension to the deadline to expend the FY 2022 HSFF allocation from October 3, 2023 to June 3, 2024 and the deadline to submit for reimbursements from May 1, 2024 to August 8, 2024 due to lead time on receipt of HVAC equipment.

Staff recommend approval of these requested extensions.

**Item 15. Approval of Adjustment to Maximum State Allocation - Baltimore City Public Schools - Furley Elementary School**

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**Motion:**

To approve Baltimore City Public Schools' request to increase the Maximum State Allocation for Furley Elementary School from \$27,446,000 to \$42,852,000, based upon bids received pursuant to COMAR 14.39.02.07C and to include funding for design & furniture, fixtures, and equipment as reflected in the presented project worksheet.

**Background Information:**

The Furley Elementary School (PSC 30.256) replacement project received LP approval in the FY 2021 CIP and funding totaling \$12 million in the fiscal year 2022 and 2023 CIPs. The project was bid in January 2023 with an anticipated Substantial Completion date of August 2024. The replacement school has a projected capacity of 628 students with a total building area of 96,733 GSF.

On March 6, 2023, City Schools requested an adjustment to the FY 2022 building cost per square foot used to calculate the project's Maximum State Allocation per COMAR 14.39.02.07C.

IAC staff has reviewed the request and detailed justifications for each COMAR requirement in addition to documentation provided by City Schools and the IAC Designees recommend that the IAC approve the requested project cost increase.

**Summary of City Schools Justifications of the requirements per COMAR 14.39.02.07C (as indicated in the documentation received from City Schools):**

**14.39.02.07C(1)(a): Project has critical impact on the LEA's budget.**

A critical component of the Furley Elementary School replacement is the utilization of swing space at the Thurgood Marshall building. The project has an anticipated completion date of Summer 2024 so that City College may use the building as swing space. Not moving forward with this project would double the timeline for completion of the City College and Polytechnic Institute renovations, impacting the budget for those projects. If the Furley Elementary School student population were to permanently occupy the Thurgood Marshall building it would be significantly underutilized. In addition, if Furley Elementary School were to remain at the Thurgood Marshall building, City Schools would need additional funding to bring it to District Standards.

**14.39.02.07C(1)(b): LEA has taken reasonable actions to reduce construction costs.**

- Use of prototype designs
- Scope management
- Selection of materials to lower the life cycle cost of the building
- Use of bid alternates

**14.39.02.07C(1)(c): Construction costs have resulted from exceptional circumstances different from those that confront most projects in the State or region.**

Early planning and design funding was not available in FY 22. City Schools cannot begin planning and design prior to State funding being allocated, leading to the Maximum State Allocation for this project being locked in at the FY 22 CIP cost per SF of \$341/SF. There has been exceptional inflation in the construction industry between when the Maximum State Allocation was set in FY 22 and the project bidding in January 2023. Recent industry source estimates and bids on similar projects support the reasonableness of \$547/sf construction costs.

The State Superintendent of Schools has determined that the project meets the eligibility requirements listed in COMAR 14.39.02.07C(2), specifically that, a) the educational impact of the project extends beyond the school and its immediate community and b) there are no alternatives to resolving the educational facility problem that the project addresses, and therefore recommends that this request be approved.



IAC Meeting 04/20/2023  
-105-

# BALTIMORE CITY PUBLIC SCHOOLS

**Brandon M. Scott**  
Mayor, City of Baltimore

**Johnette A. Richardson**  
Chair, Baltimore City Board  
of School Commissioners

**Dr. Sonja Brookins Santelises**  
Chief Executive Officer

March 6, 2023

Mr. Alex Donahue, JD  
Executive Director  
Interagency Commission on School Construction  
200 W. Baltimore Street  
Suite 200  
Baltimore, MD 21021

**RE: 30.256 Furley Elementary #206**  
**Built to Learn Funding and Maximum Cost per Gross Square Foot Adjustment Request**

Mr. Donahue:

In accordance with Capital Improvement Program (CIP) Funding procedures and *COMAR 14.39.02.07 Changes to the Maximum State Construction Allocation*, Baltimore City Public Schools (BCPS) is requesting CIP funding approval and an adjustment in the FY22 cost per square foot for the Furley Elementary School Replacement Project (PSC. No. 30.256). The requested building cost per SF with-site development is \$547 and is represented by bid results (see attached bid sheet).

Below are responses to the required elements noted in the BTL funding procedures and COMAR 14.39.02.07.C.(1) and (2).

## **IAC and CIP Funding Procedures**

BCPS is requesting that the Furley Elementary School Replacement project be submitted for approval as a CIP project using the attached IAC Form 102 (see attached for original and updated 102 forms). In May of 2020, the IAC gave Local Planning Approval for the Furley Project, and in 2021, funding was awarded. Baltimore City is requesting that this approval be rescinded so that an updated approval that reflects the current market rate of construction may be given.

## **14.39.02.07.C(1)(a) - Project has critical impact on the LEA's budget:**

Furley Elementary has been in a swing location (Thurgood Marshall Building) since August 2017. This replacement project needs to be completed by summer of 2024 so that City College may use the building as a swing location. If Furley needs to stay at Thurgood Marshall indefinitely, the District would need to change the swing plan for the High School Plan so that Northwestern High School would be used twice. This would double the timeline for the completion of City College and Polytechnic Institute renovations, impacting the budget for those projects. Additionally, the existing swing space is not adequate; if it were

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Chief Executive Officer

to permanently house Furley, City Schools would need funding to bring it up to District standards. It would also be significantly under-utilized and have an increased cost of ownership. The IAC accepted the feasibility waiver for this project in 2021, acknowledging that working with the existing Furley facility - which has significant structural issues - is not feasible.

## **14.39.02.07.C.(1)(b) - LEA has taken reasonable actions to reduce construction costs:**

As is typical with all BCPS projects, our staff has taken measures to reduce construction costs. These measures include:

- Use of prototype designs
- Scope management
- Adherence to BCPS design standards
- MSDE and DGS design reviews
- Selection of qualified and experienced architects, engineers, and construction managers
- Monitoring the gross square footage of the building throughout design
- Selection of materials to lower the life cycle cost of the building
- Use of bid alternates
- Construction estimating at DD and CD levels
- Bidder outreach

## **14.39.02.07.C.(1)(b) - Construction costs have resulted from exceptional circumstances different from those that confront most projects in the State or region:**

The maximum state construction allocation for this project was set at the FY22 \$/GSF value of \$392 (with site development) and was approved by the IAC in July 2020. This funding level was representative of market conditions between July 1, 2018 and July 2019 where the annualized inflation was roughly 2%, but was not representative of the higher inflationary environment and bid results obtained by BCPS in December 2022. Minutes from the July 8, 2021 IAC meeting highlighted the reality that national and regional building cost indices signaled increased volatility in pricing beyond what economists had predicted, and members expressed their concern of continued pricing pressure on construction costs in the upcoming fiscal year. In response, then Executive Director Gorrell explained that the cost per square foot could be adjusted as necessary to meet the needs of the project and that IAC staff would continue to monitor market trends and recommend additional adjustments as necessary (see attached meeting minutes for reference). During this meeting, the Commission voted to increase the maximum state allocation higher than the number previously established at the April 29 meeting.

The construction cost increase experienced on the Furley Elementary School project in 2023 is consistent with data from other industry resources including Engineering News Record (ENR). ENR's Building Cost

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Chief Executive Officer

Index (BCI), from July 2022 noted a 13.5% increase in construction costs on an annual basis (see attached report from July 2022). The BCI is widely used throughout the construction industry to evaluate changes and market conditions for skilled labor projects. A chart illustrating the BCI trend from June 2019 to present is also included in the attachments. The graph shows a clear upward cost trend following the establishment of the FY22 maximum state allocation at the July 8, 2021 meeting (see attachment).

