



Remediation of Major and Minor Deficiencies

Noted in IAC Maintenance-Effectiveness Assessments (MEAs)

Updated October 2024

Purpose:

MEA reports may identify minor or major deficiencies that respectively pose a potential or immediate threat to life, safety, or health of occupants; the delivery of educational programs or services; or the expected life span of the facility. For any deficiency noted in a preliminary report, the LEA may request that the IAC remove the deficiency's negative score effect from the overall facility score in the IAC's final MEA report. At its discretion, the IAC may reduce or remove the negative score impact of a minor or major deficiency if an acceptable action plan and final response are submitted on time and sufficient proof of remediation is included.

General Submission Requirements:

To be eligible to have a deficiency's negative score impact reduced or removed, the LEA must submit to the IAC the following using the Word document for LEA Responses provided with the preliminary MEA report:

1. Within fifteen (15) calendar days of receipt of the preliminary MEA report, the LEA must submit an action plan describing how the LEA plans to remediate the deficiency using the tables provided in the LEA Responses document. The action plan must also include the work order number, the date submitted, status and an estimated completion date. Late responses are not accepted.
2. Within forty-five (45) calendar days of receipt of the preliminary MEA report, information describing the action(s) that the LEA has taken or is in the process of taking to eliminate the deficiency, along with supporting documentation as appropriate per the Required Proof of Remediation listed below. The tables in the LEA Responses document must be updated with the LEA's final response for all deficiencies as well as non-deficiency items where noted in the document. Supporting documentation must be submitted in a separate, single PDF file containing all required work orders, color photos, purchase orders, etc., with each item on a separate page. Documentation should align with the LEA Responses document by category and item order, with supporting photos and documents directly following each work order. Late submissions will not be accepted.

Required Proof of Remediation:

Deficiency Type	Type of Response by LEA	Likely IAC Action
Major	Documentation showing sufficient evidence that the LEA has fully eliminated the deficiency. Example: <ul style="list-style-type: none"> - Closed work order for corrective action plus <ul style="list-style-type: none"> o Color photo(s) of the correction; and/or o Report by an independent assessor/inspector that notes the correction. 	Remove score penalty associated with the deficiency.
	Documentation showing sufficient evidence that the LEA is taking—or will take within a reasonable time frame—actions that are very likely to fully eliminate the deficiency. Example: <ul style="list-style-type: none"> - Work order for corrective action plus <ul style="list-style-type: none"> o Copy of purchase order issued for goods or services required to implement the correction. 	Remove score penalty associated with the deficiency.
	Documentation showing sufficient evidence that the LEA has remediated the immediate threat to life, safety, or health or the imminent danger to building-system longevity but the deficiency remains a potential threat. Example: <ul style="list-style-type: none"> - Closed work order for remediating action plus <ul style="list-style-type: none"> o Color photo(s) of the remediation; and/or o Report by independent assessor/inspector that notes the remediation. 	Change the deficiency to a Minor Deficiency.
Minor	Documentation showing sufficient evidence that the LEA has fully eliminated the deficiency. Example: <ul style="list-style-type: none"> - Closed work order for corrective action plus <ul style="list-style-type: none"> o Color photo(s) of the correction; and/or o Report by independent assessor/inspector that notes the correction. 	Remove score penalty associated with the deficiency.
	Documentation showing sufficient evidence that the LEA is taking—or will take within a reasonable time frame—actions that are very likely to fully eliminate the deficiency. Example: <ul style="list-style-type: none"> - Work order for corrective action plus <ul style="list-style-type: none"> o Copy of purchase order issued for goods or services required to implement the correction. 	Remove score penalty associated with the deficiency.