



Meeting Minutes – October 10, 2024

Call to Order:

Chair Edward Kasemeyer called the video-conference meeting of the Interagency Commission on School Construction to order at 9:00 a.m.

Members in Attendance:

Edward Kasemeyer, Appointee of the President of the Senate, Chair
Linda Eberhart, Appointee of the Speaker of the House, Vice-chair
Secretary Atif Chaudhry, Maryland Department of General Services
Michael Darenberg, Appointee of the Governor
Chuck Boyd as Designee for Secretary Rebecca Flora, Maryland Department of Planning
Brian Gibbons, Appointee of the Speaker of the House
Gloria Lawlah, Appointee of the President of the Senate
Krishnanda Tallur as Designee for Dr. Carey M. Wright, State Superintendent of Schools

Members Not in Attendance:

None.

Revisions to the Agenda:

None.

Public Comment:

None.

IAC Correspondence:

None.

1. Executive Director's Report – **[Informational Only]**

Executive Director Alex Donahue gave a report on three items of note. First, he informed the IAC that the IAC's annual report on the statewide school construction need in Maryland was provided to the Maryland Capital Debt Affordability Committee (CDAC), the State body that creates annual recommendations for State borrowing and bonding. The next item Executive Director Donahue touched on was an update on the ongoing discussion with Worcester County on its school-facilities portfolio. Executive Director Donahue was informed by the Worcester County Commission and the Worcester County Board of Education that they intend to consider the proposed MOU at their meetings on October 15. Lastly, Executive Director Donahue informed the IAC of his recent participation in the annual conference of the National Council on School Facilities, which represents State-level school facilities agencies like the IAC around the nation. Executive Director Donahue stated that he presented information on many IAC efforts including the Statewide Facilities Assessment, the Maintenance Effectiveness Assessment, and technical assistance on portfolio-management.

2. Consent Agenda – [Motion Carried]

Upon a motion by Krishnanda Tallur, seconded by Vice-chair Eberhart, the IAC voted unanimously to approve the Consent Agenda.

a. September 12, 2024 Meeting Minutes

To approve the draft September 12, 2024 IAC Meeting Minutes, as presented.

b. Contract Awards

To approve contract procurement as presented.

c. Revisions to Previously Approved Contracts

To approve the revisions to previously approved contract awards as presented to accurately reflect the adjustments to the State and local participation in the contract amounts and/or corrections to project allocation information.

d. Informational Land Transfer – Howard County Public Schools – Homewood Center (PSC 13.091) – [Informational]

To approve the transfer of 2.6 acres at 10914 Route 108, Ellicott City, MD 21042 from the Howard County Board of Education to the Howard County Government to use as the site of a future fire station. Howard County shall obtain approval of the IAC before transferring any right, title, or interest to any portion of the property.

3. Interagency Commission on School Construction Fiscal Year 2024 Annual Report – [Motion Carried]

Administrative Services Manager Hannah Sturm presented the IAC's FY 2024 Annual Report. Ms. Sturm noted that the annual report contained several notable features, including the IAC's structure and mission, the year's legislative session, photos of new school facilities, and a "day in the life" feature of what an assessment day looks like.

Upon a motion made by Mr. Boyd, seconded by Vice-chair Eberhart, the IAC voted unanimously to approve the final draft of the comprehensive *IAC Fiscal Year 2024 Annual Report*, pending non-substantive edits by staff.

5. Gross Area Baseline Variance – Carroll County Public Schools – Friendship Valley Elementary School (PSC 06.038) – PRIDE Program Addition – [Motion Carried]

Capital Projects Manager Sean Vorsteg presented a request from Carroll County Public Schools for a Gross Area Baseline (GAB) variance for the purpose of incorporating the Elementary School Alternative Education (PRIDE) Program at Friendship Valley Elementary School into the addition project at the school. Mr. Vorsteg noted that while alternative education is not accounted for in the GABs, COMAR allows the IAC to adjust GAB square footage on a case-by-case basis.

Upon a motion made by Secretary Chaudhry, seconded by Mr. Boyd, the IAC voted unanimously to approve a Gross Area Baseline (GAB) variance for an additional 7,960 gross square feet (GSF) for the addition project at Carroll County's Friendship Valley Elementary School (PSC 06.038) which will house the regional elementary alternative education program.