## **Considerations per 14.39.02.07.C.(2) - The State Superintendent of Schools determines that:**

### **14.39.02.07.C.(2)(a) - The educational impact of the project extends beyond the school and its immediate community.**

As stated above, the swing location Furley Elementary is currently occupying (Thurgood Marshall Building) is needed for the High School Plan. If that facility is not available for City College to swing into, it will negatively impact the ability of that high school to have renovated space that meets the needs of 21st Century learning. Thurgood Marshall is also a building on City Schools' Exhibit 6, which is part of the 21st Century Schools MOU in which the District is obligated to surplus 26 buildings. If the new Furley building cannot be built, then City Schools must retain Thurgood Marshall, thereby putting the District in jeopardy of not fulfilling the Exhibit 6 commitment. It would also delay the surplus date of the Northwestern Building by 2 to 3 years, further impacting Exhibit 6. Additionally, the existing swing space is not adequate; if it were to permanently house Furley, City Schools would need funding to bring it up to District standards. It would also be significantly under-utilized and have an increased cost of ownership.

### **14.39.02.07.C.(2)(b) - There are no alternatives to resolving the educational facility problem that the project addresses.**

In May 2021, the feasibility study for this project was paused due structurally unsound conditions that made it impossible to consider repairs for the building. A feasibility study waiver was submitted to the IAC, and it was determined that replacing the building is the only viable option. Furthermore, most of the elementary and elementary/middle schools in the surrounding area currently have utilization rates close to or over 100%. Therefore, there is no alternative that would resolve the educational facility problems addressed by this project.

Staff members from Baltimore City Public Schools are available to work with members of the IAC staff to proceed with this project using the requested cost per square foot. The Furley Elementary School Replacement project was submitted as a CIP project in the FY24 CIP. A copy of the 102 using the adjusted cost per square foot of \$547 is attached for IAC approval.



# BALTIMORE CITY PUBLIC SCHOOLS


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Mayor, City of Baltimore

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of School Commissioners

**Dr. Sonja Brookins Santelises**  
Chief Executive Officer

We hope this letter will serve to adequately address the requirements of COMAR 14.39.02.07.C. If you have any additional questions, please reach out to me at (410) 361-9212.

Respectfully Submitted,



Cynthia Smith, P.E., PMP, ALEP  
Executive Director – Facilities Planning, Design, and Construction  
Baltimore City Public Schools

Cc: Casandra Viscarra, IAC (E-Mail)  
Jamie Bridges, IAC (E-Mail)  
Arabia Davis, IAC (E-Mail)  
Melissa Wilfong, IAC (E-Mail)  
Myron Mason, IAC (E-Mail)  
Gene Shanholtz, CDT, IAC (E-Mail)  
Graham Twibell, GISP, IAC (E-Mail)

## Item 16. Nonpublic Aging Schools Program – FY 2023 Project Approvals and Allocations

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### **Motion:**

To approve FY 2023 Senator James E. “Ed” DeGrange Nonpublic Aging Schools Program project allocations as presented, totaling \$3,499,998.38.

### **Background Information:**

The FY 2023 Capital Budget contained \$3,500,000 for the Nonpublic Aging Schools Program (NASP). The NASP, jointly administered by the Maryland State Department Education (MSDE) and the IAC, provides grants of general obligation bond proceeds to nonpublic schools to renovate and improve school facilities at least 16 years old that would have been eligible under the Aging Schools Program if they were public schools. Nonpublic schools participating in MSDE’s Aid to Nonpublic Schools Textbook Loan Program are eligible for the grants. Also eligible are nonpublic schools serving students with disabilities through the Nonpublic Placement Program, R00A02.07 Subprogram 076. A nonpublic school meeting those basic requirements may receive a minimum grant of \$5,000.

The amount granted is based on additional criteria:

- Tuition is less than the Statewide average per pupil expenditure for public schools (Note: The tuition requirement is waived for Nonpublic Placement Schools per Chapter 63 in 2021 Laws of Maryland Section RA07.02E and, per legislation, they are automatically placed in the highest tier of funding. These schools are noted with an asterisk following the school name in the table below).
- At least 20% of the students are eligible for free and reduced price meals.
- The school facility is an average age of 50 years or more.

The maximum funding allocations are:

- \$25,000 for schools meeting one criterion
- \$75,000 for schools meeting two criteria
- \$100,000 for schools meeting all three criteria

For this year, the total value of eligible applications at each funding level exceeded the total FY 2023 capital budget allocation of \$3.5 million. The maximum grant allocation for each project was prorated so that all eligible nonpublic schools received funding to ensure the total allocated did not exceed the capital budget allocation of \$3.5 million. The prorated levels are:

- \$7,847.53 for schools meeting one criterion,
- \$23,542.59 for schools meeting two criteria, and
- \$31,390.12 for schools meeting three criteria or that are in the Nonpublic Placement Program.

The FY 2023 NASP projects to be funded total \$3,499,998.38 and are in 177 nonpublic schools in 18 jurisdictions, as illustrated in the following table:

COUNTY	SCHOOL NAME	PROJECT TYPE	ALLOCATION
Allegany	Bishop Walsh School	Doors	\$31,390.12
Anne Arundel	Archbishop Spalding High School	Doors	\$23,542.59
Anne Arundel	Elvaton Christian Academy	Interior Renovations, Plumbing System, Site Development, Telecommunications, Other	\$7,847.53
Anne Arundel	Monsignor Slade Catholic School	Doors, Mechanical Systems	\$23,542.59
Anne Arundel	Montessori International Children's House	Telecommunications, Windows	\$7,847.53
Anne Arundel	School of the Incarnation	Interior Renovations, Plumbing System, Windows	\$7,847.53
Anne Arundel	St. John the Evangelist School	Interior Renovations	\$7,847.53
Anne Arundel	St. Margaret's Day School	Telecommunications, Other	\$7,847.53
Anne Arundel	St. Martin's School of Annapolis	Interior Renovations, Other	\$23,542.59
Anne Arundel	St. Martin's-in-the-Field Episcopal School	Interior Renovations, Mechanical Systems, Plumbing System, Windows, Other	\$7,847.53
Anne Arundel	St. Mary's Elementary School	Doors, Other	\$23,542.59
Anne Arundel	St. Philip Neri School	Doors, Interior Renovations, Plumbing System	\$7,847.53
Anne Arundel	Summit School, The	Roofing, Other	\$7,847.53
Baltimore	Al-Rahmah School	Mechanical Systems	\$23,542.59
Baltimore	Bais Hamedrash And Mesivta Of Baltimore	Doors, Interior Renovations, Windows	\$23,542.59
Baltimore	Bais Yaakov School for Girls	Mechanical Systems	\$23,542.59
Baltimore	Beth Tfiloh Dahan Community School	Interior Renovations	\$7,847.53
Baltimore	Calvert Hall College High School	Other	\$7,847.53
Baltimore	Concordia Preparatory School	Other	\$23,542.59
Baltimore	Emmanuel Lutheran School	Interior Renovations, Other	\$23,542.59
Baltimore	Havenwood Preschool Center	Doors, Interior Renovations, Plumbing System, Site Development, Other	\$23,542.59
Baltimore	Hunt's Church Preschool of HMUMC	Doors, Interior Renovations, Roofing, Site Development, Structural, Windows, Other	\$23,542.59
Baltimore	Immaculate Conception School	Roofing	\$23,542.59
Baltimore	Immaculate Heart of Mary School	Interior Renovations	\$23,542.59
Baltimore	Israel Henry Beren High School	Mechanical Systems	\$23,542.59
Baltimore	JEWELS School	Interior Renovations	\$23,542.59
Baltimore	Jewish Community Center Early Childhood Department	Interior Renovations	\$23,542.59
Baltimore	Krieger Schechter Day School of Chizuk Amuno Congregation	Windows	\$23,542.59
Baltimore	Mesivta Kesser Torah of Baltimore	Interior Renovations, Mechanical Systems, Roofing, Other	\$31,390.12

COUNTY	SCHOOL NAME	PROJECT TYPE	ALLOCATION
Baltimore	Mount de Sales Academy	Site Development	\$23,542.59
Baltimore	Notre Dame Preparatory School	Doors	\$23,542.59
Baltimore	Our Lady of Hope/St. Luke School	Windows	\$31,390.12
Baltimore	Our Lady of Mount Carmel School	Doors, Plumbing System, Roofing	\$31,390.12
Baltimore	Sacred Heart School	Other	\$7,847.53
Baltimore	Saint Mark School	Telecommunications	\$23,542.59
Baltimore	Sisters Academy of Baltimore	Mechanical Systems	\$31,390.12
Baltimore	St. Agnes School	Telecommunications, Windows	\$31,390.12
Baltimore	St. John the Evangelist School	Mechanical Systems, Site Development, Other	\$23,542.59
Baltimore	St. Joseph School	Interior Renovations	\$23,542.59
Baltimore	St. Joseph School	Other	\$23,542.59
Baltimore	St. Michael-St. Clement School	Other	\$31,390.12
Baltimore	St. Paul Lutheran School	Doors, Mechanical Systems, Windows, Other	\$23,542.59
Baltimore	St. Paul's Lutheran School	Interior Renovations	\$23,542.59
Baltimore	St. Peter's Elementary School	Doors, Roofing	\$23,542.59
Baltimore	St. Ursula School	Mechanical Systems	\$23,542.59
Baltimore	Talmudical Academy of Baltimore, Inc.	Doors, Interior Renovations, Mechanical Systems, Windows	\$23,542.59
Baltimore	Torah Institute of Baltimore	Mechanical Systems	\$23,542.59
Baltimore	Yeshivas Toras Simcha	Interior Renovations	\$23,542.59
Baltimore City	Archbishop Borders Elementary School	Plumbing System, Structural	\$31,390.12
Baltimore City	Archbishop Curley High School	Doors	\$23,542.59
Baltimore City	Arts & Ideas Sudbury School	Interior Renovations, Plumbing System, Structural	\$7,847.53
Baltimore City	Bnos Yisroel of Baltimore, Inc	Doors, Mechanical Systems, Plumbing System, Roofing, Telecommunications, Windows, Other	\$31,390.12
Baltimore City	Cardinal Shehan School	Interior Renovations	\$23,542.59
Baltimore City	Cheder Chabad, Inc.	Interior Renovations, Plumbing System	\$31,390.12
Baltimore City	Children's Guild School of Baltimore	Mechanical Systems	\$23,542.59
Baltimore City	Community School, The	Interior Renovations, Mechanical Systems, Other	\$31,390.12
Baltimore City	First English Lutheran Preschool and Kindergarten	Interior Renovations, Roofing	\$23,542.59
Baltimore City	Greater Grace Christian Academy	Mechanical Systems	\$31,390.12
Baltimore City	Greater Youth Academy, The	Plumbing System, Windows	\$31,390.12
Baltimore City	H.O.P.E. Academy	Other	\$23,542.59
Baltimore City	Kennedy Krieger School: Greenspring Campus *	Doors	\$31,390.12
Baltimore City	Mercy High School	Elevator, Doors, Interior Renovations, Mechanical Systems, Plumbing System, Roofing, Windows, Other	\$23,542.59

COUNTY	SCHOOL NAME	PROJECT TYPE	ALLOCATION
Baltimore City	Mount St. Joseph High School	Other	\$23,542.59
Baltimore City	Ner Tamid Montessori	Doors, Windows	\$31,390.12
Baltimore City	Ohr Chadash Academy	Other	\$23,542.59
Baltimore City	Saint Frances Academy	Windows	\$31,390.12
Baltimore City	St. Casimir Catholic School	Other	\$23,542.59
Baltimore City	St. Elizabeth School	Mechanical Systems	\$7,847.53
Baltimore City	St. Francis of Assisi School	Interior Renovations, Mechanical Systems, Structural, Other	\$31,390.12
Baltimore City	The Catholic High School Of Baltimore	Telecommunications	\$23,542.59
Baltimore City	The School of the Cathedral	Roofing	\$23,542.59
Baltimore City	Tong Le Montessori School	Mechanical Systems	\$7,847.53
Calvert	Cardinal Hickey Academy	Mechanical Systems	\$7,847.53
Calvert	Our Lady Star of the Sea School	Interior Renovations, Roofing, Telecommunications, Windows, Other	\$23,542.59
Calvert	Tidewater School, The	Doors	\$7,847.53
Carroll	Montessori School of Westminster	Other	\$7,847.53
Carroll	St. John School	Doors	\$23,542.59
Cecil	Good Shepherd Catholic School	Other	\$23,542.59
Cecil	Tome School, The	Interior Renovations	\$7,847.53
Charles	Archbishop Neale School	Mechanical Systems, Plumbing System, Roofing, Other	\$7,847.53
Charles	St. Mary's School	Plumbing System, Structural	\$23,542.59
Charles	St. Peter's School	Doors	\$23,542.59
Frederick	Calvary United Methodist Church Weekday School	Interior Renovations, Windows	\$23,542.59
Frederick	Friends Meeting School	Mechanical Systems	\$7,847.53
Frederick	Lucy School	Structural	\$23,542.59
Frederick	Meadows Montessori	Roofing	\$7,847.53
Frederick	Mother Seton School	Interior Renovations	\$7,847.53
Frederick	Saint John's Catholic Preparatory School, Inc.	Interior Renovations	\$7,847.53
Frederick	St. John Regional Catholic School	Interior Renovations	\$7,847.53
Harford	John Carroll School, Inc.	Windows, Other	\$23,542.59
Harford	St. Joan of Arc School	Interior Renovations	\$23,542.59
Harford	St. Margaret School	Other	\$23,542.59
Howard	Columbia Academy	Interior Renovations, Structural, Windows	\$7,847.53
Howard	Mandala School, Inc., The	Elevator, Doors, Interior Renovations, Mechanical Systems, Plumbing System, Roofing, Site Development, Structural, Telecommunications, Windows	\$31,390.12
Howard	Our Lady of Perpetual Help School	Telecommunications	\$7,847.53

COUNTY	SCHOOL NAME	PROJECT TYPE	ALLOCATION
Howard	Resurrection-St. Paul School	Other	\$7,847.53
Howard	St. Augustine School	Interior Renovations	\$23,542.59
Howard	St. Louis School	Windows	\$7,847.53
Howard	Trinity School	Mechanical Systems	\$7,847.53
Montgomery	Alef Bet Montessori School	Site Development, Structural, Other	\$23,542.59
Montgomery	Alim Academy, The	Doors, Windows	\$7,847.53
Montgomery	Butler Montessori	Mechanical Systems	\$7,847.53
Montgomery	Christ Episcopal Day School	Roofing	\$23,542.59
Montgomery	Don Bosco Cristo Rey High School	Interior Renovations	\$31,390.12
Montgomery	Geneva Day School	Plumbing System, Structural	\$23,542.59
Montgomery	German International School Washington, D.C.	Structural	\$23,542.59
Montgomery	Holy Cross School	Site Development	\$7,847.53
Montgomery	Ivymount School *	Doors	\$31,390.12
Montgomery	Katherine Thomas School	Mechanical Systems	\$7,847.53
Montgomery	Little Flower School	Interior Renovations	\$23,542.59
Montgomery	Manor Montessori School	Mechanical Systems, Roofing	\$7,847.53
Montgomery	Marcia D. Smith School *	Doors, Interior Renovations, Roofing, Structural, Other	\$31,390.12
Montgomery	Mary of Nazareth Roman Catholic School	Mechanical Systems, Roofing	\$7,847.53
Montgomery	Mater Amoris Montessori School	Doors	\$7,847.53
Montgomery	Mother of God School	Roofing	\$7,847.53
Montgomery	Our Lady of Good Counsel High School	Plumbing System	\$7,847.53
Montgomery	Our Lady of Lourdes School	Mechanical Systems	\$23,542.59
Montgomery	Our Lady of Mercy School	Other	\$7,847.53
Montgomery	Seneca Academy	Roofing, Structural, Windows	\$7,847.53
Montgomery	Spring Bilingual Montessori	Site Development	\$23,542.59
Montgomery	St. Andrew Apostle School	Other	\$7,847.53
Montgomery	St. Bartholomew School	Telecommunications	\$23,542.59
Montgomery	St. Bernadette School	Interior Renovations, Plumbing System	\$23,542.59
Montgomery	St. Elizabeth School	Other	\$23,542.59
Montgomery	St. Francis International School	Doors	\$31,390.12
Montgomery	St. Jane de Chantal School	Doors, Interior Renovations, Mechanical Systems, Plumbing System, Other	\$23,542.59
Montgomery	St. John the Baptist School	Other	\$23,542.59
Montgomery	St. Jude Catholic School	Other	\$31,390.12
Montgomery	St. Martin of Tours School	Interior Renovations	\$23,542.59
Montgomery	St. Mary's School	Windows	\$23,542.59
Montgomery	St. Patrick School	Interior Renovations, Structural	\$7,847.53