6. FY 2024 Healthy School Facility Fund Project Extension Request – Calvert County Public Schools – Windy Hill Middle School (PSC 04.022) – Chiller Replacement – [Motion Carried]

Capital Projects Manager Lisa Vaughn presented a request from Calvert County Public Schools for an extension to the Healthy School Facility Fund (HSFF) expenditure and reimbursement deadlines from October 3, 2025 to September 30, 2026, and May 1, 2026 to October 31, 2026, respectively. Ms. Vaughn noted that this Item was heard and deferred at the September 12, 2024 IAC meeting due to discussion regarding allowing additional time for testing of the chiller during the summer months. Ms.

Vaughn indicated that the LEA appreciated the proposed additional time, and also noted that the State is not participating in the commissioning process, meaning the work can be completed by the LEA outside the time needed for State funds to be expended and reimbursed.

Upon a motion made by Mr. Boyd, seconded by Mr. Gibbons, the IAC voted unanimously to approve Calvert County Public Schools' (CCPS) request to extend the FY 2024 Healthy School Facility Fund (HSFF) Windy Hill Middle School (PSC 04.022) chiller replacement project deadlines for the substantial expenditure of funds to September 30, 2026 and for the submission of reimbursement requests to October 31, 2026.

4. FY 2025 Healthy School Facility Fund Recommendations for Baltimore City Public Schools – [Motion Carried]

Deputy Director Cassandra Viscarra presented the FY 2025 Healthy Schools Facility Fund recommendations for Baltimore City Schools. Ms. Viscarra noted that per Education Article § 5-322, IAC staff are to recommend \$45m worth of funding for FY 2025 to Baltimore City Schools, and \$45m split between all other LEAs. Ms. Viscarra additionally noted that the \$45m for all LEAs except Baltimore City was awarded at the July 11, 2024 IAC meeting, and that this Item is solely the recommendations for Baltimore City.

Upon a motion made by Secretary Chaudhry, seconded by Mr. Gibbons, the IAC voted unanimously to approve Fiscal Year 2025 Healthy School Facility Fund (HSFF) project awards for Baltimore City Public Schools (City Schools) totalling \$45,000,000 as presented.

7. FY 2023 Healthy Schools Facility Fund Project Extension Request – Charles County Public Schools – Mary H. Matula Elementary School (PSC 08.032) – Roof Replacement – [Motion Carried]

Ms. Viscarra presented a request from Charles County Public Schools for an extension to the Healthy Schools Facility Fund (HSFF) expenditure and reimbursement deadlines to October 1, 2025 and December 1, 2025, respectively. Ms. Viscarra noted that the reason for this extension request was due to design documents not being received until June, resulting in a later bid opening date estimated to occur in November of 2024, with construction expected to begin in May 2025.

Upon a motion made by Secretary Chaudhry, seconded by Mr. Gibbons, the IAC voted unanimously to approve Charles County Public Schools' (CCPS) request to extend the FY 2023 Healthy School Facility Fund (HSFF) Mary H. Matula Elementary School (PSC 08.032) roof replacement project deadlines for the substantial expenditure of funds to October 1, 2025 and for the submission of reimbursement requests to December 1, 2025.

8. FY 2023 Healthy School Facility Fund Project Extension Request – Charles County Public Schools – General Smallwood Middle School (PSC 08.005) Roof Replacement – [Motion Carried]

Funding Programs Assistant Sheron Johnson presented a request from Charles County Public Schools for an extension to the Healthy Schools Facilities Fund (HSFF) deadline for the General Smallwood Middle School roof replacement project to align the replacement timeline with the FY 2025 CIP HVAC replacement project at the same facility. Ms. Johnson noted that both projects were designed and bid together, but due to separate funding sources the roof work began in May 2024.

Upon a motion made by Mr. Tallur, seconded by Mr. Darenberg, the IAC voted unanimously to approve Charles County Public Schools' (CCPS) request to extend the FY 2023 Healthy School Facility Fund (HSFF) General Smallwood Middle School (PSC 08.005) roof replacement project deadlines for the

substantial expenditure of funds to October 1, 2026 and for the submission of reimbursement requests to December 1, 2026.