COUNTY	SCHOOL NAME	PROJECT TYPE	ALLOCATION
Montgomery	St. Peter's School Olney	Roofing	\$7,847.53
Montgomery	St. Raphael School	Interior Renovations	\$7,847.53
Montgomery	Yeshiva of Greater Washington	Mechanical Systems, Roofing	\$31,390.12
Prince George's	Academy of Saint Matthias the Apostle,	Windows	\$31,390.12
Prince George's	Bishop McNamara High School	Other	\$7,847.53
Prince George's	Children's Guild, Inc. Prince George's Campus	Other	\$23,542.59
Prince George's	DeMatha Catholic High School	Interior Renovations	\$23,542.59
Prince George's	Elizabeth Seton High School	Roofing	\$31,390.12
Prince George's	Fairhaven School	Doors, Interior Renovations, Mechanical Systems, Plumbing System, Roofing, Windows, Other	\$23,542.59
Prince George's	Foundation School, The	Mechanical Systems	\$23,542.59
Prince George's	George E. Peters Seventh Day Adventist Elementary School	Doors, Mechanical Systems	\$7,847.53
Prince George's	Holy Redeemer Elementary School-College Park	Interior Renovations, Mechanical Systems, Site Development, Telecommunications, Windows, Other	\$31,390.12
Prince George's	Holy Trinity Episcopal Day School	Mechanical Systems	\$7,847.53
Prince George's	M & M Learning Center	Interior Renovations, Windows, Other	\$7,847.53
Prince George's	New Chapel Christian Academy	Doors, Mechanical Systems, Other	\$7,847.53
Prince George's	New Hope Academy	Doors, Mechanical Systems, Plumbing System, Roofing, Windows, Other	\$23,542.59
Prince George's	Saint Columba School	Doors, Mechanical Systems, Roofing, Windows	\$7,847.53
Prince George's	St. Ambrose School	Doors, Interior Renovations, Windows	\$23,542.59
Prince George's	St. Jerome's School	Roofing	\$23,542.59
Prince George's	St. John the Evangelist School	Windows	\$31,390.12
Prince George's	St. Joseph Regional School	Interior Renovations, Mechanical Systems, Plumbing System	\$31,390.12
Prince George's	St. Mary of the Assumption School	Doors, Interior Renovations, Windows, Other	\$23,542.59
Prince George's	St. Mary of the Mills School, Laurel, MD	Mechanical Systems, Plumbing System, Windows	\$7,847.53
Prince George's	St. Mary's School of Piscataway	Other	\$23,542.59
Prince George's	St. Philip the Apostle School	Doors, Telecommunications	\$23,542.59
Prince George's	St. Pius X Regional School	Plumbing System, Other	\$7,847.53

COUNTY	SCHOOL NAME	PROJECT TYPE	ALLOCATION
Prince George's	St. Vincent Pallotti High School	Windows	\$7,847.53
St. Marys	Father Andrew White, SJ School	Interior Renovations, Mechanical Systems, Other	\$23,542.59
St. Marys	Little Flower School	Doors, Interior Renovations, Windows	\$23,542.59
St. Marys	Mother Catherine Academy	Other	\$23,542.59
St. Marys	St. John's School	Doors	\$7,847.53
St. Marys	St. Mary's Ryken High School	Interior Renovations, Other	\$23,542.59
Talbot	Chesapeake Christian School	Doors, Interior Renovations, Mechanical Systems, Plumbing System, Telecommunications, Other	\$23,542.59
Talbot	SS. Peter and Paul Elementary School	Other	\$23,542.59
Talbot	SS. Peter and Paul High School	Interior Renovations	\$23,542.59
Washington	Broadfording Christian Academy	Mechanical Systems, Roofing, Other	\$23,542.59
Washington	Cedar Ridge School	Doors, Mechanical Systems, Other	\$23,542.59
Washington	Good Shepherd Preschool	Interior Renovations, Other	\$23,542.59
Washington	Laurel Hall School	Doors, Interior Renovations, Site Development, Structural, Other	\$23,542.59
Washington	St. Maria Goretti High School	Other	\$23,542.59
Washington	St. Mary's Catholic School	Mechanical Systems	\$23,542.59
Wicomico	Asbury Child Development Center	Interior Renovations	\$23,542.59
Wicomico	Salisbury School	Mechanical Systems	\$7,847.53
Wicomico	St. Francis de Sales	Roofing	\$7,847.53
Wicomico	Wicomico Day School	Interior Renovations, Plumbing System	\$23,542.59
Worcester	Most Blessed Sacrament Catholic School	Interior Renovations, Other	\$7,847.53
<b>TOTAL:</b>			<b>\$3,499,998.38</b>



## Item 17. FY 2024 Capital Improvement Program Supplemental Information Report

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### **Motion:**

This item is informational only and does not require IAC action.

### **Background Information:**

The IAC, with the assistance of the Maryland State Department of Education's Office of School Facilities annually gathers information of interest to the State from the Local Education Agencies (LEAs) through a Supplemental Information Survey as a part of the Capital Improvement Program submission process. For the last several years, LEAs have been surveyed in four categories of interest: air conditioning availability in classrooms, number of design and planning professionals on staff, open space instructional areas, and number of relocatable classrooms per LEA. These results help to differentiate the needs among LEAs as well as, in the case of the relocatable count, determine one of the eligibility factors for a supplemental grant program. A summary of the categories examined and their findings are included below. Where we have the data, and if informative, we include the results of the surveys over the past four or five years.

### **A. Air Conditioning Availability in Classrooms:**

Due to the documented detrimental effects of high indoor temperatures on learning, air conditioning availability remains an area of concern to track. The [Maryland Public School Facilities Educational Sufficiency Standards](#) (COMAR 14.39.07), adopted by the IAC on May 31, 2018, sets a maximum temperature of 75 degrees Fahrenheit for classroom spaces. The LEAs have been working diligently to address the lack of conditioned instructional spaces in their facilities through systemic projects, limited renovation projects, and major capital renovation, and replacement projects. The State has been tracking the progress of school systems in addressing this issue for the last 18 years and providing capital support.

### **Findings**

As of November 2022, 98% of the public schools in Maryland have a means to provide air conditioning in their classroom spaces for the comfort of students and staff. When this survey was first conducted in 2004, only 78% of the schools were air conditioned, so progress has been made. Currently 21 of the 24 school systems report that all of their schools have air conditioning in their classrooms.

Table A shows 527 classroom spaces not currently cooled by a central air system, package unit, or window air-conditioning unit in 25 public schools across three school systems. These include six schools in Baltimore County, four in Garrett, and 15 in Baltimore City.

Baltimore County, Garrett County, and Baltimore City intend to address a significant portion of these facilities through systemic renovations, facility renovations, or facility replacements within the next three years such that, after this time, there should be only 79 unconditioned classroom spaces remaining in five schools.

**TABLE A**

**Remaining Maryland Public Schools Without Air Conditioning**

Data as of April 2023

School System	Total # School Facilities per IAC	Total Number of Schools Classrooms Without AC*					Total Number of Schools with Classrooms Without AC *	School AC Projects to be Completed in 3 Years				Total # not Addressed in 3 years of Classrooms without AC	Total # not Addressed in 3 years of Schools without AC	Total % not Addressed in 3 years of Schools without AC
		ES or ES/MS	MS or MS/HS	High	Other	TOTAL		In Planning Phase	In Design Phase	In Construction	TOTAL**			
Baltimore County	166	8	0	5	0	13	6	0	9	4	13	0	0	0%
Garrett	13	36	0	74	0	110	4	0	100	0	100	10	1	8%
Baltimore City***	198	189	91	124	0	404	15	0	180	155	335	69	4	2%
<b>Total SY 22-23</b>	<b>377</b>	<b>233</b>	<b>91</b>	<b>203</b>	<b>0</b>	<b>527</b>	<b>25</b>	<b>0</b>	<b>289</b>	<b>159</b>	<b>448</b>	<b>79</b>	<b>5</b>	<b>0%</b>

2% of Total # of Schools in Maryland

**School Types**

- > Other = Alternative Education, Career & Technology Education, and Special Education Schools
- > School levels = Elementary School (ES), Middle School (MS), and High School (HS) or combination

**Notes:**

- \* Without AC means classrooms without cooling by means of either a central system, vertical package units, or window units.
- \*\* All changes in classrooms without AC is due to construction or installation of new AC systems to the classrooms.
- \*\*\* Baltimore city classrooms is an estimate, but the total number is still correct.

In 2020, when staff began requesting the number of classrooms without air conditioning (as opposed to the number of schools), there were 1,289 unconditioned classrooms so strides are being made.

## B. Design and Planning Professionals on Staff

Since 2006, the survey has tracked the number of registered architects, licensed engineers, and certified planners to report annually to the IAC.

### Findings

There currently are 48 design and planning professionals on staff within school systems throughout Maryland, as shown in Figure B.1. Baltimore, Montgomery, and Anne Arundel Counties employ the most professionals. School systems in Allegany, Caroline, Cecil, Garrett, Harford, Kent, Queen Anne's, Somerset, Talbot, Washington and Worcester Counties have no planning or design professionals on their staff.

**FIGURE B.1**

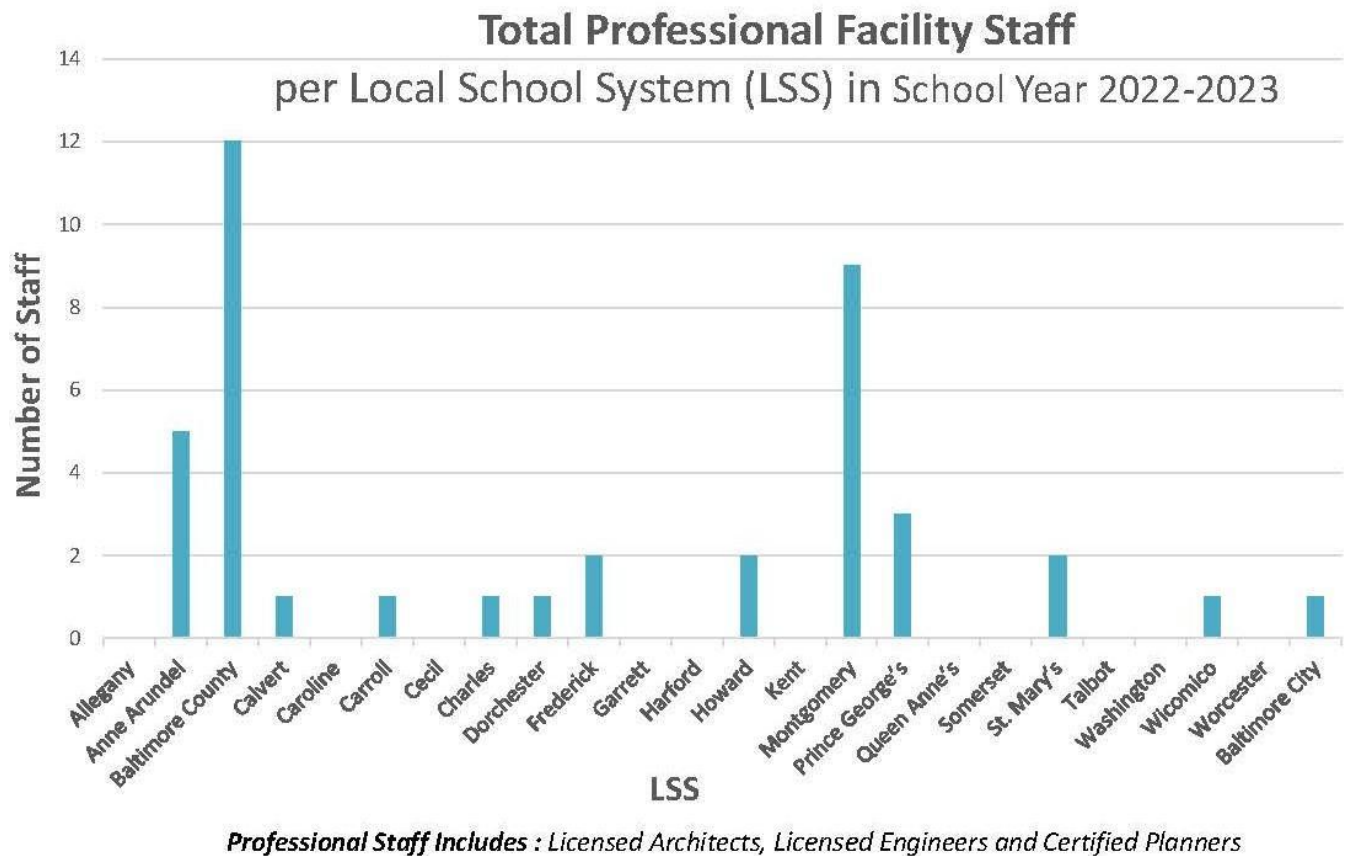


Table B.2 includes subtotals for registered architects, licensed engineers, and certified planners per LEA, as well as the number of professional staff in the IAC and associated State agencies managing and reviewing public school projects.

TABLE B.2

### Numbers of Design & Planning Professionals on Staff In Maryland Public School Systems

Data as of February 2023

School System	Registered Architects	Registered Engineers	AICP	Total RA, PE, and AICP on Staff
Allegany	0	0	0	0
Anne Arundel	3	2	0	5
Baltimore County	2	10	0	12
Calvert	1	0	0	1
Caroline	0	0	0	0
Carroll	0	1	0	1
Cecil	0	0	0	0
Charles	1	0	0	1
Dorchester	0	1	0	1
Frederick	0	0	2	2
Garrett	0	0	0	0
Harford	0	0	0	0
Howard	1	1	0	2
Kent	0	0	0	0
Montgomery	6	1	2	9
Prince George's	2	1	0	3
Queen Anne's	0	0	0	0
Somerset	0	0	0	0
St. Mary's	1	0	1	2
Talbot	0	0	0	0
Washington	0	0	0	0
Wicomico	1	0	0	1
Worcester	0	0	0	0
Baltimore City	0	1	0	1
<b>Subtotal Local-Level</b>	<b>18</b>	<b>18</b>	<b>5</b>	<b>41</b>
<b>DGS Staff</b>	<b>4</b>	<b>9</b>	<b>0</b>	<b>13</b>
<b>MDP Staff</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>
<b>IAC</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>6</b>
<b>MSDE Staff</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>4</b>
<b>Subtotal State-level</b>	<b>10</b>	<b>12</b>	<b>2</b>	<b>24</b>
<b>TOTAL Statewide</b>	<b>28</b>	<b>30</b>	<b>7</b>	<b>65</b>

**Color Key:**

= No licensed professionals on staff

**Abbreviations:**

AICP = Member American Institute of Certified Planners

DGS = Department of General Services

IAC = Interagency Commission on School Construction

MDP = Maryland Department of Planning

MSDE = Staff in the School Facilities Branch of the Maryland State Department of Education

PE = Professional Engineer - Total licensed in all disciplines (civil, structural, mechanical, etc)

RA = Registered Architect

### C. Open Space Instructional Areas

For the past six years, the survey has tracked the number of public schools remaining in Maryland with open space instructional areas. This includes classrooms with partial-height partitions dividing the instructional areas. These spaces typically share the same mechanical supply and return systems and may have issues with acoustical separation.

#### Findings

There are a total of 111 schools throughout the state with open space instructional areas. Figure C.1 shows a comparison of the total number of schools with open space classrooms in each local school system over a four year period. Frederick County, Baltimore City, and Washington County have the greatest number of schools with open spaces. Baltimore County schools had a jump in the number of open space schools as they reclassified several after investigations identified areas that could be considered open space. These are being addressed with upcoming systemic mechanical system upgrade projects.