9. FY 2023 Healthy School Facility Fund Amendments – Wicomico County Public Schools – [Motion Carried]

Mr. Vorsteg presented a request from Wicomico County Public Schools to reallocate the \$2,347 remaining after contracting the Pittsville Elementary Middle School roof project to the State share of the Wicomico High School roof project.

Upon a motion made by Mr. Darenberg, seconded by Vice-chair Eberhart, the IAC voted unanimously to amend two FY 2023 Healthy School Facility Fund (HSFF) awards for Wicomico County Public Schools (WCPS) by reducing the award for the Pittsville Elementary Middle School (PSC 22.019) roof replacement project by \$2,347 and reallocating the funds to the Wicomico High School (PSC 22.009) roof replacement project.

10. Built to Learn Funding Request – Anne Arundel County Public Schools – Old Mill High School (PSC 02.139) – Replacement – [Motion Carried]

Ms. Viscarra presented a request from Anne Arundel County Public Schools (AACPS) to utilize their remaining Built to Learn funds totalling \$46,793,000 to partially fund the Old Mill High School replacement project. AACPS intends to seek the balance for the funding of this project through the FY 2026 CIP.

Upon a motion made by Secretary Chaudhry, seconded by Vice-chair Eberhart, the IAC voted unanimously to approve Anne Arundel County Public Schools' (AACPS) request for Built to Learn (BTL) construction funding for the Old Mill High School (PSC 02.139) replacement project totaling \$46,793,000.

11. Built to Learn Funding Request – Washington County Public Schools – Downsville Pike Elementary (PSC 21.059) – Replacement – [Motion Carried]

Ms. Johnson presented a request from Washington County Public Schools (WCPS) to utilize \$19,036,473 of their Built to Learn funding for the New Downsville Pike Elementary School, which aims to replace the inadequate Hickory and Fountain Rock Elementary Schools. Ms. Johnson noted that the requested allocation includes a 5% Maintenance Add-on and a 5% Concentration of Poverty Add-on, and that WCPS intends to pursue further funding through the CIP.

Upon a motion made by Vice-chair Eberhart, seconded by Mr. Gibbons, the IAC voted unanimously to approve Washington County Public Schools' (WCPS) request for Built to Learn (BTL) construction funding for the new Downsville Pike Elementary School (PSC 21.059) project totaling \$19,036,473.

12. FY 2025 Nonpublic Aging Schools Program Administrative Procedures Guide – [Motion Carried]

School Facilities Architect with the Maryland State Department of Education's Office of School Facilities (MSDE OSF) Semaj Tucker presented the Administrative Procedures Guide for the Senator James E. "Ed" Degrange Nonpublic Aging Schools Program which reflects updated policy and information on the program's current fiscal year, steps to apply, and steps to request reimbursement. Mr. Tucker noted that the most significant update is granting authority to the Executive Director of MSDE OSF to approve extensions to applications and changes of scope of approved projects.

Upon a motion made by Senator Lawlah, seconded by Vice-chair Eberhart, the IAC voted unanimously to approve the Administrative Procedures Guide (APG) for the Nonpublic Aging Schools Program

(NASP) for FY 2025; to authorize the Executive Director of the Maryland State Department of Education's Office of School Facilities (MSDE OSF) to approve extensions for applicants and changes in the scope of approved projects; and, to authorize IAC and MSDE OSF staff to make non-substantive changes as needed.

Announcements:

Chair Kasemeyer asked Executive Director Donahue to provide some additional context on roof construction projects. Executive Director Donahue indicated that roofs have a standard 20-25 year warranty, and briefly reviewed several types of roofing materials that schools may choose to use. He also indicated that the frequency of roof projects may have increased as schools that were constructed 40-50 years ago are coming to the end of their second roof's life cycle, and damage to a roof can result in significant facility wide-damage due to exposure to weather, so these projects have been prioritized as pivotal systems.

Chair Kasemeyer announced that the IAC's December meeting has been rescheduled from December 12, 2024 to December 19, 2024.

Adjournment:

Upon a motion by Secretary Chaudhry seconded by Vice-chair Eberhart, the IAC voted unanimously to adjourn the meeting at 9:34 am.