FIGURE C.1

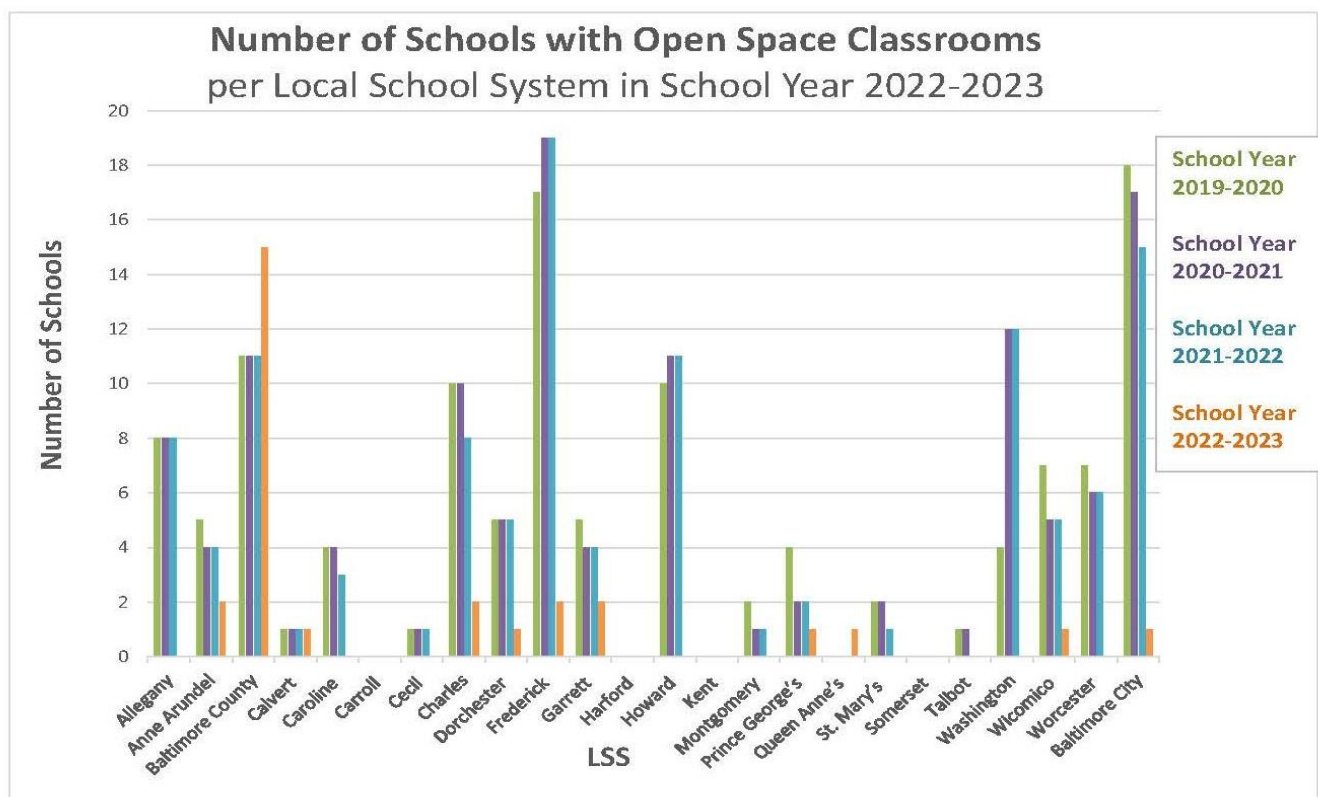


Table C.2 on the following page provides all the data collected, including grade level of the schools and whether there is a plan to address the open space within the next three years. School systems are highlighted where their three-year plans do not address ten or more open space schools or where more than 25% of their open space schools are not addressed. The school system with the highest percentage of open space classrooms within its school system is Worcester County with 43% of its schools (or six total) that they have no plans to address. Worcester County maintains lower class sizes than many of the other school systems and reports that open space classrooms are less of an educational challenge than



what other LEAs experience. Frederick County has the highest number of schools in the state (13 total) that are not planned to be addressed within the next three years, which is 19% of their schools. Washington County has the second highest number of open space schools (12 total) that will not be addressed in the next three years.

**TABLE C.2**

**Number of Open Space Public Schools In Maryland**

Data as of February 2023

School System	Total # School Facilities per MSDE	# Existing Schools with Open Space (OS) Classrooms					# OS Schools in 3-Year Plan	# OS Schools Not in 3 Yr Plan	% of Schools Remaining OS
		ES or ES/MS	MS or MS/HS	HS	Other	TOTAL			
Allegany	22	8	0	0	0	8	0	8	36%
Anne Arundel	121	1	2	1	0	4	2	2	2%
Baltimore County	166	16	1	1	2	20	15	5	3%
Calvert	25	0	1	0	0	1	1	0	0%
Caroline	10	2	0	0	0	2	0	2	20%
Carroll	40	0	0	0	0	0	0	0	0%
Cecil	29	1	0	0	0	1	0	1	3%
Charles	39	2	2	2	0	6	2	4	10%
Dorchester	14	5	0	0	0	5	1	4	29%
Frederick	67	9	4	2	0	15	2	13	19%
Garrett	13	1	1	0	0	2	2	0	0%
Harford	52	0	0	0	0	0	0	0	0%
Howard	76	10	0	0	0	10	0	10	13%
Kent	5	0	0	0	0	0	0	0	0%
Montgomery	210	1	0	0	0	1	0	1	0%
Prince George's	198	1	1	0	0	2	1	1	1%
Queen Anne's	14	1	0	0	0	1	1	0	0%
Somerset	27	0	0	0	0	0	0	0	0%
St. Mary's	10	0	0	0	0	0	0	0	0%
Talbot	8	0	0	0	0	0	0	0	0%
Washington	46	7	4	1	0	12	0	12	26%
Wicomico	24	4	1	0	0	5	1	4	17%
Worcester	14	3	3	0	0	6	0	6	43%
Baltimore City	140	0	0	0	10	10	1	9	6%
<b>Total SY 21-22</b>	<b>1370</b>	<b>72</b>	<b>20</b>	<b>7</b>	<b>12</b>	<b>111</b>	<b>29</b>	<b>82</b>	<b>6%</b>

**Color Key:**



= 10 or more schools not in Plan and/or more than 25% remain OS

**School Types**

Other = Alternative Education, Career & Technology Education, and Special Education Schools

School levels = Elementary School (ES), Middle School (MS), and High School (HS) or combination

**Notes:**

1. "Open space schools" includes schools with partial-height partitions dividing instructional areas.
2. Total number of open space schools to remain assumes all projects in 6-year State capital plan are implemented.
3. Total number of open space schools to remain does not include projects that may be locally-funded during that period.
4. Allegany - ACPS views open space schools as offering opportunities for collaborative learning.
5. Prince George's - PGCPs is confirming that there are no other open space school in inventory other than those noted above.
6. Baltimore City - Schools in 6 year plan to either be addressed or to be surplusd.

## D. Relocatable Classrooms

The IAC monitors local and State relocatable usage throughout the State, collecting data on the number of classrooms and estimated number of students in relocatables, the five year average number of relocatables in use, and the age of the relocatables.

### Findings – Number of Relocatable Classrooms

In school year 2022-23, there were 2,999 relocatable classrooms (both local- and state-owned) in use for instruction in Maryland's 24 local school systems, which is a 127 classroom increase from last school year. Per Table D.2, ten school systems reported increases and 14 reported decreases or remained the same.

As in the previous six years, Prince George's and Montgomery counties are using the most relocatable classrooms, with 585 and 467 respectively. Anne Arundel, Charles, Howard, and Baltimore counties also show significant use of relocatable classrooms. Baltimore City's usage has declined as construction projects have been completed.

Student enrollments have shown a slight increase overall in most school districts and especially in Montgomery and Prince George's counties. The COVID-19 pandemic resulted in a decline in enrollment from the September 30, 2019 count of 909,414 to the September 30, 2020 count of 882,538 students. The September 30, 2021 count showed a further decline to 881,471. While school districts are planning to construct new school buildings and additions, the need for relocatables will continue given the steady increase in student enrollment in certain school districts and the need to provide space during construction projects.

FIGURE D.1

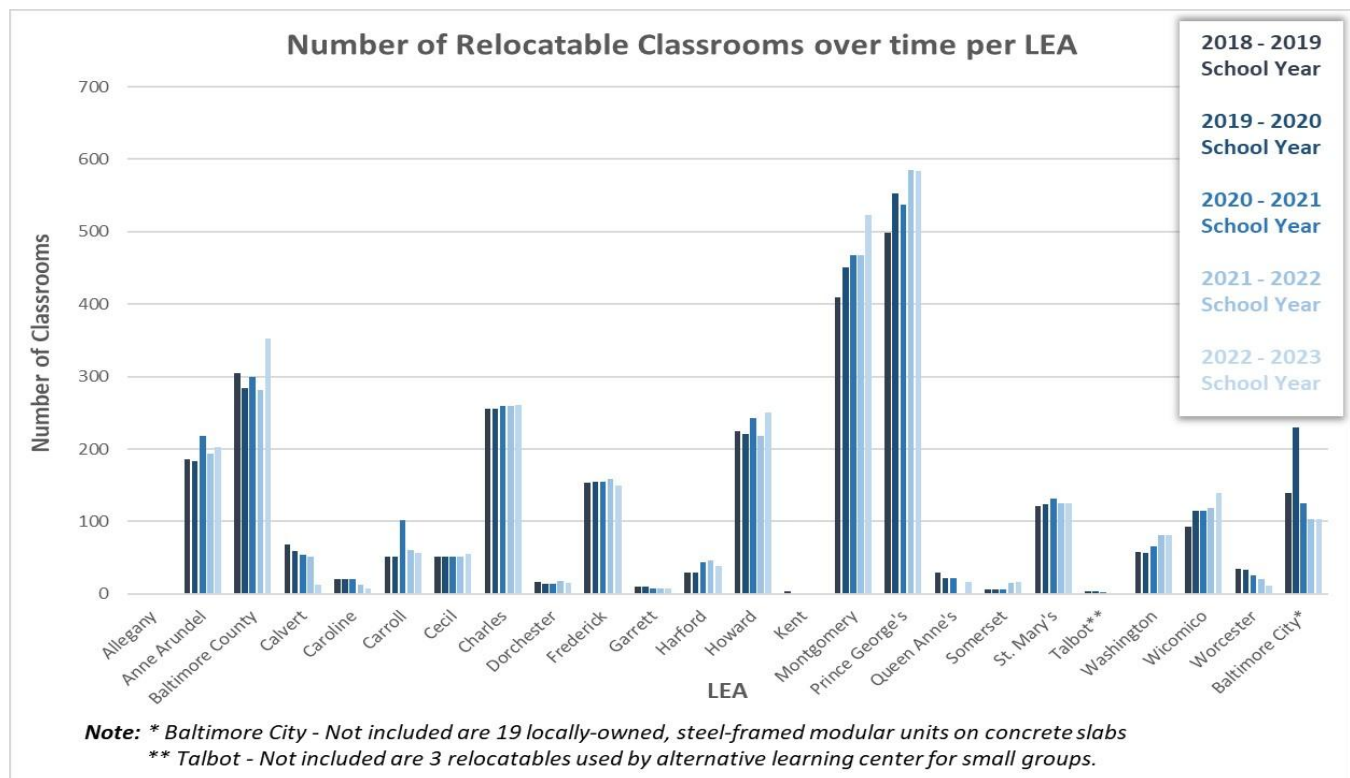


TABLE D.2

### Number of Relocatable Classrooms in Use for Instruction

Maryland Interagency Commission on School Construction  
Data as of February 2023

SCHOOL SYSTEM	STATE-OWNED				LOCALLY-OWNED OR LEASED INSTRUCTIONAL ONLY			TOTAL STATE & LOCAL
	Vacant	Non-Instructional	Instructional	Subtotal	In-Use (NOT Temp)	Temporary Use During Construction	Subtotal	Instructional Only
Allegany	0	0	0	0	0	0	0	0
Anne Arundel	0	0	0	0	151	52	203	203
Baltimore County	0	0	0	0	318	35	353	353
Calvert	4	2	0	6	13	0	13	13
Caroline	0	0	1	1	7	0	7	8
Carroll	0	0	0	0	50	6	56	56
Cecil	0	0	0	0	55	0	55	55
Charles	0	0	60	60	165	36	201	261
Dorchester	0	0	2	2	13	0	13	15
Frederick	0	2	2	4	147	0	147	149
Garrett	0	0	0	0	8	0	8	8
Harford	0	0	0	0	35	3	38	38
Howard	0	0	0	0	238	12	250	250
Kent	0	0	0	0	0	0	0	0
Montgomery	0	0	0	0	509	14	523	523
Prince George's	0	5	10	15	535	39	574	584
Queen Anne's	0	0	0	0	16	0	16	16
Somerset***	0	0	0	0	8	0	8	8
St. Mary's	0	7	26	33	99	0	99	125
Talbot**	0	0	0	0	0	0	0	0
Washington	0	0	0	0	81	0	81	81
Wicomico	0	0	0	0	111	28	139	139
Worcester	0	0	0	0	11	0	11	11
Baltimore City*	0	0	0	0	93	10	103	103
<b>TOTAL 2022</b>	<b>4</b>	<b>16</b>	<b>101</b>	<b>121</b>	<b>2,663</b>	<b>235</b>	<b>2,898</b>	<b>2,999</b>
Total 2021 (12/21)	7	21	108	136	2,583	181	2,764	2,872
Total 2020 (12/20)	0	16	104	120	2,657	204	2,861	2,965
Total 2019 (12/19)	4	18	99	121	2,674	157	2,831	2,930
Total 2018 (12/18)	4	11	107	122	2,476	186	2,662	2,769
Total 2017 (12/17)	10	16	97	123	2,447	380	2,827	2,924

Color Key:  = 250 or more Relocatable Classrooms

#### Footnotes

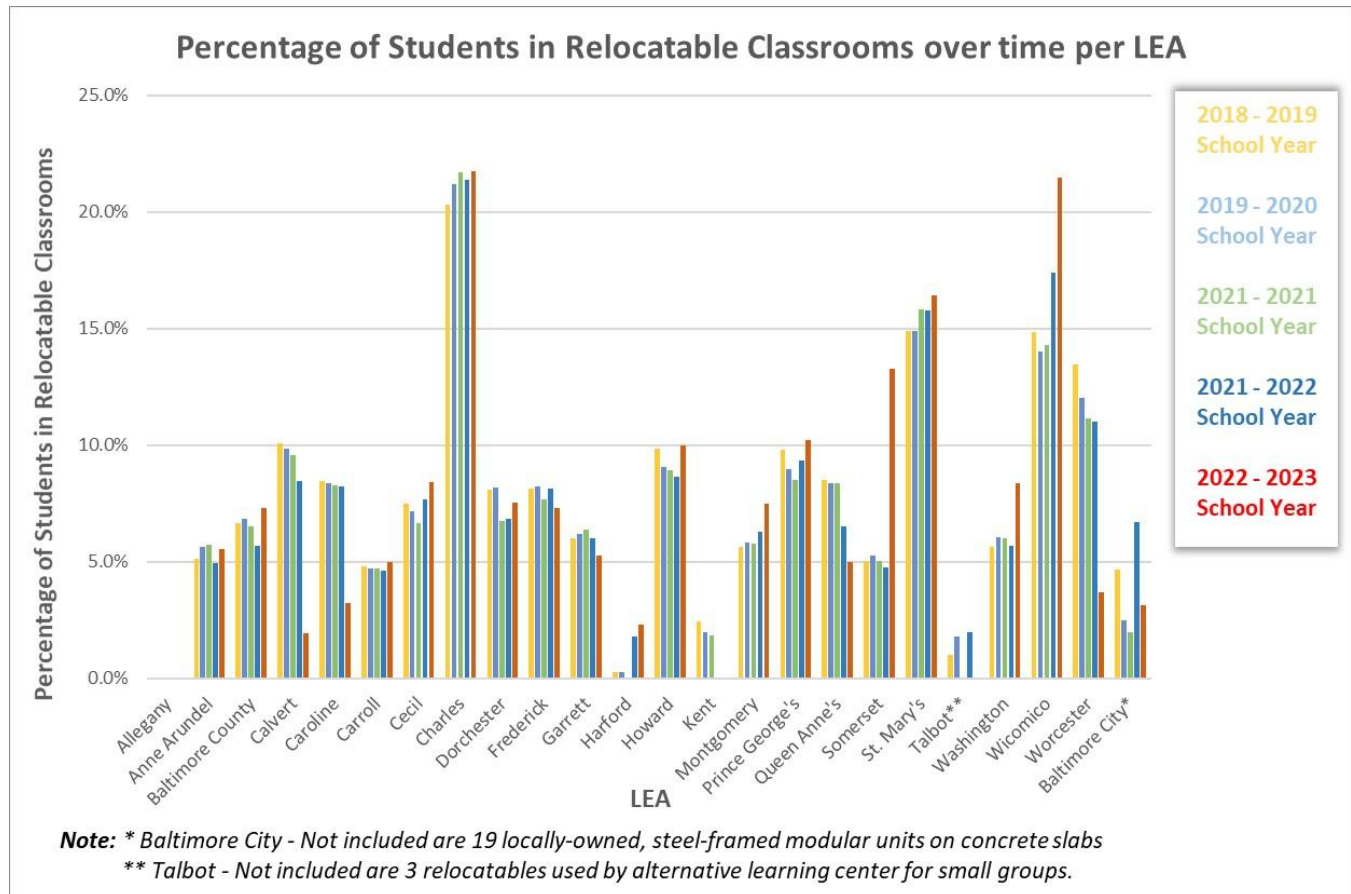
- \* Baltimore City - Not included are 19 locally-owned, steel-framed modular units on concrete slabs.
- \*\* Talbot - Not included are 3 locally-owned relocatables used by the alternative learning center for small groups.
- \*\*\* Somerset - There was an error on part of the LEA last year where they counted their locally-owned relocatables as state as well. This has now been corrected on this year's tables.



### Findings – Number of Students Learning in Relocatable Classrooms

Assuming 23 students per classroom, approximately 69,161 Maryland students are currently instructed within relocatable classrooms, which is a higher number compared to last school year. Overall, the total percentage of students within relocatable classrooms has remained steady at around 7%.

**FIGURE D.3**



### Findings – Five-Year Average of Total Number of Relocatable Classrooms

The five-year average number of relocatable classrooms in use for instruction is part of the eligibility criteria for Capital Grant Program for Local School Systems with Significant Enrollment Growth or Relocatable Classrooms (EGRC) funding. A five-year average of 250 or more is the current eligibility criteria. As shown in Table D.4, Prince George's, Montgomery, Baltimore, and Charles counties are eligible for this program in Fiscal Year 2024 based on their usage of relocatable classrooms.

**TABLE D.4**

## Number of Relocatable Classrooms in Use for Instruction Over a 5-Year Period (2019-2023)

Maryland Interagency Commission on School Construction

Data as of February 2023

SCHOOL SYSTEM	Number of Relocatable Classrooms by School					5-Year Average
	2018-19	2019-20	2020-21	2021-22	2022-23	
Allegany	1	1	0	0	0	0
Anne Arundel	190	186	183	194	203	191
Baltimore County	278	304	284	281	353	300
Calvert	68	68	59	51	13	52
Caroline	21	21	20	12	8	16
Carroll	68	51	51	60	56	57
Cecil	55	51	51	51	55	53
Charles	248	256	256	259	261	256
Dorchester	17	17	12	18	15	16
Frederick	164	153	153	159	149	156
Garrett	10	10	10	8	8	9
Harford	41	30	30	46	38	37
Howard	224	225	221	218	250	228
Kent	0	3	0	0	0	1
Montgomery	502	409	451	467	523	470
Prince George's	482	499	543	585	584	539
Queen Anne's	6	29	22	0	16	15
Somerset	6	6	6	15	8	8
St. Mary's	110	121	98	125	125	116
Talbot	4	4	4	0	0	2
Washington	57	58	57	81	81	67
Wicomico	97	93	115	119	139	113
Worcester	35	35	33	20	11	27
Baltimore City	240	139	230	103	103	163
<b>TOTAL</b>	<b>2,924</b>	<b>2,769</b>	<b>2,889</b>	<b>2,872</b>	<b>2,999</b>	<b>120</b>

**Color Key:**



=250 or more relocatable classroom in a 5-Year Average

## Findings – Age of Relocatable Classrooms

The IAC has not purchased any new relocatable classrooms since 1990. The average age of the State-owned inventory is 44 years, extending beyond the useful life of such type facilities. When considering local-owned as well as State-owned units, as can be seen in Table D.5, nearly 16.7%, or 443, of relocatable classrooms are in units over 30 years old. Prince George's and Baltimore County each have over 90 classrooms in aged relocatables.

**TABLE D.5**

### Age of Relocatables Classrooms in Use\*

Maryland Interagency Commission on School Construction

Data as of February 2023

School System	< 10 Yrs	10-19 Yrs	20-29 Yrs	30 or >30 Yrs	TOTAL	% Relocatables classrooms 20 yrs old or more
Allegany	0	0	0	0	0	0%
Anne Arundel	8	147	9	0	164	5%
Baltimore County	40	63	19	99	221	53%
Calvert	0	2	8	16	26	92%
Caroline	5	2	0	0	7	0%
Carroll	0	18	22	10	50	64%
Cecil	0	39	0	16	55	29%
Charles	24	134	31	7	196	19%
Dorchester	0	6	17	0	23	74%
Frederick	46	34	30	0	110	27%
Garrett	8	0	0	0	8	0%
Harford	0	25	12	0	37	32%
Howard	84	102	43	9	238	22%
Kent	0	0	0	0	0	0%
Montgomery	295	160	39	9	503	10%
Prince George's	97	131	148	133	509	55%
Queen Anne's	0	8	8	0	16	0%
Somerset	2	6	2	0	10	20%
St. Mary's**	12	18	14	13	57	47%
Talbot	0	0	0	0	0	0%
Washington	20	45	2	14	81	20%
Wicomico	45	25	50	19	139	50%
Worcester	0	4	7	0	11	64%
Baltimore City**	0	86	7	0	93	8%
Subtotal of Locally- Owned Relocatables	686	1,055	468	345	2,554	32%
State-Owned****	0	0	1	98	99	100%
<b>TOTAL</b>	<b>686</b>	<b>1,055</b>	<b>469</b>	<b>443</b>	<b>2,653</b>	<b>34%</b>

Percentage of total: 25.9% 39.8% 17.7% 16.7%

Color Key :  = more than 45 total over 30 years of age

#### Footnotes

- \* Table includes temporary portables used as classroom space during construction projects.
- \*\* Baltimore City - Data does not include 19 locally-owned, steel-framed modular units on concrete slabs, all of which are over 30 years old, except 3 that average around 20 years old.
- \*\*\* St. Mary's County- Data received from LEA does not include the age of 43 relocatables as they are unknown.
- \*\*\*\* State Owned Relocatables have an average age of 43 years.

**Item 18. Legislative Update**

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**Motion:**

This item is informational and does not require IAC action.

**Background Information:**

Please see the presented report dated April 12, 2023 - ***Legislative Update***.

# Legislative Update

Bill Number	Title	Sponsor	Cross File Bill	Synopsis	Status
<a href="#">HB0200</a>	Budget Bill (Fiscal Year 2024)	Speaker	SB0181	Making the proposed appropriations contained in the State Budget for the fiscal year ending June 30, 2024, in accordance with Article III, Section 52 of the Maryland Constitution; etc.	Passed Enrolled
<a href="#">HB0201</a>	Creation of a State Debt – Maryland Consolidated Capital Bond Loan of 2023, and the Maryland Consolidated Capital Bond Loans of 2011, 2012, 2013, 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021, and 2022	Speaker	SB0182	Authorizing the creation of a State Debt in the amount of \$1,216,639,000, the proceeds to be used for certain necessary building, construction, demolition, planning, renovation, conversion, replacement, and capital equipment purchases of the State, for acquiring certain real estate in connection therewith, and for grants to certain subdivisions and other organizations for certain development and improvement purposes; etc.	Passed Enrolled
<a href="#">HB0366</a>	Maryland School for the Blind - Public School Construction Program - Eligibility	Delegate Smith	SB0175	Repealing the termination date on the eligibility of the Maryland School for the Blind for funding under the Public School Construction Program.	Returned Passed
<a href="#">HB0458</a>	Public School Construction - Programs, Approvals, and Administration - Alterations	Delegate Lewis, J.	SB0360	Repealing the School Safety Grant Program and the Aging Schools Program as of June 30, 2026; altering provisions relating to school construction approvals by the State Superintendent of Schools; altering provisions related to a public-private partnership agreement in Prince George's County; establishing that the Interagency Commission on School Construction is an independent unit of State government; repealing the requirement for the Board of Public Works to approve grants awarded under a certain capital grant program; etc.	Returned Passed
<a href="#">SB0175</a>	Maryland School for the Blind - Public School Construction Program - Eligibility	Senator Guzzone	HB0366	Repealing the termination date on the eligibility of the Maryland School for the Blind for funding under the Public School Construction Program.	Returned Passed